



**BOROUGH OF GLEN RIDGE**  
**ESSEX COUNTY, NEW JERSEY**  
**REPORT ON**  
**EXAMINATION OF ACCOUNTS**  
**DECEMBER 31, 2020 AND 2019**

**BOROUGH OF GLEN RIDGE**  
**COUNTY OF ESSEX, NEW JERSEY**

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***PART I***  
***REPORT ON EXAMINATION***  
***REGULATORY BASIS FINANCIAL STATEMENTS AND***  
***NOTES TO FINANCIAL STATEMENTS***  
***YEARS ENDED DECEMBER 31, 2020 AND 2019***



## Independent Auditors' Report

**The Honorable Mayor and Members  
of the Borough Council  
Borough of Glen Ridge  
Glen Ridge, New Jersey**

### **Report on the Regulatory Basis Financial Statements**

We have audited the accompanying regulatory basis financial statements of the various funds and the governmental fixed assets of the Borough of Glen Ridge, County of Essex, New Jersey (the "Borough") which comprise the balance sheets as of December 31, 2020 and 2019, and the related statements of operations and changes in fund balance for the years then ended, the statements of changes in fund balance, the statements of revenues and statements of expenditures for the year ended December 31, 2020, and the related notes to the financial statements, which collectively comprise the basic financial statements of the Borough as listed in the table of contents.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the reporting provisions of the Division of Local Government Services, Department of Community Affairs, State of New Jersey (the "Division"), as described in Note 2. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditors' Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States and the audit requirements prescribed by the Division. Those standards and requirements prescribed by the Division require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Borough's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

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We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

**Basis for Adverse Opinions on U.S. Generally Accepted Accounting Principles**

As described in Note 2, the financial statements are prepared by the Borough on the basis of the financial reporting provisions of the Division to demonstrate compliance with the Division's regulatory basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. The effects on the financial statements of the variances between the regulatory basis of accounting described in Note 2 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

**Adverse Opinions on U.S. Generally Accepted Accounting Principles**

In our opinion, because of the significance of the matters discussed in the "Basis for Adverse Opinions on U.S. Generally Accepted Accounting Principles" paragraph, the financial statements referred to in the first paragraph do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial positions of the Borough of Glen Ridge, County of Essex, New Jersey, as of December 31, 2020 and 2019, the changes in its financial position, and, where applicable, its cash flows for the years then ended.

**Unmodified Opinions on Regulatory Basis of Accounting**

In our opinion, the regulatory basis financial statements referred to above present fairly, in all material respects, the respective financial position of the various funds and the governmental fixed assets of the Borough as of December 31, 2020 and 2019 and the respective results of operations and changes in fund balance for the years then ended, the statements of changes in fund balance, the statements of revenues and statements of expenditures for the year ended December 31, 2020 and the related notes to the financial statements in accordance with the financial reporting provisions of the Division, as described in Note 2 to the financial statements.

**Report on Supplementary Information Required by the Division in Accordance with Regulatory Basis**

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise the Borough's basic financial statements. The information included in Part II – Supplementary Data and Part IV – General Comments (collectively, the "Supplementary Information"), as listed in the table of contents, is presented for purposes of additional analysis as required by the Division and is not a required part of the financial statements. The Supplemental Information is the responsibility of management and was derived from and relate directly to the underlying accounting and other records used to prepare the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.



**Report on Supplementary Information as Required by the Uniform Guidance and NJ OMB Circular 15-08**

Our audit was conducted for the purpose of forming opinions on the regulatory basis financial statements that collectively comprise the Borough's basic financial statements. The accompanying schedules of expenditures of federal awards and state financial assistance as required by the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Award* (Uniform Guidance); and the schedule of expenditures of state financial assistance as required by New Jersey OMB's Circular 15-08 *Single Audit Policy for Recipients of Federal Grants, State Grants and State Aid*; and related notes to the schedules of federal awards and state financial assistance are presented for purposes of additional analysis and are not a required part of the basic financial statements. The schedule of expenditures of federal awards, the schedule of expenditures of state financial assistance and related notes are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements, or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards, the schedule of expenditures of state financial assistance and related notes are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

**Other Reporting Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued our report dated September 30, 2021 on our consideration of the Borough's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the effectiveness of the Borough's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Borough's internal control over financial reporting and compliance.

*PKF O'Connor Davies, LLP*

Cranford, New Jersey  
September 30, 2021

*David J. Gannon*

David J. Gannon, CPA  
Licensed Registered Municipal Accountant, No. 520

BOROUGH OF GLEN RIDGE  
CURRENT AND FEDERAL AND STATE GRANT FUNDS

COMPARATIVE BALANCE SHEETS  
REGULATORY BASIS  
DECEMBER 31, 2020 AND 2019

A  
Sheet # 1

<u>ASSETS AND DEFERRED CHARGES</u>	<u>Ref.</u>	<u>2020</u>	<u>2019</u>
Cash	A-4	\$ 7,053,192.22	\$ 6,189,282.11
Change Funds	A-5	370.00	370.00
Petty Cash Fund	A-5a	600.00	
		<u>7,054,162.22</u>	<u>6,189,652.11</u>
Receivables and Other Assets with Full Reserves:			
Delinquent Taxes Receivable	A-7	425,001.30	228,043.55
Tax Title Liens	A-8	38,782.74	37,731.03
Property Acquired for Taxes at Assessed Valuation	A-9	410.00	410.00
Revenue Accounts Receivable	A-10	1,357.92	4,822.34
Interfunds Receivable			16,923.54
		<u>465,551.96</u>	<u>287,930.46</u>
Deferred Charges:			
Special Emergency N.J.S.A. 40A:4-53	A-13	110,000.00	165,000.00
Deferred Charge Special Emergency (COVID-19)	A-13	160,000.00	
		<u>270,000.00</u>	<u>165,000.00</u>
		<u>7,789,714.18</u>	<u>6,642,582.57</u>
Federal and State Grant Fund:			
Federal and State Grants Receivable	A-12	79,512.38	70,875.27
Interfunds Receivable	A-24	89,143.58	69,696.74
		<u>168,655.96</u>	<u>140,572.01</u>
		<u>\$ 7,958,370.14</u>	<u>\$ 6,783,154.58</u>

See accompanying notes to financial statements.

BOROUGH OF GLEN RIDGE  
CURRENT AND FEDERAL AND STATE GRANT FUNDS

COMPARATIVE BALANCE SHEETS  
REGULATORY BASIS  
DECEMBER 31, 2020 AND 2019

A  
Sheet # 2

<u>LIABILITIES, RESERVES AND FUND BALANCE</u>	<u>Ref.</u>	<u>2020</u>	<u>2019</u>
Expenditure Reserves:			
Appropriation Reserves:			
Encumbered	A-3, A-14	\$ 529,684.71	\$ 240,104.94
Unencumbered	A-3, A-14	807,526.66	584,490.08
Due to State of New Jersey:			
Ch. 129, P.L. 1976	A-6	10,940.64	10,505.64
Interfunds Payable	A-11	124,260.87	69,696.74
Due to State of New Jersey:			
Other Fees	A-15	11,619.00	6,590.00
Tax Overpayments	A-16	281,257.72	314,707.55
Inspection Fees Payable	A-17	3,936.00	4,127.00
School Taxes Payable	A-19	2,190,906.81	1,692,577.85
County Taxes Payable	A-18	34,529.51	
Emergency Note Payable	A-20	110,000.00	165,000.00
Reserve for Revaluation	A-21	32,795.81	41,808.31
Accounts Payable	A-23	1,703.99	3,209.99
Prepaid Taxes	A-22	382,273.68	240,851.99
Sub-Total		<u>4,521,435.40</u>	<u>3,373,670.09</u>
Reserve for Receivables and Other Assets		465,551.96	287,930.46
Fund Balance	A-1	<u>2,802,726.82</u>	<u>2,980,982.02</u>
		<u>7,789,714.18</u>	<u>6,642,582.57</u>
Federal and State Grant Fund:			
Appropriated Reserves	A-25	153,664.02	124,428.62
Unappropriated Reserves	A-26	14,991.94	16,143.39
		<u>168,655.96</u>	<u>140,572.01</u>
		<u>\$ 7,958,370.14</u>	<u>\$ 6,783,154.58</u>

See accompanying notes to financial statements.

BOROUGH OF GLEN RIDGE  
CURRENT FUND

COMPARATIVE STATEMENTS OF OPERATIONS  
AND CHANGES IN FUND BALANCE  
REGULATORY BASIS  
YEARS ENDED DECEMBER 31, 2020 AND 2019

A-1

	<u>Ref.</u>	<u>2020</u>	<u>2019</u>
<u>Revenue and Other Income</u>			
Fund Balance Utilized	A-2	\$ 1,550,000.00	\$ 1,286,000.00
Miscellaneous Revenue Anticipated	A-2	1,627,095.07	1,800,554.55
Receipts from Delinquent Taxes	A-2a	202,076.82	267,988.05
Receipts from Current Taxes	A-2a	54,071,572.28	52,410,554.34
Nonbudget Revenue	A-2b	112,553.81	114,981.99
Other Credits to Income:			
Prior Year Interfunds Liquidated	A-11	16,923.54	113,743.22
Excess Dog License Fees	A-11	4,592.36	8,170.35
Appropriation Reserves Lapsed	A-14	514,488.85	381,685.50
Total Revenue and Other Income		58,099,302.73	56,383,678.00
<u>Expenditures</u>			
Budget and Emergency Appropriations:			
Operations:			
Salaries and Wages		5,292,051.87	4,820,580.59
Other Expenses		6,739,321.85	6,741,335.91
Capital Improvements		575,000.00	666,150.00
Debt Service		764,570.60	756,196.08
Statutory Expenditures and Deferred Charges		1,442,128.00	1,296,782.41
	A-3	14,813,072.32	14,281,044.99
County Taxes	A-18	9,077,297.61	8,659,286.62
Local District School Tax	A-19	32,997,188.00	32,000,530.00
Total Expenditures		56,887,557.93	54,940,861.61
Excess in Revenues		1,211,744.80	1,442,816.39
Adjustment to Income Before Fund Balance:			
Charges Which are by Statute Deferred			
Charges to Budgets of Succeeding Years			
Special Emergency- COVID-19	A-13	160,000.00	
Statutory Excess to Fund Balance		1,371,744.80	1,442,816.39
<u>Fund Balance</u>			
Balance, Beginning of Year	A	2,980,982.02	2,824,165.63
		4,352,726.82	4,266,982.02
Decreased by:			
Utilized as Anticipated Revenue	Above	1,550,000.00	1,286,000.00
Balance, End of Year	A	\$ 2,802,726.82	\$ 2,980,982.02

See accompanying note to financial statements.

BOROUGH OF GLEN RIDGE  
CURRENT FUND

STATEMENT OF REVENUE  
REGULATORY BASIS  
YEAR ENDED DECEMBER 31, 2020

A-2

	Ref.	Budget	Realized	(Deficit) or Excess
Fund Balance Appropriated	A-1	\$ 1,550,000.00	\$ 1,550,000.00	
<u>Miscellaneous Revenues</u>				
Alcoholic Beverage Licenses	A-10	10,000.00	10,000.00	
Other Licenses	A-10	3,500.00	1,606.00	\$ (1,894.00)
Fees and Permits	A-10	95,000.00	77,458.35	(17,541.65)
Municipal Court Fines and Costs	A-10	93,000.00	41,356.39	(51,643.61)
Interest and Cost on Taxes	A-10	55,000.00	67,540.44	12,540.44
Parking Lot Fees	A-10	85,000.00	98,931.25	13,931.25
Interest on Investments and Deposits	A-10	70,000.00	45,578.43	(24,421.57)
Recreation Receipts	A-10	75,500.00	20,518.08	(54,981.92)
Sewer Connection Fees	A-10	120,000.00	120,000.00	
Rental of Hurrell Field	A-10	75,000.00	75,000.00	
Cable TV Franchise Fee	A-10	99,507.04	99,507.04	
Consolidated Municipal Property Tax				
Relief Aid	A-10	5,108.00	5,108.00	
Energy Receipts Tax	A-10	394,433.00	394,432.99	(0.01)
Uniform Construction Code Fees	A-10	249,000.00	287,615.00	38,615.00
PILOT - Project Live	A-10	4,500.00	5,763.30	1,263.30
PILOT - Clarius	A-10	85,514.00	86,266.73	752.73
Jitney Fees	A-10	39,000.00	31,300.00	(7,700.00)
Utility Operating Surplus of Prior Year Water	A-10	100,000.00	100,000.00	
Mountainside Hospital Sewer Fee	A-10	10,500.00	10,508.22	8.22
Library Cleaning Contract	A-10	15,000.00	10,200.00	(4,800.00)
		<u>1,684,562.04</u>	<u>1,588,690.22</u>	<u>(95,871.82)</u>
<u>Federal and State Grants:</u>				
Clean Communities Program		13,099.25	13,099.25	
Municipal Alliance on Alcohol and Drug Abuse		22,261.46	22,261.46	
State Body Armor Replacement Fund		3,044.14	3,044.14	
	A-11	<u>38,404.85</u>	<u>38,404.85</u>	<u>-</u>
Total Miscellaneous Revenue	A-1	<u>1,722,966.89</u>	<u>1,627,095.07</u>	<u>(95,871.82)</u>
Receipts from Delinquent Taxes	A-2a	<u>205,000.00</u>	<u>202,076.82</u>	<u>(2,923.18)</u>
<u>Amount to be Raised by Taxes for Support of Municipal Budget:</u>				
Local Tax for Municipal Purpose		11,615,593.51	12,058,361.67	
Minimum Library Tax		618,725.00	618,725.00	
	A-2a	<u>12,234,318.51</u>	<u>12,677,086.67</u>	<u>442,768.16</u>
		15,712,285.40	16,056,258.56	343,973.16
Nonbudget Revenue	A-2b		<u>112,553.81</u>	<u>112,553.81</u>
	A-3	<u>\$ 15,712,285.40</u>	<u>\$ 16,168,812.37</u>	<u>\$ 456,526.97</u>

See accompanying notes to financial statements.

BOROUGH OF GLEN RIDGE  
CURRENT FUND

STATEMENT OF REVENUE  
ANALYSIS OF REALIZED REVENUE  
REGULATORY BASIS  
YEAR ENDED DECEMBER 31, 2020

A-2a

<u>Allocation of Tax Collections</u>	<u>Ref.</u>	<u>Total</u>	<u>Receipts from Delinquent Taxes</u>	<u>Current Tax Collections</u>
Taxes Receivable Cash Receipts	A-7	\$ 54,011,047.11	\$ 202,076.82	\$ 53,808,970.29
Exemptions Granted	A-7	21,750.00		21,750.00
Prepaid Taxes Applied	A-7	240,851.99		240,851.99
<b>Total Revenue</b>	A-1	<b>54,273,649.10</b>	<b>202,076.82</b>	<b>54,071,572.28</b>
Allocated to:				
County Levy and Added Taxes	A-18	(9,077,297.61)		(9,077,297.61)
Local District School Taxes	A-19	(32,997,188.00)		(32,997,188.00)
Plus: Reserve for Uncollected Taxes	A-3	680,000.00		680,000.00
<b>Realized Revenue</b>	A-2	<b>\$ 12,879,163.49</b>	<b>\$ 202,076.82</b>	<b>\$ 12,677,086.67</b>

See accompanying notes to financial statements.

