

**A SUMMARY OF THE MINUTES OF THE  
GLEN RIDGE HISTORIC PRESERVATION COMMISSION  
HELD IN THE MUNICIPAL BUILDING**

**February 6, 2019**

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**OPMA & Roll Call**

Vice Chair Githens called the meeting to order at 7:30 p.m. and Ms. Hickey read the Sunshine Act Notice and called the roll.

PRESENT: Vice Chair Githens  
Darby  
McMahon  
Switzer  
Vande Stouwe  
Moriarty  
Grisafi

Margaret Hickey, Consultant to the Historic Preservation Commission

ABSENT: Herrigel  
Way

**Introduction and Hearing of the Applications**

Vice Chair Githens introduced herself and briefly described the hearing process to the members of the public.

**20 High Street**

**Noel and Briana Christopher**

Vice Chair Githens called for the application. Briana Christopher, Owner, and George Azrak, Architect, presented the application. The work includes reconfiguration of the second floor to create a master bedroom/bathroom suite. The changes include modifications to the fenestration on the second floor on the south (side) elevation. The east window is being moved further east to permit a headboard and the opening will be infilled and covered with new siding to match existing. The two bedroom windows will be one-over-one wood windows. Mr. Azrak noted that the existing windows are vinyl; HPC noted that wood is approved with the hope that in the future replacement windows will be changed to wood or similar appropriate paintable material.

On a motion by Mr. Darby, seconded by Mr. McMahon, the application was approved as submitted.

Darby	Yes	Githens	Yes	Herrigel	Absent
McMahon	Yes	Switzer	Yes	Vande Stouwe	Yes
Way	Absent	Moriarty (Alt. 1)	Yes	Grisafi (Alt. 2)	Yes

**26 Hillcrest Road**  
**Mark O’Sullivan**

Vice Chair Githens called for the application. Mark O’Sullivan, Owner, and Eric Schultz, Architect, appeared before the Commission to present the application. The Architect explained the scope of the work is to add a dormer at the attic level on the rear elevation to create a study or den. The new dormer shall match the existing in all attributes at the front of the house. The windows will be Marvin and will include the diamond pattern also to match the front dormer windows. HPC noted the drawings were limited in detail; HPC Secretary to ensure any details provided with permit drawings matches the approved design.

On a motion by Mr. Grisafi, seconded by Mr. McMahon, the application was approved as submitted.

Darby	Yes	Githens	Yes	Herrigel	Absent
McMahon	Yes	Switzer	Yes	Vande Stouwe	Yes
Way	Absent	Moriarty (Alt. 1)	Yes	Grisafi (Alt. 2)	Yes

**181 Ridgewood Avenue**  
**Elizabeth and Rajeev Prabhaker**

Vice Chair Githens called for the application. Elizabeth and Rajeev Prabhaker, Owners, and Zach Dettmore, Contractor, appeared before the Commission to present the application. A pipe burst in the kitchen that did extensive damage so the Owners are taking the opportunity to repair the damage and improve their kitchen layout. The scope of work includes shortening three windows (two on the side and one of the rear) so a counter can be installed. The work (Option B was discussed) also includes reconfiguring a door and window that lead to the rear porch. The drawings provided lack the detail usually provided in an application because the Owners are working on a quick timeline as they have had to move out of their house. There was discussion on the size of the window at the porch, which will be taller than the three that are being shortened. All four windows will have the same head height. The windows shown show six-over-six sashes when the existing are four-over-one; Contractor clarified new windows to match existing and will be wood manufactured by Norwood. The door will also be Norwood but the design has not been chosen.

On a motion by Mr. McMahon, seconded by Mr. Switzer, the application was approved with the following conditions to be reviewed by subcommittee.

1. Option B: Raising sill of two side and one rear window, installing door at new location and adding a window.
2. Match siding at any changed/removed opening.
3. Window shall be wood 4/1 wood.
4. Door cut sheet shall be provided.
5. Exterior elevations showing the proper configuration of the windows noted with materials, dimensions, etc.

Darby	Yes	Githens	Yes	Herrigel	Absent
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McMahon	Yes	Switzer	Yes	Vande Stouwe	Yes
Way	Absent	Moriarty (Alt. 1)	Yes	Grisafi (Alt. 2)	Yes

### Public Comment

None.

### Adoption of the January 9, 2019 Minutes

On a motion by Mr. Darby, seconded by Ms. Vande Stouwe, the minutes of the January 9, 2019 meeting were unanimously adopted.

### Subcommittee Reports

**30 Hillside Avenue:** Owner request a change in the garage door (not approved), the siding with Hardie (approved), and aluminum at the soffits (not approved); these were reviewed by subcommittee. In HPC's consultant visit it was noted a stair at the side door was added but not shown on the drawings; consultant is working with the Owner to modify the design of what was installed.

**10 Ardsley Road:** Owner inquired if a reconfiguration of rear stair required review; it did not as it was not visible from the street.

**60 Lincoln:** Architect to provide drawings of additional changes; HPC consultant to subcommittee once received.

**340 Ridgewood Avenue:** Ms. Moriarty had a question about how the cornice returns were being detailed; HPC Consultant to make a site visit with the drawings and confirm they are being installed as approved.

### New Business

Vice Chair Githens discussed there was a comment by a member of the public at the last meeting noting those in the audience were not able to follow along with the discussion because there was often multiple conversations going on at once. In the future, HPC members discussed and agreed that during discussions members should note, when making a comment, what drawing sheet is being referenced; refrain from more than one conversation going on at once; and reference back to the discussions when resolution is being formulated to make sure all items are appropriately addressed.

### Adjournment

On a motion by Mr. McMahon, seconded by Mr. Switzer, the meeting was adjourned.

Respectfully submitted,

Margaret M. Hickey, AIA  
Consultant to Glen Ridge HPC