



# State of New Jersey

DEPARTMENT OF TRANSPORTATION  
P.O. Box 600  
Trenton, New Jersey 08625-0600

PHILIP D. MURPHY  
*Governor*

DIANE GUTIERREZ-SCACCETTI  
*Commissioner*

SHEILA Y. OLIVER  
*Lt. Governor*

July 31, 2020

Re: Transportation Alternatives Set-Aside Program  
Request for Applications

Dear Prospective Applicant:

On behalf of Governor Phil Murphy, I am pleased to announce that applications are now being accepted for the 2020 Transportation Alternatives Set-Aside Program (TA Set-Aside). This solicitation is administered by the New Jersey Department of Transportation (NJDOT), in partnership with the North Jersey Transportation Planning Authority (NJTPA), the Delaware Valley Regional Planning Commission (DVRPC), and the South Jersey Transportation Planning Organization (SJTPO).

TA Set-Aside provides federal funds for community based “non-traditional” surface transportation related projects designed to strengthen the cultural, aesthetic, and environmental aspects of the nation’s surface transportation intermodal system. The TA Set-Aside program was established by Congress in 2012 under MAP-21 and FAST Act in 2015, and is funded through a set-aside of the Federal-aid Highway Program. Eligible activities include most activities historically funded as "Transportation Enhancements".

For this solicitation, eligible projects must fall into one the following 7 categories:

- Design and construction of on-road and off-road trail facilities for pedestrians, bicyclists, and other nonmotorized forms of transportation
- Conversion and use of abandoned railroad corridors for trails for pedestrians, bicyclists, and other nonmotorized transportation users
- Construction of scenic turnouts, overlooks, and viewing areas
- Historic preservation and rehabilitation of historic transportation facilities both land and water such as buildings, structures and canals

- Community improvement activities, specifically: Streetscaping and corridor landscaping
- Environmental mitigation to address stormwater management, control, and water pollution prevention or abatement related to highway construction or due to highway runoff
- Reduce vehicle-caused wildlife mortality or to restore and maintain connectivity among terrestrial or aquatic habitats

In addition to the traditional grant criteria, for this solicitation, consideration will be given to applications that provide additional benefits to vulnerable members of our communities, including low-income residents, minorities, those with limited English proficiency, persons with disabilities, children and older adults. Census data for these categories will be used to determine if a project meets the equity criteria. Information regarding equity will be available through NJDOT's Local Aid Resource Center web site at:

<https://www.njdotlocalaidrc.com/equity>

Information about scheduling a one on one pre-submission meeting will be forthcoming on the website as well as dates for informational webinars about the Transportation Alternatives Set-Aside Program.

You are invited to submit an application for a well-developed, construction-ready project that can qualify as a TA Set Aside project. The online TA Set-Aside handbook provides the necessary information for completing your application and also answers questions regarding eligibility and program requirements. This information can be found at:

<https://www.njdotlocalaidrc.com/federally-funded-programs/transportation-alternatives>

The eligible entities to receive TA Set-Aside funds are: local governments (municipalities and counties); regional transportation authorities; transit agencies; natural resource or public land agencies; tribal governments; any other local or regional governmental entity with responsibility for oversight of transportation (other than a metropolitan planning organization or a State agency).

Nonprofit organizations are not eligible as direct grant sub-recipients for TA Set-Aside funds unless they qualify through one of the eligible entity categories (e.g., where a nonprofit organization is a designated transit agency, school, or an entity responsible for the administration of local transportation safety programs). Nonprofit entities are eligible to partner with any eligible entity on an eligible project, if State or local requirements permit. The NJDOT has final authority to make a determination on the eligibility of an applicant.

As with all federally funded programs, the funds will be disbursed on a reimbursement basis. In addition, the award of TA Set Aside grants will be contingent upon the recipient's ability to comply with all applicable federal financial management, project implementation, and oversight regulations. Before applying, applicants should assess their capability to comply with state and federal

requirements for the administration of federal-aid highway grants set forth in Title 23 – Highways, and OMB requirements related to administrative rules (2 CFR Part 200) and cost principals (2 CFR Part 1201) requirements.

Please note that all public right-of-way and facilities are required to be accessible for all users regardless of funding source. Recipients of federal and state grants will be required to comply with the provisions of Title II of the Americans with Disabilities Act of 1990 (ADA) and Section 504 of the Rehabilitation Act of 1973.

The NJDOT offers a program, the TA Set-Aside Design Assistance Program, which is meant to provide consultant engineering services to assist Local Public Agencies (LPAs) with the development of plans, specifications, and estimates for their TA Set-Aside project at no cost to the LPA. Recipients of the 2020 TA Set-Aside grant solicitation will be eligible to participate in the program. The program was developed by NJDOT as part of the Federal Highway Administration's Every Day Counts (EDC) initiative and is intended to shorten time, reduce costs, and improve quality in the delivery of TA Set-Aside projects.

