The Regular Meeting of The Mayor and The Borough Council of The Borough of Glen Ridge was held on Monday, April 26, 2021 via teleconference due to the Public Health crisis Covid-19 at 7:30 p. m.

Mayor Patrick led The Council and the citizens in attendance in a Salute to the Flag and read a prepared statement that adequate notice of this meeting has been provided to the public as required by statutes.

Present: Councilors Hughes, Lisovicz, Mans, Lefkovits, Law and Morrow

Absent: None

The following Borough Officers participated in the teleconference: Borough Administrator Michael Zichelli, Chief Byron-Lagattuta, Borough Attorney Malyska and Borough Clerk Tara Ventola .

It was moved by Councilor Morrow, seconded by Councilor Lefkovits, that the Minutes of the Meetings of The Mayor and Borough Council of The Borough of Glen Ridge held on April 12, 2021 be approved as submitted.

RECORDED VOTE:	Aye	es	Na	iys	Absta	ined	Abs	ent
(Insert last name)	Hughes	Lefkovits	None		None		None	
	Lisovicz	Law						
	Mans	Morrow						

Mayor Patrick called for written communications.

A letter from a residnet concerning the dedicated use of the former "lot to grow" area and how its use effects the residents in the neighborhood.

Mayor Patrick called for comments of the public.

No Public comment was made.

An Announcement to the Community from the Chief of Police:

Many of you know who I am at least by name if not by face, Sheila Byron-Lagattuta, Chief and Acting Director of Public Safety for Glen Ridge Police Department.

My roots were planted here in 1968 when my family relocated to Essex Avenue in Glen Ridge from Colorado. All my siblings and I are proud products of the Glen Ridge School System. Over the years I have had so many wonderful opportunities to interact with the residents of our Borough and have established lifelong friendships.

In 1982 I was hired as a dispatcher for the Glen Ridge Police Department and over the past 40 years I have proudly served in every rank and position in the department and am a certified firearms instructor and a lifelong member of the Local PBA #58. Throughout my career I spent many years training and working with both juveniles in crisis and victims of Domestic Violence. These causes are near and dear to my heart. In 1996 we established the Borough's DVRT (Domestic Violence Response Team) which is still active today. This group of volunteers are trained to work with the often unseen and silent victims of Domestic Violence within our Borough.

It has been a privilege serving as your Police Chief and Acting Director of Public Safety for the past 11 years. Police Chiefs, no matter the size of the municipality, are charged with overseeing the daily operations of their department that runs 24 hours a day. By interacting with the administration, the GRVAS and the MFD, the Board of Education and neighboring municipalities we are able to oversee community safety in all aspects. Enhancing the safety of our school and protecting our children has been a number one priority post Sandy Hook and I am pleased to say that we have made great strides in the Glen Ridge School system and with safe routes to schools.

Throughout my career we have also been committed to improving our hiring standards and have expanded diversity within the department, which I am extremely proud of and believe will serve the Borough residents for years to come. The highly sought title of Accreditation awarded by NJ State Chiefs Association has enabled the department to update our policies and procedures to meet the highest ethical and professional standards in policing. This professional achievement will ensure our residents that the Glen Ridge Police Department will continue to adhere to the States best practices. It has truly been an honor to watch the department change and grow over the years and I am confident that as the times we live in continue to change we will continue to adapt and grow as a department and a Borough.

I would like to take this opportunity to thank the Borough of Glen Ridge for the honor and privilege of serving as a member of the Glen Ridge Police Department throughout my 40-year career in law enforcement. It is with great pride and gratitude I announce my retirement from the Glen Ridge Police Department as your police chief and acting director of Public Safety. I am certainly looking forward to the future retirement will bring me and the opportunity to spend more time pursuing other interests and spending time with my husband Charles, retired Law enforcement officer in Cedar Grove and my three children Philip, Jillian and Candace. I will miss the day to day interactions with residents and colleagues but am confident the true friendships established here will continue to grow and flourish as will the Glen Ridge Police Department.

