



**THE BOROUGH OF GLEN RIDGE
ESSEX COUNTY, NEW JERSEY**

ORDINANCE NO. 1635

**AN ORDINANCE ESTABLISHING TITLES FOR NON-UNION
AND OTHER EMPLOYEES OF THE BOROUGH OF GLEN
RIDGE AND FIXING THE 2016 MAXIMUM ANNUAL SALARIES
AND OTHER COMPENSATIONS FOR THOSE TITLES.**

BE IT ENACTED AND ORDAINED, by The Mayor and Council of The Borough Of Glen Ridge, in The County Of Essex and in The State Of New Jersey, as follows:

SECTION 1. That the maximum salaries for the positions and titles listed below are hereby fixed and determined to be:

DEPARTMENT TITLE	MAXIMUM ANNUAL SALARY 2016
A. ADMINISTRATIVE & EXECUTIVE	
1. Borough Administrator/Clerk/Engineer/QPA/CPWM	\$ 103,311.72
2. Deputy Borough Administrator (Stipend)	\$ 14,764.32
3. Assistant to the Administrator	\$ 50,509.34
4. Office Supervisor	\$ 2,426.21
D. FINANCE DEPARTMENT	
1. Chief Financial Officer/Treasurer	\$ 4,800.00
D. ASSESSMENT OF TAXES	
1. Assessor	\$ 34,595.00
E. COLLECTION OF TAXES AND WATER UTILITY RENTS	
1. Tax/Water Utility Rents Collector	\$ 76,242.59
F. PUBLIC WORKS DEPARTMENT / PLANNING / INSPECTIONS	
1. Director of Development & Planning/Deputy Administrator	\$ 116,004.60
2. Public Works Supervisor	\$ 85,479.26
3. Technical Administrative Assistant	\$ 45,845.23
4. Plumbing Subcode Official/Inspector	\$ 22,697.37
5. Electrical Subcode Official/ Inspector	\$ 22,697.37
G. MUNICIPAL COURT	
1. Judge	\$ 32,793.41
2. Court Administrator/Deputy Clerk	\$ 98,632.00
3. Municipal Prosecutor	\$ 24,137.28
4. Public Defender	\$ 5,722.20
H. PUBLIC SAFETY DEPARTMENT	
1. Chief / Director of Public Safety	\$ 147,900.00
2. Captain	\$ 133,899.48
3. Lieutenant	\$ 133,352.25
4. Emergency Management Coordinator	\$ 2,079.76
5. Confidential Assistant	\$ 41,896.50
I. RECREATION	
1. Recreation Director	\$ 83,232.00
2. Recreation Supervisor	\$ 46,102.20
J. WATER DEPARTMENT	
1. Administrator of Accounts (Borough Administrator)	\$ 51,657.94
K. LIBRARY	
Full-time	
Library Director	\$ 83,312.00
Assistant Director/ Information Services	\$ 56,563.00
Principal Library Assistant – Circulation/Tech Services	\$ 34,201.00
Principal Library Assistant – Youth Services	\$ 35,996.00
Webmaster	\$ 7,650.00
Part-time	
Bookkeeper	\$ 25.00 per hour
Senior Library Assistants	\$ 15.76 per hour
Library Assistant(s), part-time or substitute (Youth Services, Information Services, Circulation)	\$ 14.00 per hour
Library Page(s), part-time or seasonal	\$ 8.50 per hour
Custodian	\$ 15.00 per hour

SECTION 2. Longevity increments shall be paid to employees based upon the following schedule and shall be made a part of the gross annual salaries or wages of full time employees only and shall be calculated as of January 1st of the current year if the employee's anniversary date of employment is prior to July 1st of the current year. When the employee's anniversary date of employment is after July 1st, payment will begin as of January 1st of the following year.

- a. Two (2) percent after five (5) full years of service.
- b. Four (4) percent after ten (10) full years of service.
- c. Six (6) percent after fifteen (15) full years of service.
- d. Eight (8) percent after twenty (20) full years of service.
- e. Ten (10) percent after twenty - five (25) full years of service.
- f. Ten (10) percent after twenty - four (24) full years of service shall be granted to all personnel of the Department of Public Safety who are enrolled in the Police and Fire Retirement System of the State of New Jersey.
- g. Effective January 1st, 1998 any officers or employees hired will no longer be eligible for longevity as per this section, except those covered by the Police Benevolence Association Local #58 Agreement with The Borough.
- h. Any officers or employees covered by the Police Benevolence Association Local #58 Agreement with The Borough Effective hired on or after January 1, 2010 will no longer be eligible for longevity.

SECTION 3. The rates of compensation or salaries herein above fixed for the various titles named shall be considered to be the maximum rate in effect as of January 1st, 2016, and shall remain in effect until amended or supplemented by Ordinance. The exact rate for each position shall be established for 2016 by a Resolution of the Governing Body. Said compensation or salaries shall be paid in semi-monthly installments.

SECTION 4. Officers and employees of The Borough of Glen Ridge may also be eligible for one-time payments for past service or performance. The officer or employee, the job title, and the one time payment amount will appear on an authorizing resolution, which must be adopted by a majority vote of the Borough Council. Said payment is to be made in a lump sum and does not become part of the employee's Annual Base Salary.

SECTION 5. All ordinances or parts of ordinances not consistent with the provisions of this Ordinance be and the same are hereby repealed.

BE IT FURTHER ENACTED AND ORDAINED, that this Ordinance shall take effect immediately upon final passage and publication in accordance with the law.

Ordinance Adopted: Monday, December 14th, 2015.

Peter A. Hughes,
Mayor

ATTEST:

Michael J. Rohal,
Municipal Clerk