BOROUGH OF GLEN RIDGE  
CURRENT FUND

STATEMENT OF REVENUE  
ANALYSIS OF NONBUDGET REVENUE  
REGULATORY BASIS  
YEAR ENDED DECEMBER 31, 2020

A-2b

Ref.

Miscellaneous Revenue Not Anticipated

Cash Receipts:

Glen Ridge Ambulance Squad Reimbursement	\$ 100,000.00
Passaic Valley Sewage Rebate	5,451.62
Towing	450.00
Land Use Approvals	750.00
Govdeals Auction Sales	5,186.48
Duplicate Bills/Tax Fees	355.00
Other Misc. Revenue	<u>360.71</u>

A-1,2,4

\$ 112,553.81

BOROUGH OF GLEN RIDGE  
CURRENT FUND

STATEMENT OF EXPENDITURES  
REGULATORY BASIS  
YEAR ENDED DECEMBER 31, 2020

A-3  
Sheet # 1

Appropriation	Appropriations		Expended Paid or Charged	Reserved		Canceled
	Budget	Modified Budget		Encumbered	Unencumbered	
<u>APPROPRIATIONS WITHIN "CAPS"</u>						
<u>GENERAL GOVERNMENT</u>						
Administrative and Executive:						
Salaries and Wages	\$ 250,000.00	\$ 250,000.00	\$ 246,227.44		\$ 3,772.56	
Other Expenses	78,000.00	68,000.00	37,352.56	\$ 9,130.52	21,516.92	
Elections:						
Other Expenses	4,750.00	4,750.00	3,827.52		922.48	
Financial Administration:						
Salaries and Wages	5,304.00	5,404.00	5,304.47		99.53	
Other Expenses	100,000.00	110,000.00	92,249.72	14,926.50	2,823.78	
Annual Audit	48,000.00	48,000.00	42,000.00		6,000.00	
Assessment of Taxes:						
Salaries and Wages	38,480.00	38,480.00	38,184.97		295.03	
Other Expenses	30,000.00	40,000.00	37,404.45	1,347.50	1,248.05	
Collection of Taxes:						
Salaries and Wages	88,319.81	88,319.81	88,279.95		39.86	
Other Expenses	8,000.00	10,500.00	10,376.68	113.95	9.37	
Community Affairs and Public Relations:						
Other Expenses	70,000.00	70,000.00	60,834.74	4,965.99	4,199.27	
Legal Services and Costs:						
Other Expenses	240,000.00	240,000.00	198,325.99	20,149.50	21,524.51	
Engineering Services and Costs:						
Salaries and Wages	80,400.00	92,400.00	91,696.01		703.99	
Other Expenses	55,000.00	55,500.00	47,861.57	2,976.71	4,661.72	
Public Buildings and Grounds:						
Salaries and Wages	47,599.00	67,599.00	66,230.93		1,368.07	
Other Expenses	85,000.00	85,000.00	64,506.04	19,335.99	1,157.97	
Planning Board:						
Other Expenses	20,000.00	20,000.00	17,592.78		2,407.22	
Board of Adjustment:						
Other Expenses	5,000.00	5,000.00	3,315.72		1,684.28	
Shade Tree Commission:						
Salaries and Wages	2,000.00	2,000.00	534.04		1,465.96	
Other Expenses	115,000.00	116,000.00	90,202.30	24,932.99	864.71	
Insurance:						
General Liability	366,275.00	366,275.00	361,536.78		4,738.22	
Workers Compensation	192,311.00	202,311.00	202,143.00		168.00	
Employee Group Health	800,000.00	780,000.00	636,287.77	83,936.07	39,776.16	\$ 20,000.00
Health Benefits Waiver	35,000.00	35,000.00	33,362.67		1,637.33	
Municipal Court:						
Salaries and Wages	144,000.00	144,000.00	131,768.10		12,231.90	
Other Expenses	20,000.00	20,000.00	14,138.69	2,457.42	3,403.89	
Public Defender:						
Salaries and Wages	7,000.00	7,000.00	6,315.86		684.14	

See accompanying notes to financial statements.



BOROUGH OF GLEN RIDGE  
CURRENT FUND

STATEMENT OF EXPENDITURES  
REGULATORY BASIS  
YEAR ENDED DECEMBER 31, 2020

A-3  
Sheet # 2

Appropriation	Appropriations		Expended Paid or Charged	Reserved		Canceled
	Budget	Modified Budget		Encumbered	Unencumbered	
<u>APPROPRIATIONS WITHIN "CAPS"</u>						
<u>PUBLIC SAFETY</u>						
Department of Public Safety:						
Salaries and Wages	\$ 2,565,100.00	\$ 2,565,100.00	\$ 2,523,491.88		\$ 41,608.12	
Other Expenses	213,473.00	213,473.00	161,845.97	\$ 39,162.66	12,464.37	
Crossing Guards:						
Salaries and Wages	159,422.00	159,422.00	133,240.69		26,181.31	
Police Dispatchers:						
Salaries and Wages	346,600.00	332,600.00	292,293.09		40,306.91	
Aid to Volunteer Ambulance Companies:						
Other Expenses	12,000.00	12,000.00	12,000.00			
Municipal Prosecutor:						
Salaries and Wages	27,560.00	27,560.00	26,641.70		918.30	
<u>STREETS AND ROADS</u>						
Road Repair and Maintenance:						
Salaries and Wages	300,000.00	270,000.00	118,422.70		76,577.30	\$ 75,000.00
Other Expenses	90,000.00	90,000.00	63,255.44	22,048.10	4,696.46	
<u>SANITATION</u>						
Sewer System:						
Salaries and Wages	7,000.00	7,000.00	1,849.78		5,150.22	
Other Expenses	10,000.00	10,000.00	7,157.81		2,842.19	
Garbage and Trash Removal:						
Other Expenses	1,200,000.00	1,200,000.00	1,107,223.86	23,997.00	43,779.14	25,000.00
<u>HEALTH AND WELFARE</u>						
Board of Health:						
Salaries and Wages	55,620.00	55,620.00	54,388.73		1,231.27	
Other Expenses	10,000.00	10,000.00	6,217.67	280.00	3,502.33	

BOROUGH OF GLEN RIDGE  
CURRENT FUND

STATEMENT OF EXPENDITURES  
REGULATORY BASIS  
YEAR ENDED DECEMBER 31, 2020

A-3  
Sheet # 3

Appropriation	Appropriations		Expended			Canceled
	Budget	Modified Budget	Paid or Charged	Reserved Encumbered	Unencumbered	
<u>APPROPRIATIONS WITHIN "CAPS"</u>						
<u>RECREATION AND EDUCATION</u>						
Parks and Playgrounds:						
Salaries and Wages	\$ 250,000.00	\$ 248,900.00	\$ 227,679.63		\$ 21,220.37	
Other Expenses	150,000.00	150,000.00	114,693.47	\$ 33,090.50	2,216.03	
Hurrell Field:						
Salaries and Wages	79,041.06	83,041.06	77,778.00		5,263.06	
Other Expenses	68,000.00	63,000.00	28,573.22	21,000.00	13,426.78	
Recreation:						
Salaries and Wages	233,000.00	233,000.00	223,006.29		9,993.71	
Other Expenses	67,000.00	67,000.00	54,962.16	5,460.28	6,577.56	
Storms:						
Salaries and Wages	55,000.00	55,000.00	10,178.03		44,821.97	
Other Expenses	35,000.00	35,000.00	30,109.70	1,478.04	3,412.26	
Jitney Operation:						
Salaries and Wages	105,575.00	105,575.00	102,150.53		3,424.47	
Other Expenses	21,000.00	21,000.00	12,271.35	1,828.32	6,900.33	
<u>UNIFORM CONSTRUCTION CODE</u>						
Construction Code Officials:						
Inspection of Buildings:						
Salaries and Wages	180,000.00	180,000.00	164,141.66		5,858.34	\$ 10,000.00
Other Expenses	30,000.00	30,000.00	12,734.66	6,450.00	5,815.34	5,000.00
<u>UNCLASSIFIED</u>						
Electricity	200,000.00	200,000.00	146,653.16		53,346.84	
Gasoline, Diesel Fuel and Lubricants	85,000.00	103,000.00	93,856.77		9,143.23	
Street Lighting	135,000.00	117,000.00	51,806.16	28,456.51	36,737.33	
<u>CONTINGENT</u>	20,000.00	20,000.00	16,995.00		3,005.00	
Total Operations Within "CAPS"	9,645,829.87	9,635,829.87	8,503,479.86	367,524.55	629,825.46	15,000.00
Detail:						
Salaries and Wages	5,027,020.87	4,963,020.87	4,619,626.45		258,394.42	85,000.00
Other Expenses	4,618,809.00	4,672,809.00	3,883,853.41	367,524.55	371,431.04	50,000.00
<u>STATUTORY EXPENDITURES</u>						
Contributions to:						
Public Employees' Retirement System	279,266.00	279,266.00	279,266.00			
DCRP Match		6,000.00	5,001.49		998.51	
Social Security System (OASI)	185,000.00	185,000.00	183,197.03		1,802.97	
Police and Firemen's Retirement System	752,862.00	752,862.00	752,862.00			
State Unemployment Insurance	170,000.00	164,000.00	91,541.52		72,458.48	
	1,387,128.00	1,387,128.00	1,311,868.04		75,259.96	
Total Appropriations Within "CAPS"	11,032,957.87	11,022,957.87	9,815,347.90	367,524.55	705,085.42	135,000.00

See accompanying notes to financial statements.

BOROUGH OF GLEN RIDGE  
CURRENT FUND

STATEMENT OF EXPENDITURES  
REGULATORY BASIS  
YEAR ENDED DECEMBER 31, 2020

A-3  
Sheet # 4

Appropriation	Appropriations		Expended	Reserved		Canceled
	Budget	Modified Budget	Paid or Charged	Encumbered	Unencumbered	
<u>APPROPRIATIONS EXCLUDED FROM "CAPS"</u>						
<u>OTHER OPERATIONS</u>						
Maintenance of Free Public Library						
Salaries and Wages	\$ 414,031.00	\$ 414,031.00	\$ 414,031.00			
Other Expenses	303,969.00	303,969.00	275,426.30	\$ 7,334.08	\$ 21,208.62	
Joint Outlet Sewer Maintenance	776,400.00	786,400.00	775,058.92		11,341.08	
	<u>1,494,400.00</u>	<u>1,504,400.00</u>	<u>1,464,516.22</u>	<u>7,334.08</u>	<u>32,549.70</u>	
<u>Interlocal Municipal Service Agreements</u>						
Township of Bloomfield:						
Health Services	35,000.00	35,000.00	28,814.00		6,186.00	
Borough of Glen Ridge:						
Fire Prevention Suppression Contract						
Other Expenses	903,739.00	903,739.00	903,739.00			
<u>HEALTH AND WELFARE</u>						
Township of Bloomfield:						
Animal Control Services						
Other Expenses	19,000.00	19,000.00	17,136.00		1,864.00	
Borough of Glen Ridge:						
Sanitary Sewer						
Other Expenses	30,000.00	30,000.00	18,584.26		11,415.74	
	<u>987,739.00</u>	<u>987,739.00</u>	<u>968,273.26</u>		<u>19,465.74</u>	
<u>PUBLIC AND PRIVATE PROGRAMS OFFSET</u>						
<u>BY REVENUES</u>						
Municipal Alliance on Alcoholism and Drug Abuse	22,261.46	22,261.46	22,261.46			
Clean Communities Grant	13,099.25	13,099.25	13,099.25			
Body Armor Fund	3,044.14	3,044.14	3,044.14			
Total Public and Private Programs	<u>38,404.85</u>	<u>38,404.85</u>	<u>38,404.85</u>	<u>-</u>	<u>-</u>	
Total Operations Excluded from "CAPS"	<u>2,520,543.85</u>	<u>2,530,543.85</u>	<u>2,471,194.33</u>	<u>7,334.08</u>	<u>52,015.44</u>	
Detail:						
Salaries and Wages			414,031.00			
Other Expenses	2,520,543.85	2,530,543.85	2,057,163.33	7,334.08	52,015.44	
<u>CAPITAL IMPROVEMENTS</u>						
Capital Improvement Fund	260,000.00	260,000.00	180,000.00			\$ 80,000.00
Public Works Equipment	250,000.00	250,000.00	189,748.12	12,138.08	48,113.80	
Public Safety Equipment	145,000.00	145,000.00		142,688.00	2,312.00	
	<u>655,000.00</u>	<u>655,000.00</u>	<u>369,748.12</u>	<u>154,826.08</u>	<u>50,425.80</u>	<u>80,000.00</u>

**BOROUGH OF GLEN RIDGE  
CURRENT FUND**

**STATEMENT OF EXPENDITURES  
REGULATORY BASIS  
YEAR ENDED DECEMBER 31, 2020**

A-3  
Sheet # 5

Appropriation	Appropriations		Expended	Reserved		Canceled
	Budget	Modified Budget	Paid or Charged	Encumbered	Unencumbered	
<b>APPROPRIATIONS EXCLUDED FROM "CAPS"</b>						
<b>DEBT SERVICE</b>						
Payment of Bond Principal	\$ 350,000.00	\$ 350,000.00	\$ 350,000.00			
Payment of Bond Anticipation Notes and Cap Notes	225,000.00	225,000.00	225,000.00			
Interest on Bonds	64,750.00	64,750.00	64,500.00			\$ 250.00
Interest on Notes	62,827.08	62,827.08	60,622.19			2,204.89
Loan Repayments for Principal	36,641.60	36,641.60	36,641.60			
Clean Water Infrastructure Loan	25,680.00	25,680.00	23,921.81			1,758.19
Emergency Note Interest	3,885.00	3,885.00	3,885.00			
	<u>768,783.68</u>	<u>768,783.68</u>	<u>764,570.60</u>	<u>-</u>	<u>-</u>	<u>4,213.08</u>
<b>DEFERRED CHARGES</b>						
Special Emergency Authorizations - 5 Years	55,000.00	55,000.00	55,000.00			
	<u>55,000.00</u>	<u>55,000.00</u>	<u>55,000.00</u>			
Total Appropriations Excluded from "CAPS"	<u>3,999,327.53</u>	<u>4,009,327.53</u>	<u>3,660,513.05</u>	<u>\$ 162,160.16</u>	<u>\$ 102,441.24</u>	<u>84,213.08</u>
Sub-Total Appropriations	15,032,285.40	15,032,285.40	13,475,860.95	529,684.71	807,526.66	219,213.08
Reserve for Uncollected Taxes	680,000.00	680,000.00	680,000.00			
Total General Appropriations	<u>\$ 15,712,285.40</u>	<u>\$ 15,712,285.40</u>	<u>\$ 14,155,860.95</u>	<u>\$ 529,684.71</u>	<u>\$ 807,526.66</u>	<u>\$ 219,213.08</u>
Ref.	A-2			A	A	Below
	<u>Ref.</u>					
Adopted Budget	A-2, Above	\$ 15,712,285.40				
Deferred Charge	A-13		\$ 55,000.00			
Reserve for Uncollected Taxes	A-2a	(680,000.00)	680,000.00			
Cash Disbursements	A-4		13,382,456.10			
Canceled	Above	(219,213.08)				
Interfunds Payable	A-11		38,404.85			
	A-1	<u>\$ 14,813,072.32</u>	<u>\$ 14,155,860.95</u>			

BOROUGH OF GLEN RIDGE  
TRUST FUND

COMPARATIVE BALANCE SHEETS  
REGULATORY BASIS  
DECEMBER 31, 2020 AND 2019

B

<u>ASSETS</u>	<u>Ref.</u>	<u>2020</u>	<u>2019</u>
<u>Animal Control Fund</u>			
Cash	B-2	\$ 10,197.51	\$ 29,449.54
Interfund Receivable	B-8	2,237.29	
		<u>12,434.80</u>	<u>29,449.54</u>
 <u>General Trust Fund</u>			
Cash	B-2	518,924.72	345,911.83
Community Development Block Grant Receivable	B-3	156,826.00	118,063.00
Police Outside Service Receivable	B-4		48,274.94
		<u>675,750.72</u>	<u>512,249.77</u>
 <u>Payroll Account</u>			
Cash	B-2	41,868.84	62,996.89
		<u>\$ 730,054.36</u>	<u>\$ 604,696.20</u>
 <u>LIABILITIES AND RESERVES</u>			
<u>Animal Control Fund</u>			
Interfunds Payable			\$ 16,923.54
Due to State of New Jersey Reserve for Expenditures	B-9	\$ 12,434.80	12,526.00
		<u>12,434.80</u>	<u>29,449.54</u>
 <u>General Trust Fund</u>			
Reserves for:			
Special Deposits	B-10	597,651.67	394,553.22
State Unemployment Compensation Insurance	B-6	107.70	505.20
Community Development Block Grant	B-5	77,963.00	117,163.00
Fund Balance	B-1	28.35	28.35
		<u>675,750.72</u>	<u>512,249.77</u>
 <u>Payroll Account</u>			
Payroll Deductions Payable	B-7	41,868.84	62,996.89
		<u>41,868.84</u>	<u>62,996.89</u>
		<u>\$ 730,054.36</u>	<u>\$ 604,696.20</u>

See accompanying notes to financial statements.

