



State of New Jersey

DEPARTMENT OF ENVIRONMENTAL PROTECTION
401-03D

PHILIP D. MURPHY
Governor

Division of Water Quality
Municipal Finance and Construction Element
Bureau of Environmental, Engineering and Permitting
P O Box 420
Trenton, NJ 08625-0420
Tel. (609) 633-1170
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CATHERINE R. McCABE
Commissioner

SHEILA Y. OLIVER
Lt. Governor

JUN 26 2019

Michael J. Rohal, Borough Administrator
P.O. Box 66
Glen Ridge, NJ 07028-0066

Subject: New Jersey Water Bank (NJWB)
Project No. 0708001-008 (Contract 1 of 1)
Lead Service Water-Line and Fire Hydrant Replacement
Glen Ridge Borough, Essex County
Authorization to Re-Advertise

Dear Mr. Rohal:

This letter is provided in order to advise that this office has completed its review of the revised specifications for the subject project and approval is hereby granted. The revised specifications are entitled: "Contract Documents and Technical Specifications for Lead Service Water-Line & Fire Hydrant Replacement Re-Bid, File No.: SCE-R08859.011, NJEIFP DWSRF Project No.: 0708001-008, Borough of Glen Ridge, County of Essex, State of New Jersey", prepared by Suburban Consulting Engineers, Inc., dated June 18, 2019 and the project design plans are entitled: "Lead Service Water-Line & Fire Hydrant Replacement Re-Bid, Borough of Glen Ridge, Essex County, New Jersey", prepared by Suburban Consulting Engineers, Inc., dated May 1, 2018, last revised June 18, 2019 (total 10 sheets included within the specifications).

The documents bear the stamp of acceptance from the New Jersey Department of Environmental Protection (NJDEP). The subject contract documents as referenced are the plans & specifications of record under the New Jersey Water Bank (NJWB). The stamped as acceptable set of plans & specifications must be available at the project site at all times. **This office must approve any alteration of the accepted documents of record, in advance.**

You may now advertise for and open bids. Please be advised that all conditions and special requirements as stipulated in the Department's 'Authorization to Advertise' letter dated February 28, 2019 do hereby remain in full force and in effect are herewith incorporated by reference, and thus constitute part of this approval to advertise.

Re: Project No. 0708001-008 (Contract 1 of 1)
Lead Service Water-Line and Fire Hydrant Replacement
Glen Ridge Borough

If you have any additional questions, please contact Kirit Amin, Supervisor at (609) 633-1170.

Sincerely,



Charles Jenkins, Section Chief
Bureau of Environmental, Engineering and Permitting
Municipal Finance and Construction Element

Attachments: (1) Certified Plans and Specifications and

C: David Zimmer, Executive Director, NJIB
Eugene Chebra, P.E., Assistant Director, MFCE

Pdf: Robert Wells, P.E., Suburban Consulting Engineers, rwells@suburbanconsulting.com
Mary Pearsall, mpearsall@njib.gov
William Machotka, P.E., Section Chief, CCS, BCPA, MFCE (with attachments)
Trevor Shields, BEEP, MFCE (with attachments)



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PHILIP D. MURPHY
GOVERNOR

DEPARTMENT OF ENVIRONMENTAL PROTECTION

CATHERINE R. McCABE
Commissioner

SHEILA Y. OLIVER
LT. GOVERNOR

Mail Code 401-04Q
Division of Water Supply & Geoscience
Water System Operations Element
Bureau of Safe Drinking Water
401 E. State Street - P.O. Box 420
Trenton, New Jersey 08625-0420
Tel #: (609) 292-5550 - Fax #: (609) 633-1495
<https://www.nj.gov/dep/watersupply/>