**Applications for the Transportation Alternatives Set-Aside Program are due on or before November 24, 2020 and must be submitted online through NJDOT SAGE at:**

<https://njsage.intelligrants.com/>

I recommend that you consult your Local Aid District Office and your corresponding Metropolitan Planning Organization for assistance in preparing applications for this program. Contact information is included.

Thank you for your continued interest and support for this program, and best wishes for success with your project application.

Sincerely,



Diane Gutierrez-Scaccetti  
Commissioner

Enclosures

c Municipal Clerk  
Municipal Engineer  
County Engineer  
County Clerk



# Local Aid and Economic Development

## Our District Offices

### District 1, Mount Arlington

Roxbury Corporate Center  
200 Stierli Court  
Mount Arlington, NJ 07856  
Phone: 973.810.9120  
Fax: 973-601-0049  
Manager: Adam Ivervolino

### District 2, Newark

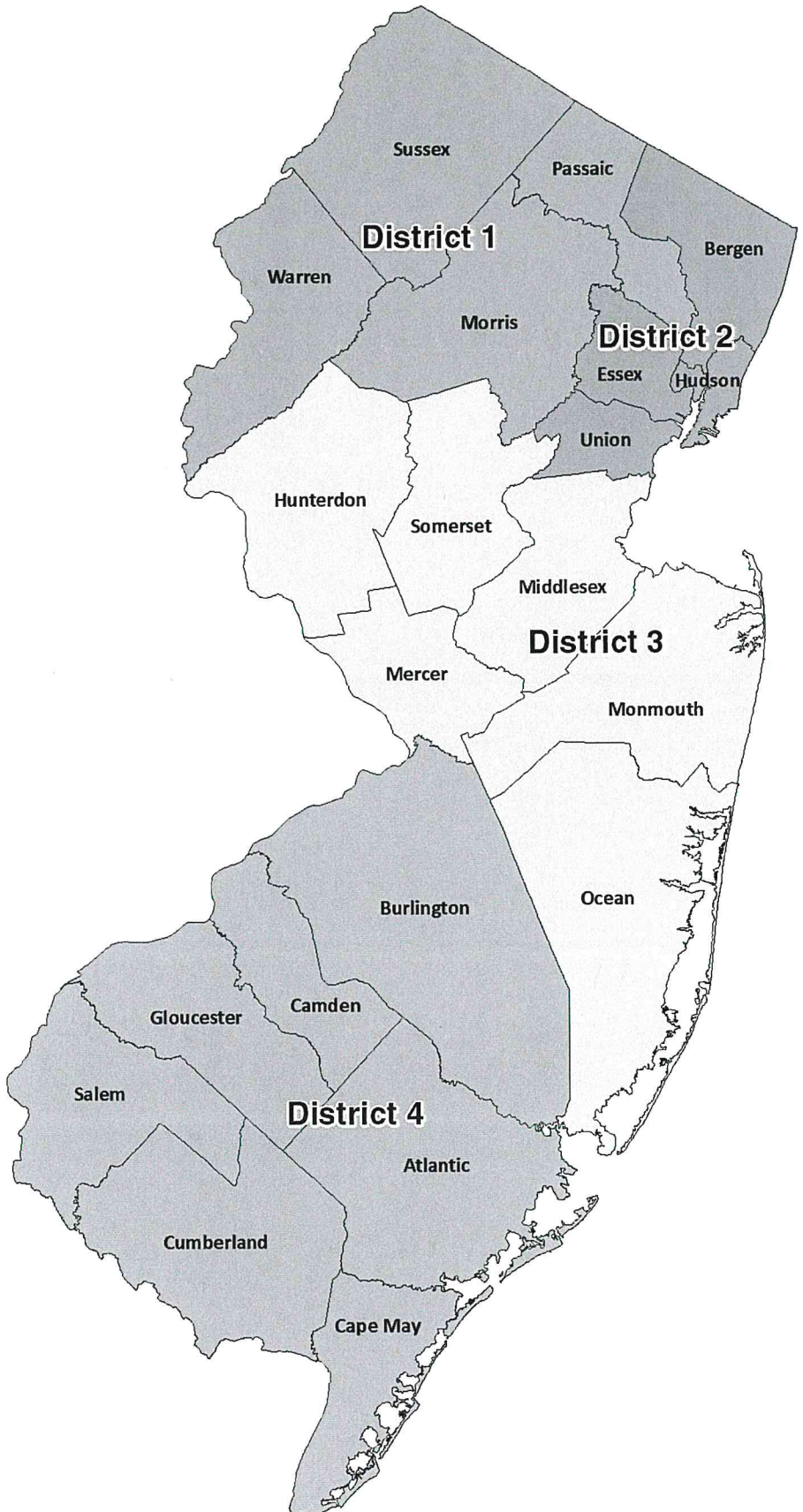
153 Halsey Street, 5th floor  
Newark, NJ 07102  
Phone: 973.877.1500  
Fax: 973.648.4547  
Manager: Eileen Schack

### District 3, Trenton

1035 Parkway Avenue  
Trenton, NJ 08625  
Phone: 609.963.2020  
Fax: 609.530.8044  
Contact: Arun Kumar

### District 4, Cherry Hill

One Executive Campus  
Route 70 West, 3rd Floor  
Cherry Hill, NJ 08002  
Phone: 856.414.8414  
Fax: 856.486.6771  
Manager: Thomas Berryman





# Your Technical Resource for Improving Local Project Delivery



THE LOCAL AID RESOURCE CENTER connects you to information, tools, and technical experts ready to help guide you through the grant application process, assist with project selection, and provide overall support for successful project delivery.