BOROUGH OF GLEN RIDGE  
TRUST FUND

STATEMENT OF FUND BALANCE  
REGULATORY BASIS  
YEAR ENDED DECEMBER 31, 2020

B-1

	<u>Ref.</u>	
Balance, December 31, 2020 and 2019	B	<u>\$ 28.35</u>

See accompanying notes to financial statements.

BOROUGH OF GLEN RIDGE  
GENERAL CAPITAL FUND

COMPARATIVE BALANCE SHEETS  
REGULATORY BASIS  
DECEMBER 31, 2020 AND 2019

C

<u>ASSETS AND DEFERRED CHARGES</u>	<u>Ref.</u>	<u>2020</u>	<u>2019</u>
Cash	C-2	\$ 1,111,638.63	\$ 3,497,349.19
Due from State of New Jersey	C-4	1,063,770.00	1,063,770.00
New Jersey Infrastructure Loan Receivable	C-4a	233,051.00	1,214,272.00
Interfunds Receivable	C-5	1,212,880.00	
Deferred Charges to Future Taxation:			
Funded	C-6	1,410,228.26	1,811,744.01
Unfunded	C-7	6,808,625.00	6,410,130.00
		<u>\$ 11,840,192.89</u>	<u>\$ 13,997,265.20</u>
 <u>LIABILITIES AND RESERVES</u>			
Improvement Authorizations:			
Funded	C-8	\$ 768,698.54	\$ 1,159,906.03
Unfunded	C-8	2,973,958.09	4,769,682.16
Capital Improvement Fund	C-9	214.51	214.51
Green Trust Loan Payable	C-10	140,184.89	173,521.92
Reserve for Receivable	C-11a	233,051.00	1,214,272.00
Infrastructure Loan Payable	C-11	190,043.37	208,222.09
Infrastructure Interim Financing Payable	C-7	1,604,716.00	
Serial Bonds Payable	C-12	1,080,000.00	1,430,000.00
Bond Anticipation Note	C-13	4,788,625.00	5,013,625.00
Fund Balance	C-1	60,701.49	27,821.49
		<u>\$ 11,840,192.89</u>	<u>\$ 13,997,265.20</u>
 Bonds and Notes Authorized but Not Issued			
	C-14	<u>\$ 415,284.00</u>	<u>\$ 1,396,505.00</u>

See accompanying notes to financial statements.

BOROUGH OF GLEN RIDGE  
GENERAL CAPITAL FUND

STATEMENT OF FUND BALANCE  
REGULATORY BASIS  
DECEMBER 31, 2020

C-1

	<u>Ref.</u>	
Balance, December 31, 2019	C	\$ 27,821.49
Increased by:		
Premium on Notes	C-5	<u>32,880.00</u>
Balance, December 31, 2020	C	<u>\$ 60,701.49</u>

See accompanying notes to financial statements.



BOROUGH OF GLEN RIDGE  
WATER UTILITY

COMPARATIVE BALANCE SHEETS  
REGULATORY BASIS  
DECEMBER 31, 2020 AND 2019

D

<u>ASSETS</u>	<u>Ref.</u>	<u>2020</u>	<u>2019</u>
<u>Operating Fund</u>			
Cash	D-5	\$ 757,791.95	\$ 775,892.91
Consumer Accounts Receivable	D-7	234,861.99	97,729.03
		<u>992,653.94</u>	<u>873,621.94</u>
<u>Capital Fund</u>			
Cash	D-5	212,859.31	2,348,314.06
Fixed Capital	D-8	8,303,185.92	8,303,185.92
Fixed Capital - Authorized and Uncompleted	D-9	2,510,000.00	2,510,000.00
Environmental Infrastructure Interim Financing Receivable	D-21	628,804.00	
Interfunds Receivable	D-10	5,950.00	5,950.00
		<u>11,660,799.23</u>	<u>13,167,449.98</u>
		<u>\$ 12,653,453.17</u>	<u>\$ 14,041,071.92</u>
 <u>LIABILITIES, RESERVES AND FUND BALANCE</u>			
<u>Operating Fund</u>			
Liabilities:			
Appropriation Reserves - Encumbered	D-4	\$ 9,338.13	
Appropriation Reserves - Reserved	D-4	205,690.33	\$ 206,228.62
Interfunds Payable	D-10	5,950.00	5,950.00
Accrued Interest on Loans & Notes	D-16	31,998.65	31,998.65
Overpaid Water Rents	D-12	22,892.38	8,489.36
		<u>275,869.49</u>	<u>252,666.63</u>
Reserve for Receivables	Above	234,861.99	97,729.03
Fund Balance	D-1	481,922.46	523,226.28
		<u>992,653.94</u>	<u>873,621.94</u>
<u>Capital Fund</u>			
Improvement Authorizations:			
Unfunded	D-13	238,786.35	2,431,748.10
Funded	D-13	657.50	657.50
Bond Anticipation Notes	D-19		2,380,000.00
Environmental Infrastructure Interim Financing Payable	D-20	1,886,311.00	
Loans Payable	D-14	1,788,601.88	2,197,301.54
Capital Improvement Fund	D-15	4,665.19	4,665.19
Reserves for:			
Future Improvement Authorizations	D-17	11,000.00	11,000.00
Amortization	D-18	6,544,584.04	6,135,884.38
Interfunds Payable	D-10	1,180,000.00	
Fund Balance	D-2	6,193.27	6,193.27
		<u>11,660,799.23</u>	<u>13,167,449.98</u>
		<u>\$ 12,653,453.17</u>	<u>\$ 14,041,071.92</u>
Bonds and Notes Authorized but Not Issued	D-20	<u>\$ 1,222,493.00</u>	<u>\$ 100,000.00</u>

See accompanying notes to financial statements.

BOROUGH OF GLEN RIDGE  
WATER UTILITY

COMPARATIVE STATEMENTS OF OPERATIONS  
AND CHANGE IN FUND BALANCE - OPERATING FUND  
REGULATORY BASIS  
YEARS ENDED DECEMBER 31, 2020 AND 2019

D-1

	<u>Ref.</u>	<u>2020</u>	<u>2019</u>
<u>Revenue and Other Income</u>			
Fund Balance Utilized	D-3	\$ 250,000.00	\$ 300,000.00
Rents	D-3	1,378,965.03	1,391,312.30
Miscellaneous Revenue Anticipated	D-3	115,970.77	14,084.27
Other Credits to Income:			
Appropriation Reserves Lapsed	D-11	187,664.41	153,066.31
Total Income		1,932,600.21	1,858,462.88
<u>Expenditures</u>			
Budget and Emergency Appropriations:			
Operations:			
Salaries and Wages		330,000.00	299,149.29
Other Expenses		818,784.02	778,917.67
Debt Service		475,120.01	437,414.95
	D-4	1,623,904.03	1,515,481.91
Statutory Excess to Fund Balance		308,696.18	342,980.97
<u>Fund Balance</u>			
Balance, Beginning of Year	D	523,226.28	480,245.31
		831,922.46	823,226.28
Decreased by:			
Amount Anticipated as Revenue	Above	250,000.00	300,000.00
Amount Anticipated as Revenue - Current Fund	D-5	100,000.00	
		350,000.00	300,000.00
Balance, End of Year	D	\$ 481,922.46	\$ 523,226.28

See accompanying notes to financial statements.

BOROUGH OF GLEN RIDGE  
WATER UTILITY

STATEMENT OF WATER CAPITAL FUND BALANCE  
REGULATORY BASIS  
YEAR ENDED DECEMBER 31, 2020

D-2

	<u>Ref.</u>	
Balance, December 31, 2020 and 2019	D	<u>\$ 6,193.27</u>

See accompanying notes to financial statements.

BOROUGH OF GLEN RIDGE  
WATER UTILITY

STATEMENT OF REVENUE - OPERATING FUND  
REGULATORY BASIS  
YEAR ENDED DECEMBER 31, 2020

D-3

<u>Source</u>	<u>Ref.</u>	<u>Budget Revenue</u>	<u>Realized</u>	<u>(Deficit) Excess</u>
Fund Balance Utilized	D-1	\$ 250,000.00	\$ 250,000.00	
Rents	D-1, D-7	1,485,000.00	1,378,965.03	\$ (106,034.97)
Miscellaneous	D-1, D-5	5,000.00	115,970.77	110,970.77
	D-4	<u>\$ 1,740,000.00</u>	<u>\$ 1,744,935.80</u>	<u>\$ 4,935.80</u>

See accompanying notes to financial statements.

BOROUGH OF GLEN RIDGE  
WATER UTILITY

STATEMENT OF EXPENDITURES  
REGULATORY BASIS  
YEAR ENDED DECEMBER 31, 2020

D-4

Appropriation	Appropriations		Expended			Reserved	Canceled
	Budget	Modified Budget	Paid or Charged	Encumbered			
<u>Operating</u>							
Salaries and Wages	\$ 350,000.00	\$ 350,000.00	\$ 321,434.93		\$ 8,565.07	\$ 20,000.00	
Other Expenses	898,784.02	898,784.02	612,320.63	\$ 9,338.13	197,125.26	80,000.00	
<u>Debt Service</u>							
Interest on Notes	43,818.08	43,818.08	27,722.11			16,095.97	
Water Supply Rehabilitation Loan	447,397.90	447,397.90	447,397.90				
	<u>\$ 1,740,000.00</u>	<u>\$ 1,740,000.00</u>	<u>\$ 1,408,875.57</u>	<u>\$ 9,338.13</u>	<u>\$ 205,690.33</u>	<u>\$ 116,095.97</u>	
<u>Ref.</u>	D-3	D-3	D-5	D	D	Below	
	<u>Ref.</u>						
Adopted Budget	Above	\$ 1,740,000.00					
Cash Disbursements	D-5						
Canceled	Above	(116,095.97)					
	D-1	<u>\$ 1,623,904.03</u>					

See accompanying notes to financial statements.

BOROUGH OF GLEN RIDGE  
POOL UTILITY

COMPARATIVE BALANCE SHEETS  
REGULATORY BASIS  
DECEMBER 31, 2020 AND 2019

E

<u>ASSETS</u>	<u>Ref.</u>	<u>2020</u>	<u>2019</u>
<u>Operating Fund</u>			
Cash	E-5	\$ 258,498.04	\$ 361,194.19
Cash - Change Fund	E-6	100.00	100.00
Deferred Charge - Special Emergency (COVID-19)	E-12	275,000.00	
		<u>533,598.04</u>	<u>361,294.19</u>
 <u>Capital Fund</u>			
Cash	E-5	19,413.26	19,413.26
Fixed Capital	E-7	2,465,683.50	2,455,608.50
		<u>2,485,096.76</u>	<u>2,475,021.76</u>
		<u>\$ 3,018,694.80</u>	<u>\$ 2,836,315.95</u>
 <u>LIABILITIES AND RESERVES</u>			
<u>Operating Fund</u>			
Liabilities:			
Appropriation Reserves:			
Encumbered	E-4, E-8	\$ 1,959.14	\$ 775.03
Reserved	E-4, E-8	104,022.70	39,556.12
Accrued Interest on Notes	E-9	3,751.00	3,751.00
Fund Balance	E-1	423,865.20	317,212.04
		<u>533,598.04</u>	<u>361,294.19</u>
 <u>Capital Fund</u>			
Bond Anticipation Note	E-11	396,000.00	396,000.00
Reserve for Amortization	E-10	2,069,683.50	2,059,608.50
Fund Balance	E-2	19,413.26	19,413.26
		<u>2,485,096.76</u>	<u>2,475,021.76</u>
		<u>\$ 3,018,694.80</u>	<u>\$ 2,836,315.95</u>

See accompanying notes to financial statements.

BOROUGH OF GLEN RIDGE  
POOL UTILITY

COMPARATIVE STATEMENTS OF OPERATIONS AND  
CHANGES IN FUND BALANCE - OPERATING FUND  
REGULATORY BASIS  
YEARS ENDED DECEMBER 31, 2020 AND 2019

E-1

	<u>Ref.</u>	<u>2020</u>	<u>2019</u>
<u>Revenue and Other Income</u>			
Fund Balance Utilized	E-3	\$ 90,000.00	\$ 75,000.00
Membership Fees	E-3	109,338.00	379,164.75
Miscellaneous Revenue	E-3	1,616.74	20,811.44
Other Credits to Income:			
Appropriation Reserves Lapsed	E-8	38,885.60	27,008.40
Total Income		<u>239,840.34</u>	<u>501,984.59</u>
 <u>Expenditures</u>			
Budget and Emergency Appropriations:			
Operations:			
Salaries and Wages		160,000.00	160,000.00
Other Expenses		123,000.00	120,850.00
Capital Improvements		28,000.00	28,000.00
Debt Service		7,187.18	155,610.00
	E-4	<u>318,187.18</u>	<u>464,460.00</u>
 (Deficit) excess in revenues		 (78,346.84)	 37,524.59
 Adjustment to Income Before Fund Balance:			
Charges Which are by Statute Deferred			
Charges to Budgets of Succeeding Years			
Special Emergency- COVID-19	E-12	<u>275,000.00</u>	<u>                    </u>
Statutory Excess to Fund Balance		196,653.16	37,524.59
 <u>Fund Balance</u>			
Balance, Beginning of Year	E	<u>317,212.04</u>	<u>354,687.45</u>
		513,865.20	392,212.04
 Decreased by:			
Amount Utilized as Anticipated Revenue	Above	<u>90,000.00</u>	<u>75,000.00</u>
Balance, End of Year	E	<u>\$ 423,865.20</u>	<u>\$ 317,212.04</u>

See accompanying notes to financial statements.