June 24, 2019

Michael Rohal
Glen Ridge Water Dept
825 Bloomfield Ave
Glen Ridge, NJ 07028

**Re: Glen Ridge Water Dept
PWSID #: NJ0708001
Asbestos Monitoring Waiver for the Nine-Year Compliance Cycle 2020-2028**

Dear **Glen Ridge Water Dept**:

According to Bureau of Safe Drinking Water (Bureau) records, the water system referenced above received a waiver from asbestos monitoring for the previous nine-year compliance cycle 2011-2019. In accordance with the Federal Safe Drinking Water Act Regulations (40 CFR 141.23(b)), the Bureau is hereby granting a renewal of this waiver based on the previous determination that the water supply is not vulnerable to asbestos contamination either by its source water or by its distribution system components. This renewal waiver is effective for the current nine-year compliance cycle 2020-2028.

If our records are incorrect or if changes were made to your water system since the previous waiver was issued that may affect waiver eligibility i.e. a new well was drilled in an asbestos vulnerable aquifer or if it has been determined that the distribution system contains asbestos cement piping or asbestos containing components, it is your responsibility to contact this office to have the records corrected. The Bureau will then re-evaluate your eligibility criteria and notify you of the waiver determination and/or monitoring requirements.

If you have questions regarding this matter, please contact Joseph duRocher at (609) 292-5550 or by email at joseph.durocher@dep.nj.gov.

Sincerely,

Felicia Fieo

Felicia Fieo, Section Chief
Bureau of Safe Drinking Water

cc: Northern Bureau, Water Compliance and Enforcement
<NO DATA FOUND>, Licensed Operator, <NO DATA FOUND>
<NO DATA FOUND>, <NO DATA FOUND> <NO DATA FOUND>

Re: MOU Between The American Red Cross and Glen Ridge, NJ in Essex County

Dear OEM Coordinator:

As an Emergency Management professional, you are responsible for many critical duties to ensure the safety of your community. The American Red Cross is ready to assist you as you help those that are displaced by disasters, large and small, in your community. Enclosed, please find a draft Memorandum of Understanding meant to define a working relationship between The American Red Cross and your municipality.

The Red Cross can support immediate shelter, emotional support and reception center operations during disaster response. We could provide direct financial assistance for immediate disaster related needs as well as funds or referrals for immediate recovery items such as food and groceries, clothing, assistance with prescriptive medication, durable medical equipment replacement and eyewear replacement support. Our teams help disaster victims formulate their own personal plan to recover, and supply information tailored to their needs and community support services. Our services are provided at **no cost** to the victims, or county government, thanks to the generosity of our donors and our volunteers who serve all of our communities.

We are in the process of updating our MOUs with NJ counties and municipalities. Attached is a copy of our standard MOU. Please review the document and:

1. Add any applicable information on page 2 (key laws or authorities related to your local jurisdiction's role in disaster activities)
2. Complete the Contact information on page 10
3. Sign the document and return it either by email (to faye.evans@redcross.org) or postal mail (209 Fairfield Road, Fairfield, NJ 07004).

I will countersign the document and return a fully executed copy to you. If you have any questions feel free to reach out to me or your Red Cross Disaster Program Manager, Muraad Abdus-Salaam at 973-464-8977.

Thank you,

Lauri

Lauri Gill
Director, Disaster Support Functions

Memorandum of Understanding

Between

The American Red Cross

and

Glen Ridge in Essex County, New Jersey

I. Purpose

The purpose of this Memorandum of Understanding ("MOU") is to define a working relationship between The American Red Cross (hereinafter "Red Cross") and Glen Ridge in Essex County, its lead Emergency Management agency [hereinafter Office of Emergency Management (OEM)], and other departments, agencies, and offices in preparing for, responding to, and recovering from emergencies and disasters. This MOU provides the broad framework for cooperation and support between the Red Cross and the OEM in assisting individuals, families and communities who have been or could be impacted by a disaster or an emergency. It also provides the descriptions of readiness and response activities, such as planning, training, exercising and resourcing, and the clarification of roles and responsibilities of the Red Cross and the OEM to the community and other agencies.