Yours in Law Enforcement, Chief Sheila Byron-Lagattuta

To the Glen Ridge Community and Glen Ridge Chief of Police Sheila Byron-Lagattuta:

This acknowledges Chief Byron-Lagattuta's announcement of her retirement. We thank her for her forty years of service to the Borough of Glen Ridge and its residents. We wish her well as she begins the next chapter of her life.

Mayor Patrick wished Chief Byron-Lagattuta good firtune in her upcomming retirement and read the following Proclamation:

Chief Sheila Byron Lagattuta

WHEREAS, since 1968 Chief Sheila Byron Lagattuta (the "Chief") has called Glen Ridge home; and

WHEREAS, in 1982 after graduating from Glen Ridge High School, the Chief joined the Glen Ridge Police Department as a dispatcher and, over a period of 40 years thereafter, served the Glen Ridge community as an integral part of the Police Department; and

WHEREAS, during her years of service, the Chief held every rank within the Police Department; and

WHEREAS, also during her years of service, the Chief became and served as a Crime Prevention Officer, a Police Training Instructor, a Certified Firearms Instructor, the Director of Public Safety, and a Deputy Emergency Management Coordinator; and

WHEREAS, throughout her career, she spent many years working not only with juveniles in crisis but also with victims of domestic violence, establishing and developing Glen Ridge's Domestic Violence Response Team in 1996, a volunteer group still active today working with the often unseen and silent victims of domestic violence; and

WHEREAS, under her leadership she guided the Glen Ridge Police Department through the New Jersey Chiefs Associations accreditation process; and

WHEREAS, her interaction with the Glen Ridge community has resulted in lifelong friendships with many community members;

NOW, THEREFORE, BE IT RESOLVED that I, Mayor Stuart K. Patrick and the Borough Council thank and honor Sheila Byron-Lagattuta for her long and dedicated service to the Borough of Glen Ridge.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the Mayor and the entire Council send good wishes to Chief Sheila Byron Lagattuta and her entire family upon her retirement and wish her well in her retirement years.

Councilor Lisovicz, Hughes, Lefkovits, Mans, and Morrow congragulated the Chief on her retirement and thanked her for her service.

Chief Byron-Lagattuta thanksed everyone and invited the Mayor, Coincilors, and Borough Administration and Employees to attend a walk-out ceremont on Friday April 30th at 2:30 in front of Head Quarters.

Borough Attorney Malyska and Borough Administrator Zichelli also congragulated the Chief and thanked her for her 40 years of service.

Mayor Patrick called for comments of the public.

No public comment was made.

RESOLUTION NO. 59-21

Offered by Councilor **HUGHES** Seconded by Councilor **MANS**

BE IT RESOLVED, that the following Claims be approved, and Warrants be drawn for the same:

CURRENT FUND	\$130,279.95
FEDERAL & STATE GRANT FUND	\$100.00
GENERAL CAPITAL FUND	\$0.00
WATER OPERATING FUND	\$14,844.59
WATER CAPITAL FUND	\$1,505.00
POOL OPERATING FUND	\$226.50
POOL CAPITAL FUND	\$0.00
GENERAL TRUST FUND	\$3,605.28
PAYROLL AGENCY	\$14,824.57
STATE UNEMPLOYMENT INSURANCE TRUST FUND	\$0.00
DOG LICENSE / ANIMAL CONTROL TRUST FUND	\$0.00

and, BE IT RESOLVED, that the Chief Financial Officer / Treasurer of The Borough of Glen Ridge is hereby authorized to issue the payroll for the Employees of the Borough of Glen Ridge for the Pay Date May 1, 2021.

RECORDED VOTE:	Ayes		Nays		Abstained		Absent	
(Insert last name)	Hughes	Lefkovits	None		None		None	
	Lisovicz	Law						
	Mans	Morrow						

Councilor Hughes, Chair of the Finance and Administration Committee stated that he had several resolution relating to the budget introduction this evening.