BOROUGH OF GLEN RIDGE  
POOL UTILITY

STATEMENT OF FUND BALANCE  
REGULATORY BASIS  
CAPITAL FUND  
YEAR ENDED DECEMBER 31, 2020

E-2

	<u>Ref.</u>	
Balance December 31, 2020 and 2019	E	<u>\$ 19,413.26</u>



BOROUGH OF GLEN RIDGE  
POOL UTILITY

STATEMENT OF REVENUE - OPERATING FUND  
REGULATORY BASIS  
YEAR ENDED DECEMBER 31, 2020

E-3

<u>Source</u>	<u>Ref.</u>	<u>Budget Revenue</u>	<u>Realized</u>	<u>(Deficit)</u>
Fund Balance Utilized	E-1	\$ 90,000.00	\$ 90,000.00	
Membership Fees	E-1, E-5	370,000.00	109,338.00	\$ (260,662.00)
Miscellaneous	E-1, E-5	20,000.00	1,616.74	(18,383.26)
		<u>\$ 480,000.00</u>	<u>\$ 200,954.74</u>	<u>\$ (279,045.26)</u>
	<u>Ref.</u>	E-4	E-1	

See accompanying notes to financial statements.

BOROUGH OF GLEN RIDGE  
POOL UTILITY

STATEMENT OF EXPENDITURES  
REGULATORY BASIS  
YEAR ENDED DECEMBER 31, 2020

E-4

<u>Appropriation</u>	Appropriations		Expended			<u>Reserved</u>	<u>Canceled</u>
	<u>Budget</u>	MEMO TRANSFERS	<u>Modified Budget</u>	<u>Paid or Charged</u>	<u>Encumbered</u>		
<u>Operating</u>							
Salaries and Wages	\$ 175,000.00		\$ 175,000.00	\$ 100,664.54		\$ 59,335.46	\$ 15,000.00
Other Expenses	125,000.00		123,000.00	94,278.62	\$ 784.14	27,937.24	
<u>Capital Improvements</u>							
Capital Outlay	26,000.00		28,000.00	10,075.00	1,175.00	16,750.00	
<u>Debt Service</u>							
Payment of Bond Anticipation Notes	144,000.00		140,000.00				140,000.00
Interest on Notes	10,000.00		14,000.00	7,187.18			6,812.82
	<u>\$ 480,000.00</u>	<u>\$ -</u>	<u>\$ 480,000.00</u>	<u>\$ 212,205.34</u>	<u>\$ 1,959.14</u>	<u>\$ 104,022.70</u>	<u>\$ 161,812.82</u>
<u>Ref.</u>	E-3		E-3	Below	E	E	Below
	<u>Ref.</u>	<u>Ref.</u>					
Modified Budget	E-3		\$ 480,000.00				
Cash Disbursements	E-5	E-4		\$ 205,018.16			
Accrued Interest on Bonds	E-9			7,187.18			
Canceled	Above	E-8	(161,812.82)				
	E-1	Above	<u>\$ 318,187.18</u>	<u>\$ 212,205.34</u>			

See accompanying notes to financial statements.

BOROUGH OF GLEN RIDGE  
GOVERNMENTAL FIXED ASSETS

COMPARATIVE BALANCE SHEETS  
REGULATORY BASIS  
DECEMBER 31, 2020 AND 2019

F

	December 31, <u>2020</u>	December 31, <u>2019</u>
<u>GOVERNMENTAL FIXED ASSETS</u>		
Land	\$ 30,790,710.00	\$ 30,790,710.00
Building and Equipment	3,657,619.96	3,364,717.00
Vehicles	<u>2,296,616.39</u>	<u>2,150,437.00</u>
	<u>\$ 36,744,946.35</u>	<u>\$ 36,305,864.00</u>
 <u>RESERVE</u>		
Investment in Fixed Assets	<u>\$ 36,744,946.35</u>	<u>\$ 36,305,864.00</u>

See accompanying notes to financial statements.

## **NOTES TO FINANCIAL STATEMENTS**

**BOROUGH OF GLEN RIDGE**  
**NOTES TO FINANCIAL STATEMENTS**  
**DECEMBER 31, 2020 AND 2019**

**1. REPORTING ENTITY**

The Borough of Glen Ridge, County of Essex, New Jersey (the "Borough"), incorporated in 1895 is governed as a Mayor-Council form of government. The Mayor is elected in a general election to a four-year term. There are six councilpersons, each elected to three-year terms which are staggered. Two councilpersons run every year.

The Governmental Accounting Standards Board and subsequent Codification (collectively, "GASB") establishes certain standards for defining and reporting on the financial reporting entity. In accordance with these standards, the reporting entity should include the primary government and those component units which are fiscally accountable to the primary government.

The financial statements of the Borough include every board, body, officer or commission supported and maintained wholly or in part by funds appropriated by the Borough, as required by the provisions of N.J.S.A. 40A:5-5. The Borough's Free Public Library is not included in these financial statements.

**2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**Measurement Focus, Basis of Accounting and Basis of Presentation**

The accounting policies of the Borough conform to the accounting principles and practices prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey (the "Division"), which is another reporting framework other than accounting principles generally accepted in the United States of America ("GAAP"). Such principles and practices are designed primarily for determining compliance with legal provisions and budgetary restrictions and as a means of reporting on the stewardship of public officials with respect to public funds. Under this method of accounting, the Borough accounts for its financial transactions through the separate funds, which differ from the fund structure in accordance with GAAP.

The Governmental Accounting Standards Board and subsequent Codification (collectively, "GASB") is the accepted standard-setting body for establishing governmental accounting and financial reporting principles for state and local governments. The GASB establishes seven fund types and two account groups to be used by governmental units when reporting financial position and results of operations in accordance with GAAP.

GASB has issued Statement No. 14 which requires the financial reporting entity to include both the primary government and those component units for which the primary government is financially accountable. Financial accountability is defined as appointment of a voting majority of the component unit's board, and either a) the ability to impose will by the primary government, or b) the possibility that the component unit will provide a financial benefit to or impose a financial burden on the primary government.

However, the municipalities in the State of New Jersey do not prepare financial statements in accordance with GAAP and thus do not comply with all of the GASB pronouncements. The financial statements contained herein include only those boards, bodies, officers or commissions as required by the provisions of N.J.S.A. 40A:5-5.

The Borough uses funds, as required by the Division, to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial administration by segregating transactions related to certain Borough functions or activities. An account group, on the other hand, is designed to provide accountability for certain assets and liabilities that are not recorded in those Funds.

**BOROUGH OF GLEN RIDGE**  
**NOTES TO FINANCIAL STATEMENTS**  
**DECEMBER 31, 2020 AND 2019**

**2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

The Borough has the following funds and account groups:

Current Fund - Encompasses resources and expenditures for basic governmental operations. Fiscal activity of Federal and State grant programs are reflected in a segregated section of the Current Fund.

Trust Funds - The records of receipts, disbursements and custodianship of monies in accordance with the purpose for which each account was created are maintained in Trust Funds. These include the Animal Control Trust Fund, General Trust Fund, and Payroll Trust Fund.

General Capital Fund - The receipts and expenditure records for the acquisition of general infrastructure and other capital facilities, other than those acquired in the Current Fund, are maintained in this Fund, as well as related long-term debt accounts.

Utilities Funds – Water and Pool Utilities are treated as separate entities. Each maintains its own Operating and Capital Funds which reflect revenue, expenditures, stewardship, acquisitions of utility infrastructure and other capital facilities, debt service, long-term debt and other related activity.

General Fixed Asset Account Group - These accounts reflect estimated valuations of land, buildings and certain moveable fixed assets of the Borough as discussed under the caption of “Basis of Accounting”. The Borough has no current financial data for these accounts.

**Basis of Accounting**

The Borough follows the regulatory basis of accounting. Under this method of accounting, revenues, except for Federal and State Aid, are recognized when received and expenditures are recorded when incurred. The accounting principles and practices prescribed or permitted for municipalities by the Division (“regulatory basis of accounting”) differ in certain respects from US GAAP applicable to local government units.

The more significant differences are as follows:

**Property Taxes and Other Revenue**

Real property taxes are assessed locally, based upon the assessed value of the property. The tax bill includes a levy for Municipal, County, and School purposes. The bills are mailed annually in June for that calendar year's levy. Taxes are payable in four quarterly installments on February 1, May 1, August 1, and November 1. The amounts of the first and second installments are determined as one-quarter of the total tax levied against the property for the preceding year. The installment due the third and fourth quarters is determined by taking the current year levy less the amount previously charged for the first and second installments, with the remainder being divided equally. If unpaid on these dates, the amount due becomes delinquent and subject to interest at 8% per annum, or 18% on any delinquency amount in excess of \$1,500. The School levy is turned over to the Board of Education as expenditures are incurred, and the balance, if any, must be transferred as of June 30 of each fiscal year. County taxes are paid quarterly on February 15, May 15, August 15 and November 15, to the County by the Borough. When unpaid taxes or any municipal lien, or part thereof, on real property, remains in arrears on April 1 in the year following the calendar year levy when the same became in arrears, the collector in the municipality shall, subject to the provisions of the New Jersey Statutes, enforce the lien by placing the property on a standard tax sale. The Borough also has the option when unpaid taxes or any municipal lien, or part thereof, on real property remains in arrears on the 11th day of the 11th month in the fiscal year when the taxes or lien became in arrears, the collector in the municipality shall, subject to the provisions of the New Jersey Statutes, enforce the lien by placing property on an accelerated tax sale, provided that the sale is conducted and completed no earlier than in the last month of the fiscal year.

**BOROUGH OF GLEN RIDGE**  
**NOTES TO FINANCIAL STATEMENTS**  
**DECEMBER 31, 2020 AND 2019**

**2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

The Borough may institute annual in rem tax foreclosure proceedings to enforce the tax collection or acquisition of title to the property. In accordance with the accounting principles prescribed by the State of New Jersey, current and delinquent taxes are realized as revenue when collected. Since delinquent taxes and liens are fully reserved, no provision has been made to estimate that portion of the tax receivable and tax title liens that are uncollectible. US GAAP requires property tax revenues to be recognized in the accounting period when they become susceptible to accrual (i.e., when they are both levied and available), reduced by an allowance for doubtful accounts.

**Grant Revenue**

Federal and State grants, entitlements or shared revenue received for purposes normally financed through the Current Fund are recognized when anticipated in the Borough budget. GAAP requires such revenue to be recognized in the accounting period when they become subject to accrual.

**Expenditures**

Expenditures for general and utility operations are generally recorded on the accrual basis. Unexpended appropriation balances, except for amounts which may have been canceled by the governing body or by statutory regulation, are automatically recorded as liabilities at December 31st of each year, under the title of "Appropriation Reserves".

Grant appropriations are charged upon budget adoption to create spending reserves.

Expenditures from Trust and Capital Funds are recorded upon occurrence and charged to accounts statutorily established for specific purposes.

Budget appropriations for interest on General Capital Long-Term Debt is raised on the cash basis and is not accrued on the records; interest on Utility Debt is raised on the accrual basis and so recorded.

GAAP requires expenditures to be recognized in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt, which should be recognized when due.

**Encumbrances**

As of January 1, 1986, all local units were required by Technical Accounting Directive No. 85-1, as promulgated by the Division, to maintain an encumbrance accounting system. The directive states that contractual orders outstanding at December 31<sup>st</sup> are reported as expenditures through the establishment of an encumbrance payable. Encumbrances do not constitute expenditures under GAAP.

**Appropriation Reserves**

Appropriation reserves are available, until lapsed at the close of the succeeding year, to meet specific claims, commitments or contracts incurred during the preceding year. Lapsed appropriation reserves are recorded as additions to income. Appropriation reserves do not exist under GAAP.

**Compensated Absences**

Expenditures relating to obligations for unused vested accumulated sick, vacation and compensatory pay are not recorded until paid. GAAP requires that the amount that would normally be liquidated with expendable available financial resources be recorded as an expenditure in the operating funds and the remaining obligations be recorded as a long-term obligation.

**BOROUGH OF GLEN RIDGE**  
**NOTES TO FINANCIAL STATEMENTS**  
**DECEMBER 31, 2020 AND 2019**

**2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

**Property Acquired for Taxes**

Property acquired for taxes ("Foreclosed Property") is recorded in the Current Fund at the assessed valuation during the year when such property was acquired by deed or foreclosure and is offset by a corresponding reserve account. GAAP requires such property to be recorded in the capital fixed assets at market value on the date of acquisition.

**Interfunds Receivable/Payable**

Interfunds Receivable in the Current Fund are generally recorded with offsetting reserves which are established by charges to operations. Collections are recognized as income in the year that the receivables are realized. Interfunds Receivable of all other funds are recorded as accrued and are not offset with reserve accounts. Interfunds Receivable of one fund are offset with Interfunds Payable of the corresponding fund. GAAP does not require the establishment of an offsetting reserve.

**Inventories of Supplies**

The cost of inventories for all funds are recorded as expenditures at the time individual items are purchased.

**Governmental Fixed Assets**

General:

In accordance with the Administrative Code, Accounting for Governmental Fixed Assets, as promulgated by the Division, which differs in certain respects from GAAP, the Borough has developed a fixed asset accounting and reporting system.

Fixed assets used in governmental operations (capital fixed assets) are accounted for in the Capital Fixed Assets. Public domain ("infrastructure") capital fixed assets consisting of certain improvements other than buildings, such as roads, bridges, curbs and gutters, streets and sidewalks and drainage systems, are not capitalized.

Acquisitions of land, buildings, machinery, equipment and other capital assets are recorded on a perpetual fixed asset record. Vehicles, furniture, equipment and other items are reflected at replacement values at time of inventory preparation. Additions to the established fixed assets are valued at cost.

Depreciation of assets is not recorded as an operating expense of the Borough.

Utilities:

Capital acquisitions, including utility infrastructure costs of the Water and Pool Utilities, are recorded at cost upon purchase or project completion in the Fixed Capital Account of the Utilities. The Fixed Capital Accounts are adjusted for dispositions or abandonments. The accounts include moveable fixed assets of the Utility, but are not specifically identified and are considered as duplicated in the Capital Fixed Assets. The duplication is considered as insignificant on its effect on the financial statements taken as a whole.

Utility improvements that may have been constructed by developers are not recorded as additions to Fixed Capital.

Fixed Capital of the Utilities are offset by accumulations in Amortization Reserve Accounts. The accumulations represent costs of fixed assets purchased with budgeted funds or acquired by gift, as well as grants, developer contributions or liquidations of related bonded debt and other liabilities incurred upon fixed asset acquisition.



**BOROUGH OF GLEN RIDGE**  
**NOTES TO FINANCIAL STATEMENTS**  
**DECEMBER 31, 2020 AND 2019**

**2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

The Fixed Capital Accounts reflected herein are as recorded in the records of the Borough and do not necessarily reflect the true condition of such Fixed Capital. The records consist of a control account only.

**Basic Financial Statements**

The GASB also defines the financial statements of a governmental unit to be presented in the general purpose financial statements to be in accordance with GAAP. The Borough presents the financial statements, which are required by the Division and differ from the financial statements required by GAAP. In addition, the Division requires the financial statements to be referenced to the supplementary schedules. This practice differs from GAAP.