II. Parties

A. Glen Ridge

The Borough of Glen Ridge and the County of Essex are recognized as the lead Emergency management Agencies in time of emergencies and local disasters as provided in the New Jersey Civilian Defense and Disaster Control act.

B. American Red Cross

1. Services to help people prepare for, respond to, and recover from disasters

Founded in 1881, the Red Cross is the nation's premier nonprofit disaster management organization. As part of a worldwide movement that offers neutral and impartial humanitarian care, the Red Cross is a nongovernmental organization that mobilizes communities to aid people affected by or at risk of disasters with the aim of preventing and alleviating suffering. The Red Cross provides disaster cycle services without regard to race, color, national origin, religion, gender, age, disability, sexual orientation, citizenship or veteran status. It follows the Fundamental Principles of the International Red Cross and Red Crescent Movement. The Red Cross is closely integrated into community preparedness, response, and recovery efforts, including those of federal, tribal, state and local government and other nongovernmental organizations. Our goal is to work with multi-sector partners to help individuals, families, and communities prepare for, respond to, and recover from natural and manmade disasters of all sizes.

The Red Cross provides disaster cycle services pursuant to its Bylaws and other internal policies and procedures as well as its Congressional Charter (USC 36 §300101-300111). In the Charter, Congress authorized the Red Cross "to carry out a system of national and international relief in time of peace, and apply that system in mitigating the suffering caused by pestilence, famine,

MOU Between The American Red Cross and Glen Ridge in Essex County

organizations. Our goal is to work with multi-sector partners to help individuals, families, and communities prepare for, respond to, and recover from natural and manmade disasters of all sizes.

The Red Cross provides disaster cycle services pursuant to its Bylaws and other internal policies and procedures as well as its Congressional Charter (USC 36 §300101-300111). In the Charter, Congress authorized the Red Cross "to carry out a system of national and international relief in time of peace, and apply that system in mitigating the suffering caused by pestilence, famine, fire, floods, and other great national calamities, and to devise and carry out measures for preventing those calamities."

a. Preparedness

The Red Cross vision for preparedness is that we, together with community leaders, partners and other stakeholders have built community capacity and capability to survive, to minimize suffering and to recover quickly after a disaster or emergency; and that together we have made preparedness a cultural norm all across the nation. The components for achieving this vision include:

- *Assessing community hazards, priority risks, needs and asset;*
- *Engaging the community in preparedness (e.g. Home Fire Campaign);*
- *Enabling individuals and families and organizations to take preparedness actions;*
- *Leveraging our national network of volunteers and our ability to engage partners in direct preparedness actions within communities nationwide;*
- *Working with social service organizations and schools to help them, their clients and students survive and recover quickly from a disaster;*
- *Reinforcing preparedness for people and organizations who have taken preparedness actions.*

b. Response

The Red Cross vision for response is to alleviate human suffering in the face of emergencies by mobilizing and organizing community resources to meet the immediate life-sustaining needs of individuals, families and communities affected by disaster; to lay the groundwork for long-term recovery; and to build resilience for future events.

The range of services necessary to achieve this vision will vary based on the needs of those affected and the scale of the disaster. Additionally, there is often overlap between the provision of response and recovery services. The blending of the two processes is necessary for seamless service to individuals, families and communities. Response services most commonly include:

- *Home Fire Response Services*
- *Sheltering*
- *Feeding*
- *Health Services*
- *Mental Health Services*
- *Spiritual Care Services*

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- *Reunification*
- *Distribution of Relief Supplies*
- *Information & Referrals*

c. Recovery

The Red Cross vision for recovery is to provide a standard and scalable set of services that align with available resources to bridge the gaps between client resources and serious human needs and that result in a similar set of assistance for similarly situated clients. Recovery services most commonly include:

- *Community Recovery Strategy Development*
- *Casework/Recovery Planning*
- *Direct Client Assistance*
- *Community Preparedness & Resiliency Building*

**For large and/or complex recovery operations, where significant donor resources are available, expanded services or assistance may be provided.*

2. Services related to the National Response Framework

The Red Cross is a co-lead for the mass care component of Emergency Support Function (ESF) #6 of the National Response Framework (NRF). In this role, the Red Cross engages in a variety of activities to support states in their planning, coordinating and executing of mass care programs and strategies. The Red Cross also takes a leadership role in working with other non-governmental organizations and private companies that provide services during a disaster. Additionally, the Red Cross is a support agency to other ESFs – including ESF-8 and ESF-15 – in the NRF.

3. Services related to the National Recovery Framework

The Red Cross is among the supporting organizations for three Recovery Support Functions: Community Planning and Capacity Building; Health and Social Services; and, Housing. In these roles, the Red Cross engages at the headquarters level, as well as at the Federal Emergency Management Agency (FEMA) regional level, to provide insight and assistance in planning by drawing on Red Cross experience and representing the perspective of non-governmental organizations and private entities that provide recovery services.

4. Organization

The Red Cross is chartered by the United States Congress to provide humanitarian services. Its national headquarters, located in Washington, D.C., is responsible for implementing policies and procedures that govern Red Cross activities and provides administrative and technical oversight and guidance to its 62 regions in seven divisions. Each region has certain authority and responsibility for carrying out Red Cross disaster preparedness, response and recovery activities, delivering local Red Cross services, and meeting corporate obligations within the territorial jurisdiction assigned to it. Each region is familiar with the hazards of the locality and surveys

MOU Between The American Red Cross and Glen Ridge in Essex County

local resources for personnel, equipment, supplies, transportation, emergency communications, and facilities available for disaster relief. Regions also formulate cooperative plans and procedures with local government agencies and private organizations for relief activities should a disaster occur.

Through its nationwide network, the Red Cross coordinates its total resources for use in large disasters. In order to provide these services, the Red Cross will work with federal, tribal, state and/or local government for assistance and collaboration.

III. Cooperative Actions

The Red Cross recognizes the authority assigned to city mayors, parish presidents, borough presidents, county judges, and other local county officials of Glen Ridge in Essex County, NJ and will share operating plans, priorities and objectives with the delegated emergency management staff of the local jurisdiction.

The Glen Ridge in Essex County OEM recognizes the national level roles and responsibilities designated to the Red Cross in the July 28, 2015 Memorandum of Agreement between FEMA and Red Cross.

The Glen Ridge in Essex County OEM recognizes the Red Cross as having mass care responsibility in domestic disasters and when activated, authorizes and will support and coordinate with the Red Cross in the execution of these duties.

The Red Cross and the Glen Ridge in Essex County OEM will coordinate their respective disaster cycle activities to maximize services to the community and avoid duplication of efforts in the following ways:

Every effort will be made by the Red Cross to assist the municipality in building out local shelter capacity. Based on the scale and scope of a disaster, both parties understand and agree; operations may need to scale up to a Regional response. The Red Cross will work with jurisdictions to conduct training for staff (CERT, municipal employees, etc.) to develop local capacity to support shelter operations.

1. Explore ways to align business and operational processes and programs across the disaster cycle in an effort to make a more seamless disaster preparedness, response, and recovery experience for residents of Glen Ridge in Essex County.
2. Coordinate mutual activation of no-notice events through the established 24 hour notification point of contact and develop joint Standard Operating Procedures for ongoing communications, including use of electronic technology, radio communications, and other emergency coordination protocols.
3. Maintain close coordination, liaison activities, and support at all levels with conferences, meetings, and other means of communication. Include a representative of the other party in appropriate committees, planning groups and task forces formed to mitigate, prepare

MOU Between The American Red Cross and Glen Ridge in Essex County

for, respond to, and recover from disasters and other emergencies.