**FOR MORE INFORMATION**

Call Information Line  
(609) 649-9395


Please visit our website  
[www.njdotlocalaidrc.com](http://www.njdotlocalaidrc.com)

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8-10-20



## NEW JERSEY MERGED BRANCH 38

### National Association of Letter Carriers

374 Morris Avenue • Springfield, New Jersey 07081-1106

Telephone: 973-564-7244 • Fax: 973-564-7673 • [www.branch38nalc.com](http://www.branch38nalc.com)

*"A Stronger Union Through Merger"*

Mayor Stuart K. Patrick  
825 Bloomfield Ave.  
Glen Ridge, NJ 07028

Dear Mayor Stuart K. Patrick

The letter carriers in your town are represented by NJ Merged Branch 38, National Association of Letter Carriers. They have participated in the annual Stamp Out Hunger Food Drive for many years. This year we are asking your help to overcome the unprecedented problems caused by COVID-19, and to assist those families most in need of food in your community.

To deal with this urgent situation, the National Association of Letter Carriers (NALC) has developed a new plan to address the problem of hunger that affects one in eight Americans, including millions of children, elderly and military veterans.

This year, millions of generous Americans who normally leave food by their mailbox on the second Saturday in May for letter carriers to collect, as well as the legions of community volunteers who help sort and transport the food, can accomplish the same thing via different means.

NALC has initiated a novel donor drive approach to fit the current circumstances. People in your town can go to a website set up just for this, select a food bank close to them, and donate funds to help the pantry purchase food. This has been set up in a manner that allows every dollar raised to go directly to purchasing food for the hungry.

For anyone to find a local food bank in your state, please go to [www.nalc.org/food](http://www.nalc.org/food)

You can help by using your social media platforms, web site, television announcements, and any other means available to communicate with your constituents to promote the Stamp Out Hunger Donor Drive.

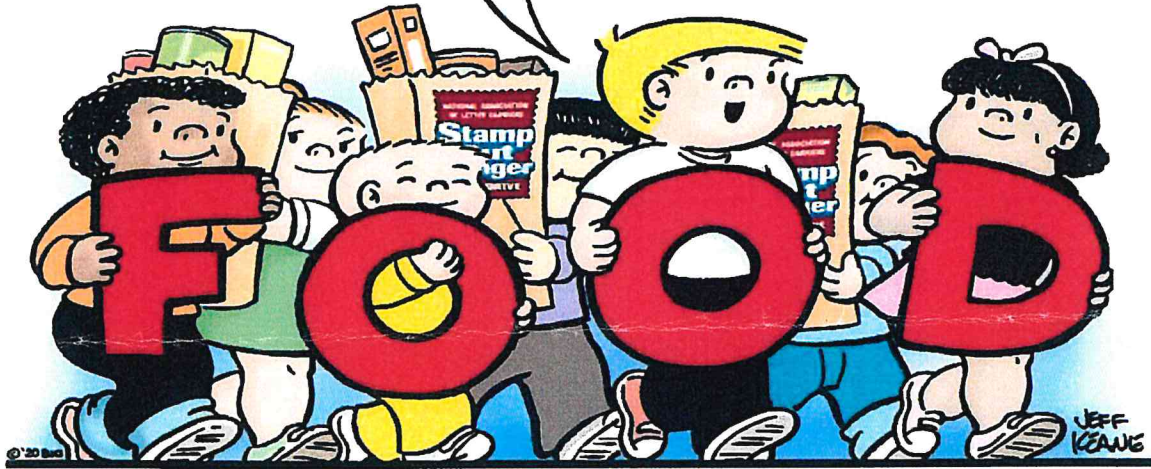
Your help in our efforts to support those most in need during these very difficult times would be greatly appreciated. If you have any questions, or if I can be of any additional assistance, please let me know.

Sincerely,

*Michael J. O'Neill*

Michael J. O'Neill, President  
NJ Merged Branch 38, NALC  
374 Morris Avenue  
Springfield, NJ 07081  
[oneill25@aol.com](mailto:oneill25@aol.com)  
973-564-7244 (Ext. 18)

THIS SPELLS  
HELP FOR LOTS OF  
FAMILIES THIS  
YEAR!



# LETTER CARRIERS' DONOR DRIVE

National Partners



Please donate what you can to a food bank in your community.

1. Go to [nalc.org/food](http://nalc.org/food)
2. Select your state
3. Choose a food bank in your area
4. Make a contribution

It's that easy. All collections stay in the local community.

[#NALC](#) [#stampouthunger](#) [#donordrive](#) [#lettercarriers](#) [#heroesdelivering](#)