

A Meeting of The Mayor and The Borough Council of The Borough of Glen Ridge was held on Monday, July 13, 2020 via teleconference due to the Public Health crisis Covid-19 at 7:30 p. m.

Mayor Patrick led The Council and the citizens in attendance in a Salute to the Flag and read a prepared statement that adequate notice of this meeting has been provided to the public as required by statutes.

Present: Councilors Hughes, Mans, Law and Morrow

Absent: Lisovicz and Murphy

The following Borough Officers participated in the teleconference: Borough Administrator Michael Zichelli, Chief Sheila Byron-Lagattuta, Deputy Clerk Tara Ventola, and Borough Attorney Malyska.

Mayor Patrick Called for Deputy Clerk Tara Ventola to present herself before Borough Attorney John Malyska for the purpose of subscribing to the Oath of Office of the Municipal Clerk.

Mayor Patrick announced that Essex County will be hosting a Covid-19 testing at the Glen Ridge Country Club on Thursday, July 16, 2020. Appointments are required.

Mayor Patrick called for the written communications.

A letter from Mathew Whalen, President of Caldwell University introducing himself as the ninth incoming President of the University.

Mayor Patrick ordered the correspondence be filed.

Mayor Patrick called for comments of the public.

Sandra Lefkovits congratulated Tara Ventola on her appointment as Municipal Clerk.

Lilian Ratish requested that a Hanukkah & Kwanza Menorah be placed outside the Municipal Building along with the Holiday Tree in December.

A resident from Hamilton Road inquiring about the chemicals being sprayed by TrueGreen.

Phyllis & Dave Perthold congratulated Tara Ventola on her appointment as Municipal Clerk.

Philip Johnson requested that traffic be looked at for pedestrian safety at Bloomfield Avenue and Highland Avenue for unsafe walkways.

Tara Ventola, Municipal Clerk stated the following:

I would like to thank everyone who has called in to support me tonight as I took the Oath of Office as Municipal Clerk. This is certainly not how I imagined it would be, but I am nonetheless honored and humbled to continue serving the Borough of Glen Ridge and our residents.

I would not be here today without the support of my family, especially my parents, sister and brother in law, my sweet nephew Chase and soon to be niece Aubrey, and my son Steven Jr. They can attest to the endless hours of studying and quizzing I tortured them with as I earned my certification. I am sure my longstanding co-workers Deb, Kathleen, Bob and Donna can also attest to this. Thank you all for listening to me recite the difference between an Ordinance and a Resolution.

Thank you to the Mayor and Council for the honor of this appointment, it's more than I could have ever dreamed of almost 16 years ago as I began my career in the building department, under the direction of our now Borough Administrator, who has guided me all along the way.

I would be remiss if I did not thank my predecessors, Michael Rohal and Stephen Berry Jr. for teaching me the ways of a Clerk and introducing me to the wonderful members of both the County and State Associations of Municipal Clerks. A group who constantly leans on each other to grow and thrive in our service. MY Essex County Clerks are one in a million, Denise, Jen, Liz, Eleni and Juliette and all the rest of Essex County Clerks. I am thankful for our professional relationships has also blessed me with valuable friendships.

Th Sheila Byron-Lagattuta and the entire GRPD, DPW, Recreation Department, finance, tax, court, library and DVRT team, and all my Borough Colleges past and present, thank you for believing in me and helping me along the way.

To the unspoken heroes of the DVRT team, my gratitude goes to you.

In closing I am committed to continuing my service to the Borough, my second home and to all of our wonderful residents – I look forward to the years to come.

It was moved by Councilor Morrow, seconded by Councilor Law, that the Minutes of the Meeting of The Mayor and Borough Council of The Borough of Glen Ridge that was held on June 22, 2020 be approved as submitted.

RECORDED VOTE:	Ayes		Nays		Abstained		Absent	
(Insert last name)	Hughes	Morrow					Lisovicz	
	Mans						Murphy	
	Law							

RESOLUTION NO. 100-20

Offered by Councilor **HUGHES**
Seconded by Councilor **LAW**

BE IT RESOLVED, that the following Claims be approved, and Warrants be drawn for the same:

CURRENT FUND	\$334,521.89
FEDERAL & STATE GRANT FUND	\$3,856.50
GENERAL CAPITAL FUND	\$13,233.00
WATER OPERATING FUND	\$6,046.50
WATER CAPITAL FUND	\$51,171.45
POOL OPERATING FUND	\$21,777.57
POOL CAPITAL FUND	\$0.00
GENERAL TRUST FUND	\$879.04
PAYROLL AGENCY	\$7,537.99
STATE UNEMPLOYMENT INSURANCE TRUST FUND	\$0.00
DOG LICENSE / ANIMAL CONTROL TRUST FUND	\$0.00

and, **BE IT RESOLVED**, that the Chief Financial Officer / Treasurer of The Borough of Glen Ridge is hereby authorized to issue the payroll for the Employees of the Borough of Glen Ridge for the Pay Date July 15, 2020.