4. During a disaster or emergency situation, the Red Cross will, at the request of the Glen Ridge in Essex County OEM, provide liaison personnel to the Glen Ridge in Essex County Emergency Operations Center. The Glen Ridge in Essex County OEM will provide facility access and identification, work space, and, whenever possible, other required support, such as a computer, e-mail access and a designated phone line for the Red Cross liaison personnel assigned to the Emergency Operations Center.
5. The Glen Ridge in Essex County OEM will support the Red Cross in the use of the National Shelter System (NSS) and the Red Cross will coordinate shelter information sharing and reporting with the Glen Ridge in Essex County OEM.
6. The Glen Ridge in Essex County OEM will facilitate the Red Cross use of facilities for shelters and service delivery sites wherever possible. The terms and conditions of such use will be set forth in a separate agreement.
7. During disasters and emergencies, keep each other informed of the human needs created by the events and the services they are providing. Share current data regarding disasters, to include risk and hazard analysis, statistical information, social media verifications, historical information, emerging needs and trends, damage assessments, declarations, and service delivery plans.
8. The Glen Ridge in Essex County OEM and the Red Cross will work together to develop plans for using catering and/or concessions capabilities and services to support mobile or fixed feeding operations in connection with a disaster response.
9. Work together to develop plans, revise planning annexes, and identify resources to facilitate delivery of services to people with disabilities or other access and functional needs during a disaster.
10. Actively participate in reviewing and carrying out responsibilities outlined in the local emergency operations plans.
11. Both parties will ensure, to the fullest extent possible, that disaster operations within Glen Ridge in Essex County will be as accessible as possible to people with disabilities or other access and functional needs, based on the American with Disabilities Act and related federal, state and local laws.
12. Prior to and during the time of disaster, keep the public informed of cooperative efforts through the public information offices of the Red Cross and the Glen Ridge in Essex County OEM and explore opportunities for collaboration to provide community, family, and citizen disaster preparedness within Glen Ridge in Essex County.
13. The Glen Ridge in Essex County OEM recognizes that the Red Cross is dependent upon voluntary public financial donations. In accordance with applicable laws and regulations,

MOU Between The American Red Cross and Glen Ridge in Essex County

the Glen Ridge in Essex County OEM will support the Red Cross in locating and acquiring necessary resources in an emergency including a response to formal resource requests. Both parties will work together, as appropriate, to identify local sourcing solutions that expand disaster capabilities and enhance community resilience.

14. Both parties agree not to use or display any trademarks of the other without first receiving the express written permission to do so; however, the use of the trademarks of the other party is permitted for internal meeting notes and plans that are not publicly distributed and used during the normal course of business related to the purpose of the MOU. If either party desires to use the intellectual property of the other, the “requesting party” should submit the proposed promotional/marketing materials, press releases, website displays or otherwise proposed use of the trademarks to the “owning party” for review in advance of dissemination or publication.
15. Staff and volunteers from municipalities and the Red Cross will routinely work side-by-side during disaster responses in support of the overall mission to provide relief to those affected. In some instances, Red Cross trained municipal employees may wish to respond as Red Cross volunteers during a disaster. When doing so, trained municipal employees must get prior approval from Municipality management so that no conflict of interest exists. If approved, the municipal employee, functioning as a Red Cross volunteer will be subject to Red Cross policies and procedures, and be under the direct supervision and control of the Red Cross during the disaster response.
16. The Red Cross will support Glen Ridge in Essex County OEM in integrating the efforts of the non-governmental organizations (NGOs) and Voluntary Organizations Active in Disaster (VOAD) that provide mass care services (e.g. Mass Care Feeding Task Forces) during disaster response operations.
17. Make training, educational and other developmental opportunities available to the other party’s personnel and explore joint training and exercises. Encourage all staff and volunteers to engage in training (e.g. ICS 300 and 400), exercises, and disaster response activities, as appropriate.
18. Widely distribute this MOU within the Red Cross and the Glen Ridge in Essex County OEM departments and administrative offices and urge full cooperation.
19. [Add other mutual commitments and applicable policies relating to readiness and periods of operational response to emergencies and disasters.]