**Long-term Debt**

The Borough's Long-term debt is stated at face value. The debt is not traded and it is not practicable to determine its fair value without incurring excessive cost. Additional information pertinent to the Borough's long-term debt is provided in Note 11 to the financial statements.

**Net Pension Liability and Pension Related Deferred Outflows of Resources and Deferred Inflows of Resources and Pension Expense**

The requirements of GASB Statement No. 68, *Accounting and Financial Reporting for Pensions* and GASB Statement No. 71, *Pension Transition for Contributions Made Subsequent to the Measurement Date - an amendment of GASB Statement No. 68* require governmental entities to record their distributive shares of net pension liability, deferred outflows of resources, deferred inflows of resources and total pension related expense. Accounting principles applicable to municipalities, which have been prescribed by the Division, do not require the recording of these liabilities, deferrals and expenses, but do require the disclosure of these amounts. The audited financial information related to pensions is released annually by the State's Division of Pensions and Benefits and is required to be included as note disclosures in the financial statements. Due to delays in the availability of the information needed for disclosure, the Division issued Local Finance Notice 2021-10 on May 26, 2021. To ensure the timely filing of county and municipal audits, Local Finance Board regulations allow the Division discretion to permit the most recent available audited GASB 68 financial information to be incorporated into the audited financial statements and only requires one year to be disclosed. Refer to Note 9 for these disclosures.

**Other Post-Employment Benefits Other Than Pensions**

The requirements of GASB Statement No.75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions (OPEB)* that is provided by other entities require governmental entities to record in their financial statements a share of the other governments net OPEB liability, deferred outflows of resources, deferred inflows of resources and total OPEB expense. Accounting principles applicable to municipalities, which have been prescribed by the Division, do not require the recording of these liabilities, deferrals and expenses, but do require the disclosure of the amounts. Since the Borough does not follow generally accepted accounting principles, GASB Statement No. 75 did not result in a change in the Borough's assets, liabilities and contribution requirements. However, it did result in additional note disclosures as required by the GASB Statement. See Note 10 and 11 for these disclosures. The Borough maintains a sole-employer OPEB Plan. However, the Borough also participates in a special funding situation with the State of New Jersey multiple-employer plan. As it relates to the State of New Jersey

**Use of Estimates**

The preparation of financial statements requires management of the Borough to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of accrued revenues and expenditures during the reporting period. Accordingly, actual results could differ from those estimates.

**BOROUGH OF GLEN RIDGE**  
**NOTES TO FINANCIAL STATEMENTS**  
**DECEMBER 31, 2020 AND 2019**

**3. DEPOSITS AND INVESTMENTS**

**Deposits**

New Jersey Statutes permit the deposit of public funds in institutions located in New Jersey, which are insured by the Federal Deposit Insurance Corporation ("FDIC") or any other agencies of the United States that insures deposits or the State of New Jersey Cash Management Fund (the "Fund").

Cash on deposit is partially insured by federal deposit insurance in the amount of \$250,000.00 in each depository. Balances above the federal deposit insurance amount are insured by the Government Unit

Deposit Protection Act (GUDPA), N.J.S.A. 17:941, et seq., which insures all New Jersey governmental units' deposits in excess of the federal deposit insurance maximums.

Based on GASB criteria, the Borough considers cash and cash equivalents to include petty cash, change funds, demand deposits, money market accounts, short-term investments and cash management money market mutual funds. The State of New Jersey Cash Management Fund is authorized by statute and regulations of the State Investment Council to invest in fixed income and debt securities which mature or are redeemed within one year.

Twenty-five percent of the Fund may be invested in eligible securities which mature within two years provided, however, the average maturity of all investments in the Fund shall not exceed one year. Collateralization of fund investments is generally not required.

In addition, by regulation of the Division, municipalities are allowed to deposit funds in the Municipal Bond Insurance Association (MBIA) through their investment management company, the Municipal Investors Service Corporation.

In accordance with the provisions of the Governmental Unit Deposit Protection Act of New Jersey (GUDPA), public depositories are required to maintain collateral for deposits of public funds that exceed insurance limits as follows:

The market value of the collateral must equal five percent of the average daily balance of public funds or;

If the public funds deposited exceed 75 percent of the capital funds of the depository, the depository must provide collateral having a market value equal to 100 percent of the amount exceeding 75 percent.

All collateral must be deposited with the Federal Reserve Bank, The Federal Home Loan Bank Board or a banking institution that is a member of the Federal Reserve System and has capital funds of not less than \$25,000,000.00.

Cash and cash equivalents have original maturities of three months or less from the date of purchase. Investments are stated at cost, which approximates fair value.

At December 31, 2020 and 2019, the book values of the deposits of the Borough consisted of the following:

<u>Depository Account</u>	Book Balance	
	December 31, 2020	December 31, 2019
Cash (Demand Accounts)	\$ 9,984,384.48	\$ 13,629,803.98
Change Funds and Petty Cash (On-Hand)	1,070.00	470.00
	\$ 9,985,454.48	\$ 13,630,273.98

**BOROUGH OF GLEN RIDGE**  
**NOTES TO FINANCIAL STATEMENTS**  
**DECEMBER 31, 2020 AND 2019**

**3. DEPOSITS AND INVESTMENTS (continued)**

Custodial Credit Risk - Deposits - Custodial credit risk is the risk that in the event of a bank failure, the Borough's deposits may not be returned. The government does not have a specific deposit policy for custodial credit risk other than those policies that adhere to the requirements of statute and to deposit all of its funds in banks covered by FDIC and GUDP A. At least five percent of the Borough's deposits were fully collateralized by funds held by the financial institution, but not in the name of the Borough. Due to the nature of GUDPA, further information is not available regarding the full amount that is collateralized.

At December 31, 2020 and 2019 the Borough had the following depository accounts. All deposits are carried at cost. \$85,417.57 and \$117,954.13 held in agency and payroll accounts for the years ended December 31, 2020 and 2019, respectively, are not covered by GUDPA.

<u>Depository Account</u>	Bank Balance	
	December 31, 2020	December 31, 2019
FDIC Insured	\$ 467,226.51	\$ 500,000.00
GUPDA Insured	10,063,580.48	13,296,651.24
	\$ 10,530,806.99	\$ 13,796,651.24

**Investments**

New Jersey statutes permit the Borough to purchase the following types of securities:

- Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America. This includes instruments such as Treasury Bills, Notes and Bonds
- Government money market mutual funds.
- Any federal agency or instrumentality obligation authorized by Congress that matures within 397 days from the date of purchase, and has a fixed rate of interest not dependent on any index or external factors.
- Bonds or other obligations of the local unit or school districts of which the local unit is a part.
- Any other obligations with maturities not exceeding 397 days, as permitted by the Division of Investments.
- Local government investment pools, such as New Jersey CLASS, and the New Jersey Arbitrage Rebate Management Program.
- New Jersey State Cash Management Fund.
- Repurchase agreements of fully collateralized securities, subject to special conditions.

As of December 31, 2020 and 2019, the Borough had no investments.

Interest earned in the General Capital Fund, Animal Control Fund and certain Other Trust Funds are assigned to the Current Fund in accordance with the regulatory basis of accounting. Interest earned in the

Utility Capital Funds is assigned to the Utility Operating Funds in accordance with the regulatory basis of accounting.

**BOROUGH OF GLEN RIDGE**  
**NOTES TO FINANCIAL STATEMENTS**  
**DECEMBER 31, 2020 AND 2019**

**4. TAXES AND TAX TITLE LIENS RECEIVABLE**

Property assessments are determined on true values and taxes are assessed based upon these values. The residential tax bill includes the levies for the Borough, County and School purposes. Certified adopted budgets are submitted to the County Board of Taxation (the "Board") by each taxing district. The tax rate is determined by the Board upon the filing of these budgets.

The tax bills are mailed by the Tax Collector annually in June and are payable in four quarterly installments due the first of August and November of the current year and a preliminary billing due the first of February and May of the subsequent year. The August and November billings represent the third and fourth quarter installments and are calculated by taking the total year tax levy less the preliminary first and second quarter installments due February and May. The preliminary levy is based on one-half of the current year's total tax.

Tax installments not paid by the above due dates are subject to interest penalties determined by a resolution of the governing body. The rate of interest in accordance with the aforementioned resolution is 8% per annum on the first \$1,500.00 of delinquency and 18% on any delinquency in excess of \$1,500.00

The resolution also sets a grace period of ten days before interest is calculated. In addition, any delinquency in excess of \$10,000.00 at the end of the calendar year is subject to a 6% penalty on the unpaid balance.

Taxes unpaid on the 11<sup>th</sup> day of the eleventh month in the fiscal year when the taxes become in arrears are subject to the tax sale provisions of the New Jersey Statutes. The Borough may institute in rem foreclosure proceedings after six months from the date of the sale if the lien has not been redeemed.

The following is a three-year comparison of certain statistical information relative to property taxes and property tax collections:

**Comparative Schedule of Tax Rates**

	<u>2020</u>	<u>2019</u>	<u>2018</u>
Tax Rate	<u>\$ 3.187</u> *	<u>\$ 3.091</u>	<u>\$ 3.689</u>
Apportionment of Tax Rate:			
Municipal	\$ 0.682	\$ 0.667	\$ 0.800
Municipal Library	0.036	0.035	0.041
County	0.515	0.492	0.603
County Open			
Space	0.017	0.016	0.019
School	<u>1.937</u>	<u>1.881</u>	<u>2.226</u>

**Assessed Valuations**

<u>Year</u>	<u>Amount</u>
2020	\$ 1,703,366,100.00
2019*	1,701,070,200.00
2018	1,388,990,400.00

\*Revaluation performed in 2019.

**BOROUGH OF GLEN RIDGE**  
**NOTES TO FINANCIAL STATEMENTS**  
**DECEMBER 31, 2020 AND 2019**

**4. TAXES AND TAX TITLE LIENS RECEIVABLE (continued)**

**Comparison of Tax Levies and Collections**

<u>Year</u>	<u>Tax Levy</u>	<u>Collections</u>	<u>Percentage of Collections</u>
2020	\$ 54,559,900.79	\$ 54,071,572.28	99.10 %
2019	52,677,277.65	52,410,554.34	99.49
2018	51,434,196.61	51,161,963.52	99.47

**Delinquent Taxes and Tax Title Liens**

<u>Year</u>	<u>Amount of Tax Title Liens</u>	<u>Amount of Delinquent Taxes</u>	<u>Total Delinquent</u>	<u>Percentage of Tax Levy</u>
2020	\$ 38,782.74	\$ 425,001.30	\$ 463,784.04	0.85 %
2019	37,731.03	228,043.55	265,774.58	0.50
2018	36,487.83	293,453.80	329,941.63	0.64

**5. PROPERTY ACQUIRED BY TAX TITLE LIEN LIQUIDATION**

The value of property acquired by liquidation of tax title liens, on the basis of the last assessed valuation of such properties in the year of acquisition, was as follows:

<u>Year</u>	<u>Amount</u>
2020	\$ 410.00
2019	410.00
2018	410.00

**6. WATER CONSUMER ACCOUNTS RECEIVABLE**

The Borough maintains a Utility fund for the billing and collection of water rents. The Borough is divided into three sections for the purposes of billings which are done on a quarterly basis.

A comparison of Water billings and collections for the past three years are as follows:

<u>Year</u>	<u>Billing</u>	<u>Collection*</u>
2020	\$ 1,516,097.99	\$ 1,378,965.03
2019	1,345,091.11	1,391,312.30
2018	1,336,168.75	1,286,675.32

\*Collections of prior year balances are included in the above sum amounts.

**7. POOL MEMBERSHIP FEES**

A comparison of Pool Membership Fees for the past three years are as follows:

<u>Year</u>	<u>Collection</u>
2020	\$ 109,338.00
2019	379,164.75
2018	388,296.90

**BOROUGH OF GLEN RIDGE**  
**NOTES TO FINANCIAL STATEMENTS**  
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**8. FUND BALANCES APPROPRIATED**

		Balance <u>December 31,</u>	Anticipated <u>Succeeding Year</u>
Current Fund:	2020	\$ 2,802,726.82	\$ 1,650,000.00
	2019	2,980,982.02	1,550,000.00
	2018	2,824,165.63	1,286,000.00
Water Utility Operating Fund:	2020	481,922.46	250,000.00
	2019	523,226.28	250,000.00
	2018	480,245.31	300,000.00
Pool Utility Operating Fund:	2020	423,865.20	90,000.00
	2019	317,212.04	90,000.00
	2018	354,687.45	75,000.00

**9. PENSION PLANS**

Public Employees' Retirement System

The Public Employees' Retirement System (PERS) is a cost-sharing, multiple employer defined benefit pension plan as defined in GASB Statement No. 68. The Plan is administered by The New Jersey Division of Pensions and Benefits (Division). The more significant aspects of the PERS Plan are as follows:

*Plan Membership and Contributing Employers-* Substantially all full-time employees of the State of New Jersey or any county, municipality, school district or public agency are enrolled in PERS, provided the employee is not required to be a member of another state-administered retirement system or other state pension fund or other jurisdiction's pension fund. Membership and contributing employers of the defined benefit pension plans consisted of the following at June 30, 2020:

	<u>2020</u>
Inactive plan members or beneficiaries currently receiving benefits	182,492
Inactive plan members entitled to but not yet receiving benefits	942
Active plan members	<u>249,045</u>
Total	<u><u>432,479</u></u>

Contributing Employers – 1,691

*Significant Legislation* – For State of New Jersey contributions to PERS, Chapter 1, P.L. 2010, effective May 21, 2010, required the State to resume making actuarially recommended contributions to the pension plan on a phased-in basis over a seven-year period beginning in the fiscal year ended June 30, 2012.

Chapter 19, P.L. 2009, effective March 17, 2009, provided an option for local employers of PERS to contribute 50% of the normal and accrued liability contribution amounts certified for payments due in State Fiscal Year 2009. Such an employer will be credited with the full payment and any such amounts will not be included in their unfunded liability. The actuaries will determine the unfunded liability of PERS, by employer, for the reduced normal and accrued liability contributions provided

**BOROUGH OF GLEN RIDGE**

**NOTES TO FINANCIAL STATEMENTS  
DECEMBER 31, 2020 AND 2019**

**9. PENSION PLANS (continued)**

under this law. This unfunded liability will be paid by the employer in level annual payments over a period of 15 years beginning with the payments due in the fiscal year ended June 30, 2012 and will be adjusted by the rate of return on the actuarial value of assets.

Pursuant to the provision of Chapter 78, P.L. 2011, COLA increases were suspended for all current and future retirees of PERS.

For the year ended December 31, 2020, the Borough's total payroll for all employees was \$9,908,347.27. For the year ended December 31, 2019, total PERS covered payroll was \$2,166,850.00. Due to payroll system limitations, covered payroll refers to pensionable compensation, rather than total compensation, paid by the Borough to active employees covered by the Plan.

*Specific Contribution Requirements and benefit provisions* – The contribution policy is set by N.J.S.A. 43:15 and requires contributions by active members and contributing employers. State legislation has modified the amount that is contributed by the State. The State's pension contributions are based on an amortization of the unfunded accrued liability. Funding or noncontributory group insurance benefits is based on actual claims paid. For fiscal year 2020, the State's pension contribution was less than the actuarial determined amount.