RESOLUTION NO. 60-21

Offered by Councilor HUGHES

Seconded by Councilor LISOVICZ

RESOLUTION REQUESTING APPROVAL OF THE DIRECTOR OF THE DIVISION OF LOCAL GOVERNMENT SERVICES TO ESTABLISH A SUSTAINABILITY INITIATIVES TRUST FUND PURSUANT TO CHAPTER 271 OF THE PUBLIC LAWS OF 2013 AND NJS 40A:5-29

WHEREAS, permission is required of the Director of the Division of Local Government Services for approval as a dedication by rider of revenues received by a county or municipality when the revenue is not subject to reasonably accurate estimates in advance; and

WHEREAS, N.J.S.A. 40A:5-29 provides for the receipt of donations to be used for sustainability initiatives in the Borough of Glen Ridge; and

WHEREAS, N.J.S.A. 40A:4-39 provides that the dedicated revenues anticipated from the Sustainability Initiatives Trust Fund are hereby anticipated as a revenue and are hereby appropriated for the purpose to which said revenue is dedicated by statute of other legal requirement:

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Glen Ridge, County of Essex, New Jersey as follows:

1. The Governing Body does hereby request permission, of the Director of the Division of Local Government Services, to pay expenditures of the Sustainability Initiatives Trust Fund as permitted by NJSA 40A:5-29 and

2. The Municipal Clerk is hereby directed to forward two certified copies of this Resolution to the Director of the Division of Local Government Services.

RECORDED VOTE:	Ayes		Nays		Abstained		Absent	
(Insert last name)	Hughes	Lefkovits	None		None		None	
	Lisovicz	Law						
	Mans	Morrow						

RESOLUTION NO. 61 – 21

Offered by Councilor **HUGHES** Seconded by Councilor **LISOVICZ**

GOVERNING BODY CERTIFICATION PURSUANT TO P.L. 2017, C.183 OF COMPLIANCE WITH THE UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S

"Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964"

GROUP AFFIDAVIT FORM FOR MUNICIPALITIES AND COUNTIES NO PHOTO COPIES OF SIGNATURES

STATE OF NEW JERSEY COUNTY OF ESSEX

We, members of the governing body of the being duly sworn according to law, upon our oath depose and say:

1. We are duly elected members of the Council of the Borough of Glen Ridge in the county of Essex;

2. Pursuant to P.L. 2017, c.183, we have familiarized ourselves with the contents of the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," as amended, 42 U.S.C. § 2000e et seq., (April 25, 2012);

3. We are familiar with the local unit's hiring practices as they pertain to the consideration of an individual's criminal history;

4. We certify that the local unit's hiring practices comply with the above-referenced enforcement guidance.

WHEREAS, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c.183 requires the governing body of each municipality and county to certify that their local unit's hiring practices comply with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," as amended, 42 U.S.C. § 2000e et seq., (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

WHEREAS, the members of the governing body have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit's hiring practices as they pertain to the consideration of an individual's criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

NOW, THEREFORE BE IT RESOLVED, That the Mayor and Council of the Borough of Glen Ridge hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit's hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

RECORDED VOTE:	Aye	es	Na	ays	Absta	ined	Abs	ent
(Insert last name)	Hughes	Lefkovits	None		None		None	
	Lisovicz	Law						
	Mans	Morrow						

RESOLUTION NO. 62 – 21

Offered by Councilor **HUGHES** Seconded by Councilor **LEFKOVITS**

RESOLUTION TO ANTICIPATE MISCELLANEOUS REVENUES IN THE 2021 BUDGET USING THE THREE-YEAR AVERAGE OF REALIZED REVENUES FROM THE PRIOR THREE YEARS

WHEREAS, the COVID 19 pandemic had an adverse effect on the anticipated municipal revenues in the 2020 municipal current and utility fund budgets; and

