

A Regular Meeting of The Mayor and The Borough Council of The Borough of Glen Ridge was held on Monday, May 12, 2025 in the Council Chambers of the Glen Ridge Municipal Building at 7:30 p. m.

Mayor Mans called the meeting to order, led The Council and the citizens in attendance in a Salute to the Flag and read a prepared statement that adequate notice of this meeting has been provided to the public as required by statutes.

Present: Councilors Lefkovits, Hughes, Zimet, Law, Meyer and Moody

Absent: None

The following Borough Officers were in attendance: Borough Administrator Michael Zichelli, Chief Sean Quinn, Borough Attorney Malyska and Clerk Ventola.

Councilor Meyer made a motion to adopt the minutes of the April 14, 2025 meeting and the April 28, 2025 meeting, seconded by Councilor Law.

RECORDED VOTE:	Ayes		Nays		Abstained		Absent	
(Insert last name)	Lefkovits	Law	None		None		None	
	Hughes	Meyer						
	Zimet	Moody						

Mayor Mans called for written communications.

There were no written communications.

Mayor Mans called for comments of the public.

No public comment was made.

RESOLUTION NO. 94-25

Offered by Councilor LEFKOVITS
Seconded by Councilor ZIMET

BE IT RESOLVED, that the following Claims be approved, and Warrants be drawn for the same:

CURRENT FUND	\$431,674.79
FEDERAL & STATE GRANT FUND	\$2,000.00
GENERAL CAPITAL FUND	\$1,414.98
WATER OPERATING FUND	\$19,637.41
WATER CAPITAL FUND	\$80,727.50
POOL OPERATING FUND	\$9,514.25
POOL CAPITAL FUND	\$100,000.00
GENERAL TRUST FUND	\$158.99
PAYROLL AGENCY	\$0.00
STATE UNEMPLOYMENT INSURANCE TRUST FUND	\$0.00
DOG LICENSE / ANIMAL CONTROL TRUST FUND	\$55.80

and, BE IT RESOLVED, that the Chief Financial Officer / Treasurer of The Borough of Glen Ridge is hereby authorized to issue the payroll for the Employees of the Borough of Glen Ridge for the pay date of May 15, 2025.

RECORDED VOTE:	Ayes		Nays		Abstained		Absent	
(Insert last name)	Lefkovits	Law	None		None		None	
	Hughes	Meyer						
	Zimet	Moody						

RESOLUTION NO. 95-25

Offered by Councilor **LEFKOVITS**
Seconded by Councilor **LAW**

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 through 7.5, the Borough of Glen Ridge has been declared eligible to participate in the program by the Division of Local Government Services, and the Chief Financial Officer has determined that the local government meets the necessary conditions to participate in the program for the 2025 budget year.

NOW THEREFORE BE IT RESOLVED by the governing body of the Borough of Glen Ridge that in accordance with N.J.A.C. 5:30-7.6a & 7.6b and based upon the Chief Financial Officer's certification, the governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
 - a. Payment of interest and debt redemption charges
 - b. Deferred charges and statutory expenditures
 - c. Cash deficit of preceding year
 - d. Reserve for uncollected taxes
 - e. Other reserves and non-disbursement items
 - f. Any inclusions of amounts required for school purposes.
2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at N.J.S.A. 40A:4-45.3 et seq., are fully met (complies with CAP Law).
3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.
4. That pursuant to the Local Budget Law:
 - a. All estimates of revenue are reasonable, accurate and correctly stated,
 - b. Items of appropriation are properly set forth
 - c. In itemization, form, arrangement and content, the budget will permit the exercise of the comptroller function within the municipality.
5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.
6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED that a copy of this resolution will be forwarded to the Director of the Division of Local Government Services upon adoption.