Employers' contribution amounts are based on an actuarially determined rate. The annual employer contributions include funding for basic retirement allowances and noncontributory death benefits. Borough contributions are due and payable on April 1st in the second fiscal period subsequent to plan year for which the contributions requirements were calculated.

In accordance with Chapter 98, P.L. 2017, PERS receives 21.02% of the proceeds of the Lottery Enterprise for a period of 30 years. Revenues received from lottery proceeds are assumed to be contributed to the System on a monthly basis.

Borough payments to PERS for the year ending December 31, 2020 consisted of the following:

	<u>2020</u>
Total Regular Billing	<u>\$ 266,793.00</u>

The Borough recognizes liabilities to PERS and records expenditures for same in the fiscal period that bills become due.

The vesting and benefit provisions are set by N.J.S.A. 43:15. PERS provides retirement, death and disability benefits. All benefits vest after ten years of service, except for medical benefits, which vest after 25 years of service or under the disability provisions of PERS.

**BOROUGH OF GLEN RIDGE**

**NOTES TO FINANCIAL STATEMENTS  
DECEMBER 31, 2020 AND 2019**

**9. PENSION PLANS (continued)**

The following represents the membership tiers for PERS:

<u>Tier</u>	<u>Definition</u>
1	Members who were enrolled prior to July 1, 2007.
2	Members who were eligible to enroll on or after July 1, 2007 and prior to November 2, 2008
3	Members who were eligible on or after November 2, 2008 and prior to May 21, 2010
4	Members who were eligible to enroll on or after May 21, 2010 and prior to June 28, 2011
5	Members who were eligible to enroll on or after June 28, 2011

A service retirement benefit of 1/55th of final average salary for each year of service credit is available to tier 1 and 2 members upon reaching age 60 and to tier 3 members upon reaching age 62. Service retirement benefits of 1/60th of final average salary for each year of service credit is available to tier 4 members upon reaching age 62 and tier 5 members upon reaching age 65. Early retirement benefits are available to tier 1 and 2 members before reaching age 60, to tier 3 and 4 members with 25 years or more of service credit before age 62 and tier 5 members with 30 or more years of service credit before age 65. Benefits are reduced by a fraction of a percent for each month that a member retires prior to the retirement age of his/her respective tier.

Tier 1 members can receive an unreduced benefit from age 55 to age 60 if they have at least 25 years of service. Deferred retirement is available to members who have at least 10 years of service credit and have not reached the service retirement age for the respective tier.

At June 30, 2020, the PERS reported a net pension liability of \$16,435,616,426.00 for its Non-State Employer Member Group. The Borough's proportionate share of the net pension liability for the Non-State Employer Member Group that is attributable to the Borough was \$4,381,060.00 or 0.0268654982%, which was a decrease of 0.0005622297% from its proportion measured as of June 30, 2019.



**BOROUGH OF GLEN RIDGE**  
**NOTES TO FINANCIAL STATEMENTS**  
**DECEMBER 31, 2020 AND 2019**

**9. PENSION PLANS (continued)**

At December 31, 2020, the Borough's deferred outflows of resources and deferred inflows of resources related to PERS were from the following sources, if GASB #68 was recognized:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience	\$ 79,772.00	\$ 15,493.00
Changes in assumptions	142,127.00	1,834,391.00
Net difference between projected and actual earnings on pension plan investments	149,748.00	
Changes in proportion and differences between Borough contributions and proportionate share of contributions	223,627.00	582,814.00
Borough contributions subsequent to the measurement date	293,895.00	
	<u>\$ 889,169.00</u>	<u>\$ 2,432,698.00</u>

\$293,895.00 is reflected above as deferred outflows of resources related to pensions resulting from Borough contributions subsequent to the measurement date. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions would be recognized in pension expense if GASB 68 had been followed:

<u>Year ended December 31,</u>	<u>Amount</u>
2021	\$ (634,622.00)
2022	(600,564.00)
2023	(425,459.00)
2024	(148,570.00)
2025	(28,209.00)
Total	<u>\$ (1,837,424.00)</u>

*Actuarial Assumptions-* The total collective pension liability for the June 30, 2020 measurement date was determined by an actuarial valuation as of June 30, 2019, which was rolled forward to June 30, 2020. This actuarial valuation used the following actuarial assumptions:

	<u>June 30, 2020</u>
Inflation Prices:	2.75%
Inflation Wages:	3.25%
Salary Increases:	
Through 2026	2.00% - 6.00%
	Based on years of service
Thereafter	3.00 - 7.00%
	Based on years of service

**BOROUGH OF GLEN RIDGE**  
**NOTES TO FINANCIAL STATEMENTS**  
**DECEMBER 31, 2020 AND 2019**

**9. PENSION PLANS (continued)**

Pre-retirement mortality rates were based on the Pub-2010 General Below-Median Income Employee mortality table with an 82.2% adjustment for males and 101.4% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Post-retirement mortality rates were based on the Pub-2010 General Below-Median Income Healthy Retiree mortality table with a 91.4% adjustment for males and 99.7% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Disability retirement rates used to value disabled retirees were based on the Pub-2010 Non-Safety Disabled Retiree mortality table with a 127.7% adjustment for males and 117.2% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Mortality improvement is based on Scale MP-2020.

The actuarial assumptions used in the July 1, 2019 valuation were based on the results of an actuarial experience study for the period July 1, 2014 to June 30, 2018.

In accordance with State statute, the long-term expected rate of return on plan investments (7.00% at June 30, 2020) is determined by the State Treasurer, after consultation with the Directors of the Division of Investment and Division of Pensions and Benefits, the board of trustees and the actuaries. The long-term expected rate of return was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic rates of return for each major asset class included in PERS's target asset allocation as of June 30, 2020 in the following table:

June 30, 2020		
<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
US Equity	27.00%	7.71%
Non-U.S. Developed Markets Equity	13.50%	8.57%
Emerging Market Equity	5.50%	10.23%
Private Equity	13.00%	11.42%
Real Assets	3.00%	9.73%
Real Estate	8.00%	9.56%
High Yield	2.00%	5.95%
Private Credit	8.00%	7.59%
Investment Grade Credit	8.00%	2.67%
Cash Equivalents	4.00%	0.50%
U.S. Treasuries	5.00%	1.94%
Risk Mitigation Strategies	3.00%	3.40%
	100.00%	

**BOROUGH OF GLEN RIDGE**  
**NOTES TO FINANCIAL STATEMENTS**  
**DECEMBER 31, 2020 AND 2019**

**9. PENSION PLANS (continued)**

*Discount Rate* – The discount rate used to measure the total pension liability as of June 30, 2020 was 7.00%. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers will be based on 78% of the actuarially determined contributions for the State employer and 100% of actuarially determined contributions for the local employers. Based on those assumptions, the plan’s fiduciary net position was projected to be available to make projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on plan investments was applied to projected benefit payments to determine the total pension liability.

*Sensitivity of Net Pension Liability* – the following presents the net pension liability of PERS calculated using the discount rates as disclosed below as well as what the net pension liability would be if it were calculated using a discount rate that is 1 percentage point lower or 1 percentage rate higher than the current rate:

	At 1% Decrease (6.00%)	At Current Discount Rate (7.00%)	At 1% Increase (8.00%)
PERS	\$ 5,515,011.00	\$ 4,381,050.00	\$ 3,418,853.00

*Plan Fiduciary Net Position* – The plan fiduciary net position for PERS, including the State of New Jersey, at June 30, 2020 was \$29,045,369,302.00. The portion of the Plan Fiduciary Net Position that was allocable to the Local (Non-State) Group at June 30, 2020 was \$22,997,176,445.00.

*Additional Information*

Collective balances at June 30, 2020 are as follows:

Collective deferred outflows of resources	\$ 2,347,583,337.00
Collective deferred inflows of resources	7,849,949,467.00
Collective net pension liability – Local group	16,435,616,426.00
Borough’s Proportion	0.0268654982%

Collective pension expense for the Local Group for the measurement period ended June 30, 2020 was \$407,705,399.00. The average of the expected remaining service lives of all plan members is 5.16, 5.21, 5.63, 5.48, 5.57, 5.72 and 6.44 years for 2020, 2019, 2018, 2017, 2016, 2015 and 2014, respectively.

**State Contribution Payable Dates**

Chapter 83, P.L. 2016 requires the State to make pension contributions on a quarterly basis: at least 25% by September 30, at least 50% by December 31, at least 75% by March 31, and at least 100% by June 30. As such, contributions are assumed to be made on a quarterly basis with the first contribution 15 months after the associated valuation date.

Local employer’s contributions are expected to be paid on April 1<sup>st</sup>, 21 months after the associated valuation date.

**BOROUGH OF GLEN RIDGE**  
**NOTES TO FINANCIAL STATEMENTS**  
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**9. PENSION PLANS (continued)**

**Receivable Contributions**

The Fiduciary Net Position (FNP), includes Local employers' contributions receivable as reported in the financial statements provided by the Division of Pensions and Benefits. In determining the discount rate, the FNP at the beginning of each year does not reflect receivable contributions as those amounts are not available at the beginning of the year to pay benefits. The receivable contributions for the year ended June 30, 2020 are \$1,144,889,253.00.

**Police and Firemen's Retirement System**

The Police and Firemen's Retirement System (PFRS) is a cost-sharing, multiple employer defined benefit pension plan as defined in GASB Statement No. 68. The Plan is administered by The New Jersey Division of Pensions and Benefits (Division). The more significant aspects of the PFRS Plan are as follows:

*Plan Membership and Contributing Employers-* Substantially all full-time county and municipal police and firemen and state firemen or officer employees with police powers appointed after June 30, 1944 are enrolled in PFRS Membership and contributing employers of the defined benefit pension plans consisted of the following at June 30, 2020:

	2020
Inactive plan members or beneficiaries currently receiving benefits	45,537
Inactive plan members entitled to but not yet receiving benefits	65
Active plan members	42,520
Total	88,122

\* Contributing Employers 582

*Significant Legislation* – For State of New Jersey contributions to PFRS, Chapter 1, P.L. 2010, effective May 21, 2010, required the State to resume making actuarially recommended contributions to the pension plan on a phased-in basis over a seven-year period beginning in the fiscal year ended June 30, 2012.

In accordance with Chapter 98, P.L. 2017, PFRS receives 1.2% of the proceeds of the Lottery Enterprise for a period of 30 years. Revenues received from the lottery proceeds are assumed to be contributed to the System on a monthly basis.

Consistent with Chapter 83, P.L. 2016, it is assumed that the State will make pension contributions in equal amounts at the end of each quarter. It is assumed the Local employers' contributions are expected to be received on April 1<sup>st</sup>, 21 months after the associated valuation date.

Pursuant to the provision of Chapter 78, P.L. 2011, COLA increases were suspended for all current and future retirees of PFRS.

For the year ended December 31, 2020, the Borough's total payroll for all employees was \$9,908,347.27. For the year ended December 31, 2020, total PFRS covered payroll was \$2,319,303.00. Due to payroll system limitations, covered payroll refers to pensionable compensation, rather than total compensation, paid by the Borough to active employees covered by the Plan.

**BOROUGH OF GLEN RIDGE**  
**NOTES TO FINANCIAL STATEMENTS**  
**DECEMBER 31, 2020 AND 2019**

**9. PENSION PLANS (continued)**

Specific Contribution Requirements and benefit provisions – The contribution policy is set by N.J.S.A. 43:16A and requires contributions by active members and contributing employers. Pursuant to the provisions of Chapter 78, P.L. 2011, the active member contributions rate increased from 8.5% of annual compensation to 10.0% in October 2011. Employer contribution amounts are based on an actuarially determined rate. The annual employer contributions include funding for basic retirement allowances and noncontributory death benefits.

Borough payments to PFRS for the years ending December 31, 2020 consisted of the following:

	2020
Total Regular Billing	\$ 656,371.00

The Borough recognizes liabilities to PFRS and records expenditures for same in the fiscal period that bills become due.

The vesting and benefit provisions are set by N.J.S.A. 43:16A. PFRS provides retirement, death and disability benefits. All benefits vest after ten years of service, except for disability benefits, which vest after 4 years of service.

The following represents the membership tiers for PFRS:

Tier	Definition
1	Members who were enrolled prior to May 22, 2010
2	Members who were eligible to enroll on or after May 22, 2010 and prior to June 28, 2011
3	Members who were eligible on or after June 28, 2011

Service retirement benefits are available at age 55 and are generally determined to be 2% of final compensation for each year of creditable service, as defined, up to 30 years plus 1% for each year of service in excess of 30 years. Members may seek special retirement after achieving 25 years of creditable service, in which benefits would equal 65% (tiers 1 and 2 members) and 60% (tier 3 members) of final compensation plus 1% for each year of creditable service over 25 years but not to exceed 30 years. Members may elect deferred retirement benefits after achieving ten years of service, in which case benefits would begin at age 55 equal to 2% of final compensation for each year of service.

At June 30, 2020, the PFRS reported a net pension liability of \$14,926,648,722.00 for its Non-State, Non-Special Funding Situation Employer Member Group. The Borough's proportionate share of the net pension liability for the Non-State Non-Special Funding Situation Employer Member Group was \$8,370,126.00, or 0.0647776477% which was a decrease of 0.0002024646% from its proportion, measured as of June 30, 2019.

**BOROUGH OF GLEN RIDGE**  
**NOTES TO FINANCIAL STATEMENTS**  
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**9. PENSION PLANS (continued)**

At December 31, 2020, the Borough's deferred outflows of resources and deferred inflows of resources related to PFRS were from the following sources; if GASB #68 was recognized:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience	\$ 84,385.00	\$ 30,039.00
Changes in assumptions	21,063.00	2,243,981.00
Net difference between projected and actual earnings on pension plan investments	490,780.00	
Changes in proportion and differences between Borough contributions and proportionate share of contributions	560,264.00	306,841.00
Borough contributions subsequent to the measurement date	723,677.00	
	\$ 1,880,169.00	\$ 2,580,861.00

\$723,677.00 is reflected above as deferred outflows of resources related to pensions resulting from Borough contributions subsequent to the measurement date. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions would be recognized in pension expense if GASB 68 had been followed:

<u>Year ended December 31,</u>	<u>Amount</u>
2021	\$ (661,277.00)
2022	(451,213.00)
2023	(212,614.00)
2024	(24,535.00)
2025	(74,730.00)
Total	\$ (1,424,369.00)

*Actuarial Assumptions-* The total collective pension liability for the June 30, 2020 measurement date was determined by an actuarial valuation as of June 30, 2019, which was rolled forward to June 30, 2020. The actuarial valuation used the following actuarial assumptions:

	<u>June 30, 2020</u>
Inflation Prices:	2.75%
Inflation Wages:	3.25%
Salary Increases:	
Through 2026	2.00% - 6.00%
	Based on years of service
Thereafter	3.00 - 7.00%
	Based on years of service

**BOROUGH OF GLEN RIDGE**  
**NOTES TO FINANCIAL STATEMENTS**  
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**9. PENSION PLANS (continued)**

Pre-retirement mortality rates were based on the Pub-2010 Safety Employee mortality table with a 105.6% adjustment for males and 102.5% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Post-retirement mortality rates were based on the Pub-2010 Safety Retiree Below-Median Income Weighted mortality table with a 96.7% adjustment for males and 96.0% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. For beneficiaries (contingent annuitants), the Pub-2010 General Retiree Below-Median Income Weighted mortality table was used, unadjusted, and with future improvement from the base year of 2010 on a generational basis. Disability rates were based on the Pub-2010 Safety Disabled Retiree mortality table with a 152.0% adjustment for males and 109.3% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Mortality improvement is based on Scale MP-2020.