WHEREAS, Section 1 of P.L. 2020, c.74 amended N.J.S.A 40A:4-26 authorized the Director of the Division of Local Government Services ("Division") to promulgate new standards for the anticipation of COVID-19 affected revenues in the FY2021 budget, and, if necessary, in future years and

WHEREAS, for FY 2021, the Director authorizes the use of a three-year average for the calculation of affected revenues; and

WHEREAS, the Chief Financial Officer of the Borough of Glen Ridge, certifies that the following revenues were affected in 2020 by the COVID 19 pandemic and that the 3-year average of the amounts realized in 2018-2020 be anticipated in the introduced budget for 2021;

Revenue Category	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>3 Year</u> Average
Swimming Pool Membership Fees	388,296.90	379,164.75	111,176.00	292,879.22
Fees and Permits	341,277.24	498,729.00	77,458.35	305,821.53

Recreation Fees	90,393.39	88,660.27	20,518.08	66,523.91
Municipal Court	104,028.08	111,480.00	38,091.97	84,533.35

NOW, THEREFORE BE IT RESOLVED by the Governing Body of the Borough of Glen Ridge the County of Essex, State of New Jersey that the above referenced revenues be anticipated using the 3 year average as permitted by the amendments to 40A: 4-26, adopted by the P.L. 2020, c. 74

RECORDED VOTE:	Ayes		Na	Nays		Abstained		ent
(Insert last name)	Hughes	Lefkovits	None		None		None	
	Lisovicz	Law						
	Mans	Morrow						

RESOLUTION NO. 63-21

Offered	by Councilor	HUGHES
Seconded	d by Councilor	LEFKOVITS

WHEREAS, N. J. S. A. 40A:4-8 provides that The Budget as advertised shall be read in full at the Public Hearing, or that it may be read by its "title" only if:

- 1. At least one week prior to the date of the hearing a complete copy of the approved Budget, as advertised;
- (a) shall be posted in a public place where public notices are customarily posted in the principal public building; and,
- (b) copies are made available to each person requesting same during said week and during the public hearing.

NOW, THEREFORE, BE IT RESOLVED, by The Mayor and Council of The Borough of Glen Ridge that it herby declares that the conditions of N. J. S. A. 40A:4-8,1(a) (b), have been met and therefore The Budget for 2021 shall be read by its "title" only.

RECORDED VOTE:	Aye	es	Na	iys	Absta	ined	Abs	ent
(Insert last name)	Hughes	Lefkovits	None		None		None	
	Lisovicz	Law						
	Mans	Morrow						

RESOLUTION NO. 64 - 21

Offered by Councilor **HUGHES** Seconded by Councilor **LISOVICZ**

INTRODUCTION OF THE MUNICIPAL BUDGET

BE IT RESOLVED, by the Mayor and Council of the Borough of Glen Ridge, in the County of Essex, New Jersey that the following statements of revenues and appropriations shall constitute the Municipal Budget of the Borough of Glen Ridge for the 2021 calendar year;

General Appropriations:	<u>Year 2021</u>
1. Appropriations within "CAPS" (H-1 Sheet 19)	\$ 11,568,429.20
 Appropriations excluded from "CAPS" (H-2 Sheet 28) 	\$ 3,635,616.48
3. Reserve for Uncollected Taxes (M-Sheet 29)	<u>\$ 700,500.00</u>
4. Total General Appropriations (Item 9, Sheet 29)	\$ 15,904,545.68
5. Less: Anticipated Revenues Other than Current Property Tax (Item 5, Sheet 11)	<u>\$ (3,291,605.14)</u>

 Difference: Amount to be raised by Taxes for support of the Municipal Budget (as follows) (a) Local Tax for Municipal Purposes including Reserve for Uncollected Taxes (Item 6(a), Sheet 11) 	\$ 12,612,940.54
--	------------------

BE IT FURTHER RESOLVED, that said Budget will be published in the May 6th, 2021 edition of the Glen Ridge Paper.