RECORDED VOTE:	Ayes		Nays		Abstained		Absent	
(Insert last name)	Lefkovits	Law	None		None		None	
	Hughes	Meyer						
	Zimet	Moody						

RESOLUTION NO. 96-25

Offered by Councilor LEFKOVITS
Seconded by Councilor HUGHES

WHEREAS, NJSA 40A:4-8 provides that The Budget as advertised shall be read in full at the public hearing, or that it may be read by its “title” only if:

At least one week prior to the date of the hearing a complete copy of the approved Budget, as advertised;

- (a) shall be posted in a public place where public notices are customarily posted in the principal public building; and,
- (b) copies are made available to each person requesting same during said week and during the public hearing.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Glen Ridge that it hereby declares that the conditions of NJSA 40A:4-8,1(a) & (b), have been met and therefore The Budget for 2025 shall be read by its “title” only.

RECORDED VOTE:	Ayes		Nays		Abstained		Absent	
(Insert last name)	Lefkovits	Law	None		None		None	
	Hughes	Meyer						
	Zimet	Moody						

RESOLUTION NO. 97-25

Offered by Councilor LEFKOVITS
Seconded by Councilor ZIMET

ADOPTION OF THE 2025 MUNICIPAL BUDGET

BE IT RESOLVED, by the Mayor and Council of the Borough of Glen Ridge, in the County of Essex, New Jersey that the following statements of revenues and appropriations shall constitute the Municipal Budget of the Borough of Glen Ridge for the 2025 calendar year;

General Appropriations:	Year 2025
1. Appropriations within “CAPS” (H-1 Sheet 19)	\$ 13,757,134.00
2. Appropriations excluded from “CAPS” (H-2 Sheet 28)	\$ 3,928,173.94
	<u>\$ 800,000.00</u>
3. Reserve for Uncollected Taxes (M-Sheet 29)	\$ 18,485,307.94
4. Total General Appropriations (Item 9, Sheet 29)	<u>\$ (4,259,604.94)</u>
5. Less: Anticipated Revenues Other than Current Property Tax (Item 5, Sheet 11)	
6. Difference: Amount to be raised by Taxes for support of the Municipal Budget (as follows) (a) Local Tax for Municipal Purposes including Reserve for Uncollected Taxes (Item 6(a), Sheet 11)	\$ 14,225,703.00

BE IT FURTHER RESOLVED, that said Budget was published in the April 17, 2025 edition of the Glen Ridge Paper.

BE IT FURTHER RESOLVED, a Hearing on the Budget and Tax Resolution was held on May 12, 2025 at 7:30 p.m. at which time and place discussions to said Budget and Tax Resolutions for 2025 was presented to the taxpayers or other interested persons.

BE IT FURTHER RESOLVED, that the budget was and is available on the Borough’s website at www.glenridgenj.org. Hard copies may be obtained by requesting same from the Municipal Clerk via email (tventola@glenridgenj.org) or phone (973-748-8400). All persons interested in the proposed budget had an opportunity to address the Mayor and Council during the aforementioned public hearing.

RECORDED VOTE:	Ayes		Nays		Abstained		Absent	
(Insert last name)	Lefkovits	Law	None		None		None	
	Hughes	Meyer						
	Zimet	Moody						

Ordinance No. 1822 an Ordinance by the Borough Council amending Chapter 13.04 – Water Service System was presented for final reading. The Ordinance title was read by Councilor Lefkovits. Municipal Clerk Ventola reported that the Ordinance has been published and posted as required by statutes. Mayor Mans declared the meeting open for a public hearing on the Ordinance. No one wished to be heard on the Ordinance. Mayor Mans declared the Public Hearing closed. It was moved by Councilor Lefkovits, seconded by Councilor Moody that Ordinance No. **1822** be finally adopted. The Motion was adopted by an aye and no vote.

Mayor Mans declared that this Ordinance is finally adopted.