IV. Periodic Review

The parties will, on an annual basis, on or around the anniversary date of this MOU, jointly evaluate their progress in implementing this MOU and revise and develop new plans, attachments or goals as appropriate. Both parties should notify the other if primary points of

contact change.

V. Term and Termination.

This MOU is effective as of June 4, 2019. It expires on June 3, 2024. Six months prior to expiration, the parties will meet to review the progress and success of the cooperative effort. In connection with such review, the parties may decide to extend this MOU for an additional period not exceeding five years, and if so shall confirm this in a signed writing. This MOU may be terminated by written notification from either party to the other at any time and for any or no reason.

VI. Miscellaneous

This MOU does not create a partnership, a joint power agreement, or a joint venture and does not create any financial commitments from one party to the other. Neither party has the authority to bind the other to any obligation. It is not intended that this MOU be enforceable as a matter of law in any court or dispute resolution forum. The sole remedy for non-performance under this MOU shall be termination, with no damages or penalty.

Signature page follows.

MOU Between The American Red Cross and Glen Ridge in Essex County

Signature Page

Glen Ridge in Essex County OEM

The American Red Cross

By: _____
(Signature)

By: _____
(Signature)

Name: _____

Name: Lauri Gill

Title: _____

Title: Director, Disaster Support Functions

Date _____

Date: _____

Contact information

Telephone: _____

E-mail: _____

Contact information

Telephone: (973)797-3331 or (973)567-2041

E-mail: Lauri.Gill@redcross.org

MOU Between The American Red Cross and Glen Ridge in Essex County

Attachment A - Point of Contact Information

American Red Cross – New Jersey Region		
Address:		
	Primary Contact	Alternate Contact
Name & Title	Muraad Abdus-Salaam Disaster Program Manager	Claudio Perez, Disaster Program Manager
Daytime Phone	973-797-3332	973-797-3300
Cell Phone		
Email address		

County/Township Department Name:		
Address:		
	Primary Contact	Alternate Contact
Name & Title		
Daytime Phone		
Cell Phone		
Email address		

County/Township Department Name:		
Address:		
	Primary Contact	Alternate Contact
Name & Title		
Daytime Phone		
Cell Phone		
Email address		

Attachment B – Code of Conduct

**Code of Conduct for
The International Red Cross and Red Crescent Movement
and
NGOs in Disaster Relief**

Principle Commitments:

1. The Humanitarian imperative comes first.
2. Aid is given regardless of the race, creed or nationality of the recipients and without adverse distinction of any kind. Aid priorities are calculated on the basis of need alone.
3. Aid will not be used to further a particular political or religious standpoint.
4. We shall endeavor not to act as instruments of government foreign policy.
5. We shall respect culture and custom.
6. We shall attempt to build disaster response on local capacities.
7. Ways shall be found to involve program beneficiaries in the management of relief aid.
8. Relief aid must strive to reduce future vulnerabilities to disaster as well as meeting basic needs.
9. We hold ourselves accountable to both those we seek to assist and those from whom we accept resources.
10. In our information, publicity and advertising activities, we shall recognize disaster victims as dignified human beings, not hopeless objects.

More information about the code of conduct can be found at <http://www.ifrc.org/publicat/conduct/>

The Code Register

The International Federation is keeping a public record of all those NGOs who register their commitment to the Code. The full text of the Code including a registration form is published by the International Federation and is available upon request. (Telephone +41 22 7304222, Fax +41 22 7330395).

Non-governmental Organizations who would like to register their support for this Code and their willingness to incorporate its principles into their work should fill in and return the registration form.