BE IT FURTHER RESOLVED, that the Mayor and Council of the Borough of Glen Ridge does hereby approve the preceding as the Budget for the 2021 year:

A Hearing on the Budget and Tax Resolution will be held on May 24th, 2021 at 7:30 p.m. at which time and place discussions to said Budget and Tax Resolution for 2021 may be presented by taxpayers or other interested persons.

BE IT FURTHER RESOLVED, that the budget is available on the Borough's website at <u>www.glenridgenj.org</u>. Hard copies may be obtained by requesting same from the Municipal Clerk via email (tventola@glenridgenj.org) or phone (973-748-8400). All persons interested in the proposed budget will have an opportunity to address the Mayor and Council during the aforementioned public hearing via conference-call. Instructions for participating in the public meeting will be listed on that meeting's agenda.

RECORDED VOTE:	Ayes		Nays		Abstained		Absent	
(Insert last name)	Hughes Lefkovits		None		None		None	
	Lisovicz	Law						
	Mans	Morrow						

Ordinance No. 1745 entitled An Ordinance to Establish Rules and Regulations for Peddlers and Hawkers; was presented for final reading. The Ordinance title was read by Councilor Lisovicz. Municipal Clerk Ventola reported that the Ordinance has been published and posted as required by statutes. Mayor Patrick declared the meeting open for a public hearing on the Ordinance. No one wished to be heard on the Ordinance. Mayor Patrick declared the Public Hearing closed. It was moved by Councilor Lisovicz, seconded by Councilor Morrow that Ordinance No. **1745** be finally adopted. The Motion was adopted by an aye and no vote.

RECORDED VOTE:	Ayes		Nays		Abstained		Absent	
(Insert last name)	Hughes	Lefkovits	None		None		None	
	Lisovicz	Law						
	Mans	Morrow						

Mayor Patrick declared that this Ordinance is finally adopted.

Councilor Mans, Chair of the Community Affairs and Public Relations Committee thanked the MAor and Council for the statement sent out reguarding support for the AAIP community.

Councilor Lefkovits, Chair of the Public Works Committee read a prepared statement regarding the Department of Piblic Works.

RESOLUTION NO. 65-21

Offered by Councilor LEFKOVITS Seconded by Councilor LAW

WHEREAS, in 1872, J. Sterling Morton proposed to The Nebraska Board of Agriculture that a special day be set aside for the planting of trees; **and**,

WHEREAS, this holiday, called **"ARBOR DAY"**, was first observed with the planting of more than a million trees in Nebraska; **and**,

WHEREAS, "ARBOR DAY" is now observed throughout the nation and the world; and,

WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling cost, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife; **and**,

WHEREAS, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products; **and**,

WHEREAS, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community; **and**,

WHEREAS, trees are a source of joy and spiritual renewal; and,

WHEREAS, The Borough of Glen Ridge has been recognized as a Tree City USA by The National Arbor Day Foundation and desires to continue its tree-planting ways.

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Council of The Borough of Glen Ridge do hereby proclaim April 26, 2021 as "**ARBOR DAY**" in The Borough of Glen Ridge, Essex County, New Jersey.

RECORDED VOTE:	Ayes		Nays		Abstained		Absent	
(Insert last name)	Hughes	Lefkovits	None		None		None	
	Lisovicz	Law						
	Mans	Morrow						

RESOLUTION NO. 66 - 21

Offered by Councilor LAW Seconded by Councilor MANS

WHEREAS, The Borough of Glen Ridge sought aeration and maintenance applications for the Borough athletic fields; **and**,

WHEREAS, that in accordance with N.J.S.A. 40A:11, et. seq., the Borough of Glen Ridge used a fair and competitive process to solicit proposals for the aforestated service; **and**,

WHEREAS, on April 15, 2021, Green Valley Landscape Design and Maintenance, LLC, P.O. Box 125, Verona, NJ 07044 submitted the lowest responsible proposal in the amount of \$77,205.77 and alternate bids of \$400.00 (#1) and \$4,620.00 (#2).