RECORDED VOTE:	Ayes		Nays		Abstained		Absent	
(Insert last name)	Lefkovits	Law	None		None		None	
	Hughes	Meyer						
	Zimet	Moody						

Ordinance No. 1823 an Ordinance establishing titles for non-union and other employees of the Borough of Glen Ridge and fixing their 2025 maximum annual salaries and other compensations for those titles was presented for first reading. Councilor Lefkovits moved that Ordinance No. **1823** be passed on first reading; the motion was seconded by Councilor Meyer. Mayor Mans referred the Ordinance to the Municipal Clerk for the purposes of statutory publication and posting.

RECORDED VOTE:	Ayes		Nays		Abstained		Absent	
(Insert last name)	Lefkovits	Law	None		None		None	
	Hughes	Meyer						
	Zimet	Moody						

RESOLUTION NO. 98–25

Offered by Councilor **LEFKOVITS**
Seconded by Councilor **HUGHES**

RESOLUTION TO AUTHORIZEESTIMATED PROPERTY TAX BILLING THE 3RD QUARTER OF 2025

WHEREAS, it is anticipated that the Borough Tax Collector will not be in receipt of a certified tax rate in enough time to be able to complete the mailing and delivery of real property tax bills by the required statutory date, and

WHEREAS, the Borough of Glen Ridge Tax Collector and the Borough of Glen Ridge Chief Financial Officer have requested that the Council provide them with the latitude to submit estimated 3rd quarter real property tax bills, which would allow the Tax Collector to complete the mailing and delivery of real property tax bills in a timely manner, and

WHEREAS, the Borough of Glen Ridge Tax Collector, in consultation with the Borough of Glen Ridge Chief Financial Officer, has computed an estimated tax levy in accordance with N.J.S.A. 54:4-66.3 and they have both signed a certification showing the tax levy for the previous year, and the range of permitted estimated tax levies; and

WHEREAS, in accordance with Chapter 72, P.L. 1994, the Tax Collector requests the Council approve the estimated tax levy of **\$60,702,679** at a tax rate of **3.510**; and

WHEREAS, the above levy and rate have been calculated on a worksheet that is attached hereto and made a part hereof by reference; and

WHEREAS, the above levy amount falls between the mandated estimated range required by N.J.S.A. 54:4-66.3(a)(1) and approval will enable the Borough to meet its financial obligations; maintain the tax collection rate; provide uniformity for tax payments; and save the unnecessary cost of interest expenses on borrowing.

NOW, THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Glen Ridge, County of Essex, State of New Jersey as follows:

- 1. The Tax Collector is hereby authorized and directed to prepare and timely issue estimated tax bills for the Borough of Glen Ridge for the third quarter installment of 2025 taxes.
- 2. The entire estimated tax levy for 2025 is hereby set at \$60,702,679. The estimated tax rate for 2025 is hereby set at 3.510.
- 3. In accordance with applicable law, the third quarter installment of 2025 taxes (whether estimated or not) shall not be subject to interest until the later of August 10 or the twenty-fifth calendar day after the date the estimated bills were mailed. The estimated tax bills shall contain a notice specifying the date on which interest may begin to accrue.
- 4. A copy of this resolution shall be forwarded to the Tax Collector and Chief Financial Officer of the Borough of Glen Ridge for their records.
- 5. The Tax Collector and the Chief Financial Officer are hereby authorized to take all steps necessary to effectuate the purpose of this resolution.
- 6. This resolution shall take effect as herein provided.

	2025 Estimated	
	Tax Levy	Tax Rate
County	9,251,500	0.535
County Open Space	378,380	0.022
Municipal	13,332,992	0.771
Library Tax	892,711	0.052
School	36,847,095	2.130
	60,702,679	3.510

RECORDED VOTE:	Ayes		Nays		Abstained		Absent	
(Insert last name)	Lefkovits	Law	None		None		None	
	Hughes	Meyer						
	Zimet	Moody						

RESOLUTION NO. 99 – 25

Offered by Councilor **LEFKOVITS**
Seconded by Councilor **MOODY**

BE IT RESOLVED by the council of Borough of Glen Ridge, Essex County, New Jersey, that warrants be drawn to the below listed Individual in designated amounts representing Overpayment Tax or Utility payment as following:

Block:	Lot:	Qual:	Name & Address	Date Paid	Amount
---------------	-------------	--------------	---------------------------	------------------	---------------

63

3

Brian Dolle
6 Clark Street

05/05/2025

\$3,642.49

Refund Duplicate WIPP Payment

BE IT FURTHER RESOLVED, that the individual listed above has advised that they want a refund rather than applying these payments to their tax or utility account.