RECORDED VOTE:	Ayes		Nays		Abstained		Absent	
(Insert last name)	Hughes	Morrow					Lisovicz	
	Mans						Murphy	
	Law							

RESOLUTION NO. 101-20

Offered by Councilor **HUGHES**
 Seconded by Councilor **MORROW**

WHEREAS, there exists a need for the appointment of a **MUNICIPAL CLERK** in the Borough of Glen Ridge, County of Essex, State of New Jersey; and

WHEREAS, Tara Lyn Ventola has successfully completed the required five courses offered through Rutgers, The State University, and passed the required State examination administered by the Division of Local Government Services, Department of Community Affairs and has been certified as a Registered Municipal Clerk in accordance with the requirements of Chapter 174, Law of 1985, since October 14, 2015; and

WHEREAS, Tara Lyn Ventola has competently and diligently performed all the duties of Deputy Municipal Clerk since January 22, 2018 and is thereby deserving of her appointment as Municipal Clerk of the Borough of Glen Ridge.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Glen Ridge that **TARA LYN VENTOLA** be appointed Municipal Clerk for a term of three (3) years in accordance with N.J.S.A. 40A:9-133, effective July 1, 2020.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the following, Division of Local Government Services, Department of Community Affairs, Tara Ventola, RMC and Matthew Laracy, CFO.

RECORDED VOTE:	Ayes		Nays		Abstained		Absent	
(Insert last name)	Patrick	Morrow	None		None		Lisovicz	
	Hughes						Murphy	
	Mans							
	Law							

Ordinance No. 1732 an Ordinance entitled Special Law Enforcement Officers was presented for final reading. The Ordinance title was read by Councilor Hughes. Municipal Clerk Ventola reported that the Ordinance has been published and posted as required by statutes. Council President Murphy declared the meeting open for a public hearing on the Ordinance. No one wished to be heard on the Ordinance. Council President Murphy declared the Public Hearing closed. It was moved by Councilor Hughes, seconded by Councilor Law that Ordinance No. **1732** be finally adopted. The Motion was adopted by an aye and no vote.

Mayor Patrick declared that this Ordinance is finally adopted.

RECORDED VOTE:	Ayes		Nays		Abstained		Absent	
(Insert last name)	Hughes	Morrow					Lisovicz	
	Mans						Murphy	
	Law							

RESOLUTION NO. 102- 20

Offered by Councilor **HUGHES**
 Seconded by Councilor **LAW**

A RESOLUTION APPOINTING THE EMERGENCY MANAGEMENT COORDINATOR

WHEREAS, the State of New Jersey Office of Emergency Management requires that each municipality appoint an Emergency Management Coordinator and,

WHEREAS, Ann Marie Morrow has been designated by the Mayor to serve as the Emergency Management Coordinator for the Borough of Glen Ridge and,

WHEREAS, it is the intention of the Council of the Borough of Glen Ridge to comply with requirement set forth by the State of New Jersey Office of Emergency Management and to forward a resolution naming appointees to the Office for its records.

NOW THEREFORE, BE IT RESOLVED that the Council of the Borough of Glen Ridge hereby appoints Ann Marie Morrow, to serve as Emergency Management Coordinator effective July 14, 2020 for a period of three years; and

BE IT FURTHER RESOLVED that a copy of the resolution shall be forwarded to the State of New Jersey Office of Emergency Management.

RECORDED VOTE:	Ayes		Nays		Abstained		Absent	
(Insert last name)	Hughes	Morrow					Lisovicz	
	Mans						Murphy	
	Law							

RESOLUTION NO. 103-20

Offered by Councilor **HUGHES**
 Seconded by Councilor **LAW**

WHEREAS, The Glen Ridge Police Department has determined that there is a need to purchase a new 2020 Ford Interceptor Utility Vehicle; and,

WHEREAS, the purchase of goods and services by local contracting units is authorized by The Local Public Contracts Law, N.J.S.A. 40A:11-12; and,

WHEREAS, Cherry Hill Winner Ford, 250 Berlin Road, Cherry Hill, New Jersey 08034 has a cooperative purchasing agreement with the State of New Jersey Division of Purchasing Contract #88728; and,

WHEREAS, The Chief Finance Officer certified the availability of funds for this contract from the Police capital operating.

NOW, THEREFORE, BE IT RESOLVED that The Mayor and Council of the Borough of Glen Ridge, New Jersey does hereby approve the purchase of the new 2020 Ford Interceptor from Cherry Hill Winner Ford in the amount of **\$69,962.00**.