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Glen Ridge that Green Valley Landscape Design and Maintenance, LLC be awarded the contract for **2021 Maintenance of Athletic Fields** for the Borough athletic fields; **and**,

BE IT FURTHER RESOLVED, that the Administrator and Director of Recreation are hereby authorized to sign the contract documents necessary to effectuate the award of this contract.

Bidder	Base Bid	Alternate #1	Alternate #2
Green Valley	\$77,205.77	\$400.00	\$4,620.00
Landscape			
Monello Landscape	\$120,554.00	\$419.00	\$5,456.00
Industries			

RECORDED VOTE:	Ayes		Nays		Abstained		Absent	
(Insert last name)	Hughes	Lefkovits	None		None		None	
	Lisovicz	Law						
	Mans	Morrow						

Ordinance No. 1746 entitled An Ordinance by the Borough of Glen Ridge in the County of Essex, New Jersey Prohibiting the Operation of any Class of Cannabis Businesses within its Geographical Boundaries and Amending Title 5 and Title 17 of the Borough of Glen Ridge Code of Ordinances; was presented for final reading. The Ordinance title was read by Councilor Morrow. Municipal Clerk Ventola reported that the Ordinance has been published and posted as required by statutes. Mayor Patrick declared the meeting open for a public hearing on the Ordinance. No one wished to be heard on the Ordinance. Mayor Patrick declared the Public Hearing closed. It was moved by Councilor Morrow, seconded by Councilor Lefkovits that Ordinance No. **1746** be finally adopted. The Motion was adopted by an aye and no vote.

RECORDED VOTE:	Ayes		Nays		Abstained		Absent	
(Insert last name)	Hughes	Lefkovits	None		None		None	
	Lisovicz	Law						
	Mans	Morrow						

Mayor Patrick declared that this Ordinance is finally adopted.

Borough Administrator Zichelli reported that on May 11, 2021 at 4:30 PM there will be a ceremony at the Municipal Plaza remembering Officer Roberts and naming Herman Street in his honor.

Chief Byron-Lagattuta wisged the Borough of Glen RIdge and the Glen RIdge Police Department continued success.

Mayor Patrick called for new and unfinished business.

RESOLUTION NO. 67-21

Offered by Councilor **HUGHES** Seconded by Councilor **LISOVICZ**

Resolution Approving the Application for a Disability Retirement Initiated on behalf of the Borough of Glen Ridge

WHEREAS, the Borough of Glen Ridge has employed a Maintenance Worker in its Department of Public Works; and

WHEREAS, this Maintenance Worker is an active member of the Public Employees Retirement System ("PERS"); and

WHEREAS, this Maintenance Worker meets the minimum service credit requirement of at least ten (10) years for PERS members; and

WHEREAS, the Borough is of the opinion that this Maintenance Worker is totally and permanently disabled and can no longer perform the essential functions of his position based on the documentation supplied by professionals retained by the Borough and based on his extended medical leaves; and

WHEREAS, the Borough is unable to provide an alternative to the PERS covered position with duties capable of being performed by said Maintenance Worker; and

WHEREAS, the Director of the Department of Public Works has consented to the processing of an Involuntary Disability Retirement Application; and

NOW, THEREFORE BE IT RESOLVED by the Borough Council of the Borough of Glen Ridge that the Borough Administrator, Director of the Department of Public Works, and any other necessary personnel take all actions necessary to process an Involuntary Disability Retirement Application for this Maintenance Worker.

RECORDED VOTE:	Ayes		Nays		Abstained		Absent	
(Insert last name)	Hughes	Lefkovits	None		None		None	
	Lisovicz	Law						
	Mans	Morrow						

Mayor Patrick called for comments of the Public.

No Public comment was made,

On motion by Councilor Mans, seconded by Councilor Morrow the meeting was adjourned at 8:33 PM.

Tara Ventola

Municipal Clerk