The actuarial assumptions used in the July 1, 2019 valuation were based on the results of an actuarial experience study for the period July 1, 2013 to June 30, 2018.

In accordance with State statute, the long-term expected rate of return on plan investments (7.00% at June 30, 2020) is determined by the State Treasurer, after consultation with the Directors of the Division of Investment and Division of Pensions and Benefits, the board of trustees and the actuaries. The long-term expected rate of return was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in the pension plans' target asset allocation as of June 30, 2020 are summarized in the following table:

June 30, 2020		
<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
US Equity	27.00%	7.71%
Non-U.S. Developed Markets Equity	13.50%	8.57%
Emerging Market Equity	5.50%	10.23%
Private Equity	13.00%	11.42%
Real Assets	3.00%	9.73%
Real Estate	8.00%	9.56%
High Yield	2.00%	5.95%
Private Credit	8.00%	7.59%
Investment Grade Credit	8.00%	2.67%
Cash Equivalents	4.00%	0.50%
U.S. Treasuries	5.00%	1.94%
Risk Mitigation Strategies	3.00%	3.40%
	100.00%	

**BOROUGH OF GLEN RIDGE**  
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**9. PENSION PLANS (continued)**

*Discount Rate* – The discount rate used to measure the total pension liability as of June 30, 2020 was 7.00%. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers and the nonemployer contributing entity will be based on 78% of the actuarially determined contributions for the State employer and 100% of actuarially determined contributions for local employers. Based on those assumptions, the plan’s fiduciary net position was projected to be available to make projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on plan investments was applied to projected benefit payments was applied to projected benefit payments after that date in determining the total pension liability.

*Sensitivity of Net Pension Liability* – the following presents the net pension liability of PFRS calculated using the discount rates as disclosed above as well as what the net pension liability would be if it were calculated using a discount rate that is 1 percentage point lower or 1 percentage rate higher than the current rate:

	At 1% Decrease (6.00%)	At Current Discount Rate (7.00%)	At 1% Increase (8.00%)
PFRS	\$ 11,130,545.00	\$ 8,370,126.00	\$ 6,077,387.00

*Plan Fiduciary Net Position* – The plan fiduciary net position for PFRS at June 30, 2020 was \$27,412,127,845.00.

*Additional Information*

Collective balances at June 30, 2020 are as follows:

Collective deferred outflows of resources	\$ 1,601,195,680.00
Collective deferred inflows of resources	4,191,274,402.00
Collective net pension liability – Local group	14,926,648,722.00
Borough’s Proportion	0.0647776477%

Collective pension expense for the Local Group for the measurement period ended June 30, 2020 was \$949,220,570.00. The average of the expected remaining service lives of all plan members is 5.90, 5.92, 5.73, 5.59, 5.58, 5.53 and 6.17 years for 2020, 2019, 2018, 2017, 2016, 2015 and 2014, respectively.

**State Contribution Payable Dates**

Chapter 83, P.L. 2016 requires the State to make pension contributions on a quarterly basis: at least 25% by September 30, at least 50% by December 31, at least 75% by March 31, and at least 100% by June 30. As such, contributions are assumed to be made on a quarterly basis.

Local employer’s contributions are expected to be paid on April 1<sup>st</sup>, 21 months after the associated valuation date.

**Receivable Contributions**

The Fiduciary Net Position (FNP) includes Local employers’ contributions receivable as reported in the financial statements provided by the Division of Pensions and Benefits. In determining the discount rate



**BOROUGH OF GLEN RIDGE**  
**NOTES TO FINANCIAL STATEMENTS**  
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**9. PENSION PLANS (continued)**

the FNP at the beginning of each year does not reflect receivable contributions as those amounts are not available at the beginning of the year to pay benefits. The receivable contributions for the year ended June 30, 2020 are \$1,194,176,430.00.

Local contributions expected to be paid the April 1<sup>st</sup>, following the valuation are discounted by the interest rate used at the valuation date.

**Special Funding Situation**

Under N.J.S.A 43:16A-15, local participating employers are responsible for their own contributions based on actuarially determined amounts, except where legislation was passed which legally obligated the State if certain circumstances occurred. The amounts contributed on behalf of the local participating employers under this legislation is considered to be a special funding situation and state is treated as a non-employer entity. The non-employer contributing entities' total proportionate share of the collective net pension liability that is associated with the Borough as of June 30, 2020 for police and fire is 0.0647776477%. The non-employer contributing entities' contribution for the year ended June 30, 2020 was \$99,958.00. The state's proportionate share of net pension liability attributable to the Borough as of June 30, 2020 was \$1,299,005.00.

**Defined Contribution Retirement Plan**

DCRP was established July 1, 2007, under the provisions of Chapter 92, P.L. 2007 and Chapter 103, P.L. 2007. Prudential is acting on behalf of the NJ Division of Pensions and Benefits as the record keeper and investment funds manager. Chapter 1, P.L. 2010 increased the minimum annual salary required for eligibility in the DCRP. An employee must earn an annual salary of at least \$5,000.00 to be eligible or to continue participation. The Defined Contribution Retirement Plan (DCRP) is a multiple employer defined contribution plan as defined in GASB Statement No. 68. The Plan is administered by The New Jersey Division of Pensions and Benefits (Division). The more significant aspects of the DCRP are as follows:

*Plan Membership and Contributing Employers* - Enrollment in the DCRP is required for state or local officials, elected or appointed on or after July 1, 2007; employees enrolled in PFRS or PERS on or after July 1, 2007, who earn salary in excess of established "maximum compensation" limits; employees otherwise eligible to enroll in PFRS or PERS on or after November 2, 2008, who do not earn the minimum annual salary for tier 3 enrollment but who earn salary of at least \$5,000.00 annually; and employees otherwise eligible to enroll in PFRS or PERS after May 21, 2010, who do not work the minimum number of hours per week required for tier 4 or tier 5 enrollment, but who earn salary of at least \$5,000.00 annually. At June 30, 2020, the membership in the DCRP, based on the information within the Division's database, was 60,336.

*Contribution Requirement and Benefit Provisions* - State and local government employers contribute 3% of the employee's base salary. Active members contribute 5.5% of base salary.

Eligible members are provided with a defined contribution retirement plan intended to qualify for favorable Federal income tax treatment under IRC Section 401(a), a noncontributory group life insurance plan and a noncontributory group disability benefit plan. A participant's interest in that portion of his or her defined contribution retirement plan account attributable to employee contributions shall immediately become and shall at all times remain fully vested and non-forfeitable. A participant's interest in that portion of his or her defined contribution retirement plan account attributable to employer contributions shall be vested and non-forfeitable on the date the participant commences the second year of employment or upon his or her attainment of age 65, while employed by an employer, whichever occurs first.

**BOROUGH OF GLEN RIDGE**  
**NOTES TO FINANCIAL STATEMENTS**  
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**9. PENSION PLANS (continued)**

**Employer and Employee Pension Contributions**

The contribution policy is set by laws of the State of New Jersey and contributions are required by active members and participating employers. Plan members and employer contributions may be amended by State of New Jersey legislation, with the amount of contributions by the State of New Jersey contingent upon the annual Appropriations Act. As defined, the various retirement systems require employee contributions based on 7.50% for PERS, 10% for PFRS and 5.5% for DCRP of employees' base wages.

**10. OTHER POST-EMPLOYMENT (RETIREMENT) BENEFITS (OPEB) - OTHER THAN PENSIONS**

**State of New Jersey's OPEB Plan**

General Information about the OPEB Plan

*Plan Description* - The State Health Benefit Local Government Retired Employees Plan (the Plan) is a cost sharing multiple employer defined benefit other postemployment benefit (OPEB) plan with a special funding situation. It covers employees of local government employers that have adopted a resolution to participate in the Plan. The plan meets the definition of an equivalent arrangement as defined in paragraph 4 of GASB Statement No. 75, *Accounting and Financial Reporting for the Postemployment Benefits Other Than Pensions*; therefore, assets are accumulated to pay associated benefits. For additional information about the Plan, please refer to the State of New Jersey (the State), Division of Pensions and Benefits' (the Division) Comprehensive Annual Financial Report (CAFR), which can be found at <https://www.state.nj.us/treasury/pensions/financial-reports.shtml>.

*Benefits Provided* - The Plan provides medical and prescription drug coverage to retirees and their dependents of the employers. Under the provisions of Chapter 88, P.L. 1974 and Chapter 48, P.L. 1999, local government employers electing to provide postretirement medical coverage to their employees must file a resolution with the Division. Under Chapter 88, local employers elect to provide benefit coverage based on the eligibility rules and regulations promulgated by the State Health Benefits Commission. Chapter 48 allows local employers to establish their own age and service eligibility for employer paid health benefits coverage for retired employees. Under Chapter 48, the employer may assume the cost of postretirement medical coverage for employees and their dependents who: 1) retired on a disability pension; or 2) retired with 25 or more years of service credit in a State or locally administered retirement system and a period of service of up to 25 years with the employer at the time of retirement as established by the employer; or 3) retired and reached the age of 65 with 25 or more years of service credit in a State or locally administered retirement system and a period of service of up to 25 years with the employer at the time of retirement as established by the employer; or 4) retired and reached age 62 with at least 15 years of service with the employer. Further, the law provides that the employer paid obligations for retiree coverage may be determined by means of a collective negotiations agreement.

In accordance with Chapter 330, P.L. 1997, which is codified in N.J.S.A. 52:14-17.32i, the State provides medical and prescription coverage to local police officers and firefighters, who retire with 25 years of service or on a disability from an employer who does not provide postretirement medical coverage. Local employers were required to file a resolution with the Division in order for their employees to qualify for State-paid retiree health benefits coverage under Chapter 330. The State also provides funding for retiree health benefits to survivors of local police officers and firefighters who die in the line of duty under Chapter 271, P.L. 1989.

*Contributions* - Pursuant to Chapter 78, P.L. 2011, future retirees eligible for postretirement medical coverage who have less than 20 years of creditable service on June 28, 2011 will be required to pay a percentage of the cost of their health care coverage in retirement provided they retire with 25 or more years of pension service credit. The percentage of the premium for which the retiree will be responsible will be determined based on the retiree's annual retirement benefit and level of coverage.

**BOROUGH OF GLEN RIDGE**  
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**10. OTHER POST-EMPLOYMENT (RETIREMENT) BENEFITS (OPEB) - OTHER THAN PENSIONS**  
*(continued)*

Plan membership and contributing employers/nonemployers consisted of the following at June 30, 2019:

	June 30, 2019
Inactive plan members or beneficiaries currently receiving benefits	29,812
Active plan members	66,213
 Total	 96,025
 Contributing employers	 590
Contributing nonemployers	1

*Nonspecial Funding Situation* – The State of New Jersey’s Total OPEB Liability for nonspecial funding situation was \$8,020,352,361 at June 30, 2019.

*Components of Net OPEB Liability* – The components of the collective net OPEB liability for Local Government Retired Employees Plan, including the State of New Jersey, is as follows:

	June 30, 2019
Total OPEB Liability	\$ 13,819,244,582
Plan Fiduciary Net Position	273,173,482
Net OPEB Liability	\$ 13,546,071,100
 Plan Fiduciary Net Position as a Percentage of the Total OPEB Liability	 1.97%

*Actuarial Assumptions and Other Inputs* – The total OPEB liability as of June 30, 2019 was determined by an actuarial valuation as of June 30, 2018, which was rolled forward to June 30, 2019. The actuarial assumptions vary for each plan member depending on the pension plan the member is enrolled in. These actuarial valuations used the following actuarial assumptions, applied to all periods in the measurement:

	June 30, 2019
Inflation	2.50%
 Salary Increases*:	
Public Employees' Retirement System (PERS)	
Rate through 2026	2.00% to 6.00%
Rate thereafter	3.00% to 7.00%
Police and Firemen's Retirement System (PFRS)	
Rate for all future years	3.25% to 15.25%

\* Salary increases are based on years of service within the respective plan.

**BOROUGH OF GLEN RIDGE**  
**NOTES TO FINANCIAL STATEMENTS**  
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**10. OTHER POST-EMPLOYMENT (RETIREMENT) BENEFITS (OPEB) - OTHER THAN PENSIONS**  
*(continued)*

Preretirement and postretirement mortality rates were based on the Pub-2010 Safety Headcount-Weighted mortality table with fully generational mortality improvement projections from the central year using the MP-2019 scale.

Actuarial assumptions used in the July 1, 2018 valuation were based on the results of the PFRS and PERS experience studies prepared for July 1, 2013 to June 30, 2018 and July 1, 2014 to June 30, 2018, respectively.

100% of active members are considered to participate in the Plan upon retirement.

Healthcare Trend 2019 Assumptions - For pre-Medicare medical benefits, the trend is initially 5.7% and decreases to a 4.5% long-term trend rate after eight years. For post-65 medical benefits, the actual fully-insured Medicare Advantage trend rates for fiscal year 2020 are reflected. The assumed post-65 medical trend is 4.5% for all future years. For prescription drug benefits, the initial trend rate is 7.5% and decreases to a 4.5% long-term trend rate after eight years.

*Discount Rate* - The discount rate for June 30, 2019 was 3.50%. This represents the municipal bond return rate as chosen by the State. The source is the Bond Buyer Go 20-Bond Municipal Bond Index, which includes tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher. As the long-term rate of return is less than the municipal bond rate, it is not considered in the calculation of the discount rate, rather the discount rate is set at the municipal bond rate.

*Sensitivity of the State's Net OPEB Liability to Changes in the Discount Rate* – The following presents the collective net OPEB liability of the participating employers as of June 30, 2019, calculated using the discount rate as disclosed above as well as what the collective net OPEB liability would be if it was calculated using a discount rate that is 1-percentage point lower or 1-percentage-point higher than the current rate:

	1% Decrease	At Discount Rate	1% Increase
Total Net OPEB Liability - 2019	\$ 15,662,704,137	\$ 13,546,071,100	\$ 11,826,026,995

*Sensitivity of the State's Net OPEB Liability to Changes in the Healthcare Cost Trend Rates* – The following presents the net OPEB liability as of June 30, 2019, calculated using the healthcare trend rate as disclosed above as well as what the net OPEB liability would be if it was calculated using a healthcare trend rate that is 1-percentage-point lower or 1-percentage-point higher than the current rate:

	1% Decrease	Healthcare Cost Trend Rate	1% Increase
Total Net OPEB Liability - 2019	\$ 11,431,214,644	\$ 13,546,071,100	\$ 16,243,926,531

*Special Funding Situation* – The State of New Jersey's Total OPEB Liability for special funding situation was \$5,525,718,739.00 at June 30, 2019.

Under Chapter 330, P.L. 1997, the State shall pay the premium or periodic charges for the qualified local police and firefighter retirees and dependents equal to 80 percent of the premium or periodic charge for the category of coverage elected by the qualified retiree under the State managed care plan or a health maintenance organization participating in the program providing the lowest premium or periodic charge. The State also provides funding for retiree health benefits to survivors of local police officers and firefighters who die in the line of duty under Chapter 271, P.L.1989.