RECORDED VOTE:	Ayes		Nays		Abstained		Absent	
(Insert last name)	Lefkovits	Law	None		None		None	
	Hughes	Meyer						
	Zimet	Moody						

Councilor Hughes, Chair of the Public Safety Committee reported the committee performed Captain interviews at their meeting.

RESOLUTION NO. 100-25

Offered By Councilor **HUGHES**
Seconded By Councilor **LEFKOVITS**

BE IT RESOLVED, that in accordance with N.J.S.A. 33:74.1, et. seq., the Mayor and Borough Council approves the **Raffle License** application for an **On-Premise 50/50** submitted by the **Glen Ridge High School HSA** to be held on June 3, 2025 at 555 Ridgewood Avenue, Glen Ridge, New Jersey 07028. (Raffle #25-12)

RECORDED VOTE:	Ayes		Nays		Abstained		Absent	
(Insert last name)	Lefkovits	Law	None		None		None	
	Hughes	Meyer						
	Zimet	Moody						

RESOLUTION NO. 101-25

Offered by Councilor **Moody**
Seconded by Councilor **HUGHES**

WHEREAS, there exists a need for specialized software, maintenance, geographic information systems and other related services and hardware for the Borough; and

WHEREAS, Spatial Data Logic, 285 Davidson Avenue, Suite 302, Somerset, New Jersey can provide such specialized services; and

WHEREAS, Spatial Data Logic has provided the Business Entity Disclosure Certification in accordance with the N.J.S.A. 19:44A-20.8 and completed Political Contribution Disclosure Form; and

WHEREAS, the Local Public Contracts Law (NJSA 40A:11-1 et seq.) requires that a Resolution authorizing the payment of such professional fees, without competitive bidding must be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Glen Ridge in the County of Essex as follows:

- 1. The Administrator and Deputy Administrator are hereby authorized and directed to execute a professional services agreement with Spatial Data Logic, 285 Davidson Avenue, Suite 302, Somerset, New Jersey 08873 for this professional service.
- 2. This contract is made without competitive bidding as a “professional service” under the provisions of the Local Public Contracts Law because of the qualitative nature of the service provided.
- 3. Fees for services are authorized as per proposal dated April 20, 2025 and the Chief Financial Officer has certified funds in the maximum amount of \$19,900.00.
- 4. A copy of this resolution shall be published in The Glen Ridge paper as required by law, within ten (10) days of its passage.

RECORDED VOTE:	Ayes		Nays		Abstained		Absent	
(Insert last name)	Lefkovits	Law	None		None		None	
	Hughes	Meyer						
	Zimet	Moody						

Borough Administrator Zichelli stated the water meter project is almost completed and down to the final 350 houses. They are going door to door with notices. The Re-eval team is also out knocking on doors to perform inspections.

Mayor Mans called for comments of the public.

Phil Johnson inquired about the potential NJ Transit strike.

It was moved by Councilor Meyer, seconded by Councilor Moody that this meeting be adjourned. The Motion was adopted by an aye and no vote.

RECORDED VOTE:	Ayes		Nays		Abstained		Absent	
(Insert last name)	Lefkovits	Law	None		None		None	
	Hughes	Meyer						
	Zimet	Moody						

Mayor Mans thanked everyone for attending the meeting and she declared that this meeting is hereby adjourned.

The Council adjourned at 8:21 PM.

Tara Ventola

Tara Ventola

Municipal Clerk