RECORDED VOTE:	Ayes		Nays		Abstained		Absent	
(Insert last name)	Hughes	Morrow					Lisovicz	
	Mans						Murphy	
	Law							

Councilor Mans, Chair of the Community Affairs and Public Relations Committee, congratulated Tara Ventola on her appointment and Councilor Morrow on her OEM Coordinator Appointment.

RESOLUTION NO. 104-20

Offered by Councilor **LAW**
 Seconded by Councilor **HUGHES**

WHEREAS, on November 3rd, 1998 the voters of Essex County authorized a County Recreation and Open Space Trust Fund in effort to expand public park land and conserve natural and cultural features; and,

WHEREAS, The Mayor and Council of the Borough of Glen Ridge have taken a multi-phase approach to improving recreational and cultural resources for the entire community; and,

WHEREAS, The Mayor and Borough Council seek to refinish the track at Hurrell Field; and,

WHEREAS, The Mayor and Council of the Borough of Glen Ridge desire to improve our open space through a grant from the Essex County Recreation & Open Space Trust Fund 2020 Local Aid Program in the amount of \$150,000 for the restoration of the track at Hurrell Field.

NOW THEREFORE, BE IT RESOLVED, the Mayor and Council of the Borough of Glen Ridge authorize the Administrator and Director of Planning & Development to execute a grant agreement with the County of Essex in an amount up to that awarded for the proposed project, and to seal the grant agreement.

RECORDED VOTE:	Ayes		Nays		Abstained		Absent	
(Insert last name)	Hughes	Morrow					Lisovicz	
	Mans						Murphy	
	Law							

RESOLUTION NO. 105-20

Offered by Counselor **LAW**
 Seconded by Counselor **MORROW**

WHEREAS, due to the current COVID-19 pandemic, the Board of Education is seeking a facility large enough to hold a high school graduation event while complying with all applicable Executive Orders and Guidelines established by the Governor’s Office;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Glen Ridge that the Board of Education is permitted to hold the high school graduation ceremony at Hurrell Field Thursday, July 23th or on the rain date is July 24th subject to the following conditions:

1. Review and approval of the Board of Education’s operations plan by the Borough Administrator,
2. Compliance with all Executive Orders in place by the Governor’s Office,
3. The Board of Education will hold the Borough of Glen Ridge harmless,
4. Any damage to the facilities shall be the sole responsibility of the Board of Education to restore.

RECORDED VOTE:	Ayes		Nays		Abstained		Absent	
(Insert last name)	Hughes	Morrow					Lisovicz	
	Mans						Murphy	
	Law							

RESOLUTION NO. 106-20

Offered by Councilor **HUGHES**
 Seconded by Councilor **LAW**

WHEREAS, the Borough of Glen Ridge has a need for appraisal services as a non-fair and open contract pursuant to the provisions of N.J.S.A.19:44A-20.4 or 20.5 as appropriate; and,

WHEREAS, the Borough Administrator has determined and certified in writing that the value of the acquisition will exceed \$17,500; and,

WHEREAS, McNerney & Associates, Inc. of 266 Harristown Road, PO Box 67, Glen Rock, New Jersey 07452 has submitted a proposal indicating they will provide the appraisal report services not to exceed **\$30,000.00**; and,

WHEREAS, McNerney & Associates, Inc. will complete and submit a Business Entity Disclosure Certification which certifies that **McNerney & Associates, Inc.** has not made any reportable contributions to a political or candidate committee in the Borough of Glen Ridge in the previous one year, and that the contract will prohibit **McNerney & Associates, Inc.** from making any reportable contributions through the term of the contract; and,

WHEREAS, the Chief Financial Officer has certified the availability of funds.

NOW, THEREFORE, BE IT RESOLVED that the Borough of Glen Ridge authorizes the Borough Administrator to enter into a contract with **McNerney & Associates, Inc.** as described herein; and,

BE IT FURTHER RESOLVED, that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and,

BE IT FURTHER RESOLVED, that a notice of the adoption of this Resolution shall be published in *The Glen Ridge Paper*.

RECORDED VOTE:	Ayes		Nays		Abstained		Absent	
(Insert last name)	Hughes	Morrow					Lisovicz	
	Mans						Murphy	
	Law							

Councilor Morrow, Chair of the Planning and Development Committee reported that the public hearing for the Master Plan will be held on July 16, 2020 at 7:30 PM via conference call.

Borough Administrator Zichelli also congratulated Tara Ventola on her appointment and thanks the Country Club and Essex County for hosting the Covid testing.

Chief Sheila Byron-Lagattuta, Congratulated Tara Ventola on her appointment as Municipal Clerk.

Borough Attorney Malyska also congratulated Tara Ventola on her appointment.

Mayor Patrick called for comments of the public.

No public comment was made.

On motion by Councilor Morrow, seconded by Councilor Hughes the meeting was adjourned.

The Council adjourned at 8:16 PM.

Respectfully submitted,

Tara Lyn Ventola
Tara Lyn Ventola
 Municipal Clerk