**BOROUGH OF GLEN RIDGE**  
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**10. OTHER POST-EMPLOYMENT (RETIREMENT) BENEFITS (OPEB) - OTHER THAN PENSIONS**  
*(continued)*

Therefore, those employers are considered to be in a special funding situation as defined by GASB Statement No. 75 and the State is treated as a nonemployer contributing entity. Since the local participating employers do not contribute under this legislation directly to the plan, there is no net OPEB liability, deferred outflows of resources or deferred inflows of resources to report in the financial statements of the local participating employers related to this legislation.

The Borough or its employees, are not required to make any contributions to this plan. The State of New Jersey is solely responsible. Copies of the Plan's financial statements can be obtained from the New Jersey Department of Treasury's website.

The amounts of the State's Non-employer OPEB Liability that are attributable to employees and retirees of the Borough of Glen Ridge was \$7,599,466.00 (41 members) at June 30, 2019. These allocated liabilities represent 0.137529% of the State's total Nonemployer OPEB Liability for June 30, 2019. The OPEB Expense attributed to the Borough was \$100,733.00 at June 30, 2019.

**11. MUNICIPAL DEBT**

The Local Bond Law governs the issuance of bonds and notes to finance general capital expenditures. All bonds are retired in serial installments within the statutory period of usefulness. Bonds issued by the Borough are general obligation bonds, backed by the full faith and credit of the Borough. Bond anticipation notes, which are issued to temporarily finance capital projects, must be paid off within 10 years and 5 months or retired by the issuance of bonds.

The Borough's debt as of December 31<sup>st</sup> is summarized as follows:

**Summary of Municipal Debt (Excluding Current and Operating Debt)**

	<u>2020</u>	<u>2019</u>
General:		
Bonds, Notes and Loans	\$ 7,803,569.26	\$ 6,825,369.01
Water Utility:		
Loans and Notes	3,046,108.88	4,577,301.54
Pool Utility:		
Notes	396,000.00	396,000.00
	<u>11,245,678.14</u>	<u>11,798,670.55</u>
Authorized But Not Issued:		
General:		
Bonds and Notes	415,284.00	1,396,505.00
Water:		
Bonds and Notes	1,222,493.00	100,000.00
	<u>1,637,777.00</u>	<u>1,496,505.00</u>
Total Bonds and Notes Issued and Authorized But Not Issued	<u>\$ 12,883,455.14</u>	<u>\$ 13,295,175.55</u>

**BOROUGH OF GLEN RIDGE**  
**NOTES TO FINANCIAL STATEMENTS**  
**DECEMBER 31, 2020 AND 2019**

**11. MUNICIPAL DEBT (continued)**

The summarized statement of debt condition that follows is extracted from the Borough's Annual Debt Statement and indicates a statutory net debt of 0.454% at December 31, 2020:

	Gross Debt	Deductions	Net Debt
Local School District	\$ 23,658,000.00	\$ 23,658,000.00	
Water Utility	4,268,601.88	4,268,601.88	
General Capital	8,218,853.26		\$ 8,218,853.26
Pool Utility	396,000.00	252,256.40	143,743.60
	\$ 36,541,455.14	\$ 28,178,858.28	\$ 8,362,596.86

Net debt, \$8,362,596.86 divided by Equalized Valuation Basis per N.J.S.A. 40A:2-2 as amended, \$1,840,731,950.67 equals 0.454%.

**Summary of Statutory Debt Condition - Annual Debt Statement Borrowing Power Under N.J.S.A. 40A:2-6 as Amended**

3 1/2 of Equalized Valuation Basis	\$ 64,425,618.27
Net Debt	8,362,596.86
Remaining Borrowing Power	\$ 56,063,021.41

**School Debt Deductions**

School debt is deductible up to the extent of 4.0% of the Average Equalized Assessed Valuations of real property for the Local District.

**Calculation of "Self-Liquidating Purposes" Water Utility per N.J.S.A. 40A:2-45**

Cash Receipts from Fees, Rents or Other Charges and Surplus Anticipated	\$ 1,744,935.80
Deductions:	
Operating and Maintenance Cost	\$ 1,148,784.02
Debt Service per Water Utility Operating Fund	475,120.01
	1,623,904.03
Excess in Revenue	\$ 121,031.77

As there is an excess in revenue, all Water Utility Debt is deductible for Debt Statement purposes.

**BOROUGH OF GLEN RIDGE**  
**NOTES TO FINANCIAL STATEMENTS**  
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**11. MUNICIPAL DEBT (continued)**

**Calculation of "Self-Liquidating Purposes" Pool Utility Per N.J.S.A. 40A:2-45**

Cash Receipts from Fees, Rents or Other		\$ 200,954.74
Charges and Surplus Anticipated		<u>200,954.74</u>
Deductions:		
Operating and Maintenance Cost	\$ 283,000.00	
Debt Service	<u>7,187.18</u>	
		<u>290,187.18</u>
Deficit in Revenue		<u><u>\$ (89,232.44)</u></u>

There is a revised deficit in revenue from the filed annual debt statement. A revised annual debt statement should be filed by the chief financial officer.

The foregoing debt information is in material agreement with the Annual Debt Statement, as amended, as filed by the Chief Financial Officer.

**General Capital Improvement Bonds**

As of December 31, 2020 and 2019, the Borough's long-term debt is as follows:

<u>General Improvement Bonds</u>	<u>2020</u>	<u>2019</u>
\$2,130,000 Refunding Bond, due in annual installments of \$350,000.00 to \$370,000.00 through August 2023, interest ranging from 4.00% to 5.00%	<u>\$ 1,080,000.00</u>	<u>\$ 1,430,000.00</u>

**BOROUGH OF GLEN RIDGE**

**NOTES TO FINANCIAL STATEMENTS  
DECEMBER 31, 2020 AND 2019**

**11. MUNICIPAL DEBT (continued)**

**Changes in Long-Term Municipal Debt**

The Borough's long-term debt activity for 2020 and 2019 is as follows:

	Balance, December 31, 2019	Additions	Reductions	Balance, December 31, 2020
<b>Bonds Payable</b>				
General Capital Fund	\$ 1,430,000.00	\$ -	\$ 350,000.00	\$ 1,080,000.00
<b>Green Acres Loans Payable</b>				
General Capital Fund	\$ 173,521.92	\$ -	\$ 33,337.03	\$ 140,184.89
<b>Environmental Infrastructure</b>				
Loans Payable:				
General Capital Fund	\$ 208,222.09		\$ 18,178.72	\$ 190,043.37
Water Capital Fund	2,197,301.54	\$ -	408,699.66	1,788,601.88
<b>Total Environmental Infrastructure</b>				
Loans Payable	\$ 2,405,523.63	\$ -	\$ 426,878.38	\$ 1,978,645.25
<b>Total Long-Term Debt</b>	\$ 4,009,045.55	\$ -	\$ 810,215.41	\$ 3,198,830.14
	Balance, December 31, 2018	Additions	Reductions	Balance, December 31, 2019
<b>Bonds Payable</b>				
General Capital Fund	\$ 1,785,000.00	\$ -	\$ 355,000.00	\$ 1,430,000.00
<b>Green Acres Loans Payable</b>				
General Capital Fund	\$ 206,202.07	\$ -	\$ 32,680.15	\$ 173,521.92
<b>Environmental Infrastructure</b>				
Loans Payable:				
General Capital Fund	\$ 227,400.81		\$ 19,178.72	\$ 208,222.09
Water Capital Fund	2,576,375.44	\$ -	379,073.90	2,197,301.54
<b>Total Environmental Infrastructure</b>				
Loans Payable	\$ 2,803,776.25	\$ -	\$ 398,252.62	\$ 2,405,523.63
<b>Total Long-Term Debt</b>	\$ 4,794,978.32	\$ -	\$ 785,932.77	\$ 4,009,045.55



**BOROUGH OF GLEN RIDGE**  
**NOTES TO FINANCIAL STATEMENTS**  
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**11. MUNICIPAL DEBT (continued)**

A schedule of annual debt service for future principal and interest for bonded debt is as follows:

<u>Year</u>	<u>Total</u>	<u>Principal</u>	<u>Interest</u>
2021	\$ 400,500.00	\$ 350,000.00	\$ 50,500.00
2022	406,500.00	370,000.00	36,500.00
2023	<u>378,000.00</u>	<u>360,000.00</u>	<u>18,000.00</u>
	<u>\$ 1,185,000.00</u>	<u>\$ 1,080,000.00</u>	<u>\$ 105,000.00</u>

A schedule of annual debt service for future principal and interest for Green Acres debt is as follows:

<u>Year</u>	<u>Total</u>	<u>Principal</u>	<u>Interest</u>
2021	\$ 36,641.62	\$ 34,007.11	\$ 2,634.51
2022	36,641.62	34,690.65	1,950.97
2023	36,641.60	35,387.92	1,253.68
2024	<u>36,641.59</u>	<u>36,099.21</u>	<u>542.38</u>
	<u>\$ 146,566.43</u>	<u>\$ 140,184.89</u>	<u>\$ 6,381.54</u>

**BOROUGH OF GLEN RIDGE**  
**NOTES TO FINANCIAL STATEMENTS**  
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**11. MUNICIPAL DEBT (continued)**

**Environmental Infrastructure Loans:**

The Borough entered into a loan agreement with the State of New Jersey, Department of Environmental Protection Environmental Infrastructure Trust Financing Program for waterworks improvements. A loan was awarded in the sum of \$1,680,784.00. A loan repayment schedule provided by the State of New Jersey showed a total loan payable of \$1,655,392.00.

The Borough entered into a loan agreement in 2003 for \$1,192,053.00 and in 2005 for \$255,000.00. A fourth loan in the amount of \$1,614,785.00 was entered into in 2006. Three loans were initiated in 2010. Two of the loans were established in the Water Utility Fund, while the third loan related to sanitary sewer, was established in the General Capital Fund. The two loans in the Utility Fund were for \$1,413,287.00 and \$765,863.00. The General Capital Fund was for \$350,515.00.

**General Capital Fund - Infrastructure Loan**

<u>Year</u>	<u>Total</u>	<u>Principal</u>	<u>Interest</u>
2021	\$ 22,993.72	\$ 18,178.72	\$ 4,815.00
2022	22,543.72	18,178.72	4,365.00
2023	22,093.72	18,178.72	3,915.00
2024	21,643.72	18,178.72	3,465.00
2025	21,193.72	18,178.72	3,015.00
2026-2030	<u>107,384.77</u>	<u>99,149.77</u>	<u>8,235.00</u>
	<u>\$ 217,853.37</u>	<u>\$ 190,043.37</u>	<u>\$ 27,810.00</u>

**Water Utility Capital Fund - Infrastructure Loan**

<u>Year</u>	<u>Total</u>	<u>Principal</u>	<u>Interest</u>
2021	\$ 327,881.94	\$ 293,099.89	\$ 34,782.05
2022	327,100.59	297,868.84	29,231.75
2023	320,872.87	297,395.91	23,476.96
2024	216,974.14	199,433.09	17,541.05
2025	223,995.07	207,338.77	16,656.30
2026-2030	<u>522,743.70</u>	<u>493,465.38</u>	<u>29,278.32</u>
	<u>\$ 1,939,568.31</u>	<u>\$ 1,788,601.88</u>	<u>\$ 150,966.43</u>

As of December 31, 2020, the Borough had interim Environmental Infrastructure Loans in general capital fund and water utility capital fund in the amount of \$1,604,716.00 and \$1,257,507.00, respectively. In the future, those interim financings will become permanent loans.

**BOROUGH OF GLEN RIDGE**  
**NOTES TO FINANCIAL STATEMENTS**  
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**11. MUNICIPAL DEBT (continued)**

**Bond Anticipation Notes**

Outstanding Bond Anticipation Notes are summarized as follows:

**Short-Term Debt**

**Changes in Short-Term Debt**

	Balance, December 31, 2019	Additions	Reductions	Balance, December 31, 2020
Bond Anticipation Notes				
General Capital Fund	\$ 5,013,625.00	\$ 5,013,625.00	\$ 5,238,625.00	\$ 4,788,625.00
Water Capital Fund	2,380,000.00		2,380,000.00	
Pool Utility Capital Fund	396,000.00	396,000.00	396,000.00	396,000.00
Emergency Notes				
Current Fund	165,000.00		55,000.00	110,000.00
	<u>7,954,625.00</u>	<u>5,409,625.00</u>	<u>8,069,625.00</u>	<u>5,294,625.00</u>
<b>Total</b>	<b>\$ 7,954,625.00</b>	<b>\$ 5,409,625.00</b>	<b>\$ 8,069,625.00</b>	<b>\$ 5,294,625.00</b>

	Balance, December 31, 2018	Additions	Reductions	Balance, December 31, 2019
Bond Anticipation Notes				
General Capital Fund	\$ 1,593,000.00	\$ 5,013,625.00	\$ 1,593,000.00	\$ 5,013,625.00
Water Utility Capital Fund		2,380,000.00		2,380,000.00
Pool Utility Capital Fund	540,000.00	396,000.00	540,000.00	396,000.00
Emergency Note				
Current Fund	220,000.00		55,000.00	165,000.00
	<u>2,353,000.00</u>	<u>7,789,625.00</u>	<u>2,188,000.00</u>	<u>7,954,625.00</u>
<b>Total</b>	<b>\$ 2,353,000.00</b>	<b>\$ 7,789,625.00</b>	<b>\$ 2,188,000.00</b>	<b>\$ 7,954,625.00</b>

**12. INTERFUND RECEIVABLES AND PAYABLES**

As of December 31, 2020 and 2019, interfund receivables and payables that resulted from various interfund transactions were as follows:

Fund	2020		2019	
	Due from Other Funds	Due to Other Funds	Due from Other Funds	Due to Other Funds
Current Fund		\$ 124,260.87	\$ 16,923.54	\$ 69,696.74
Federal and State Grant Fund	\$ 89,143.58		69,696.74	
Animal Control Trust Fund	2,237.29			16,923.54
General Capital Fund	1,212,880.00			
Water Operating Fund		5,950.00		5,950.00
Water Capital Fund	5,950.00	1,180,000.00	5,950.00	
	<u>\$ 1,310,210.87</u>	<u>\$ 1,310,210.87</u>	<u>\$ 92,570.28</u>	<u>\$ 92,570.28</u>

**BOROUGH OF GLEN RIDGE**  
**NOTES TO FINANCIAL STATEMENTS**  
**DECEMBER 31, 2020 AND 2019**

**13. DEFERRED SCHOOL TAX**

The Local School District Tax was raised on the school year basis and liability deferred by statute, resulting in school tax payable set forth in liabilities computed as follows:

	<u>Dec. 31, 2020</u>	<u>Dec. 31, 2019</u>	<u>Increase</u>
*Balance of Tax	\$ 16,111,727.81	\$ 15,613,398.85	\$ 498,328.96
Amount Deferred	<u>13,920,821.00</u>	<u>13,920,821.00</u>	
Tax Payable (Cash Liability)	<u>\$ 2,190,906.81</u>	<u>\$ 1,692,577.85</u>	<u>\$ 498,328.96</u>

  

	<u>Dec. 31, 2019</u>	<u>Dec. 31, 2018</u>	<u>Increase</u>
*Balance of Tax	\$ 15,613,398.85	\$ 15,301,989.87	\$ 311,408.98
Amount Deferred	<u>13,920,821.00</u>	<u>13,920,821.00</u>	
Tax Payable (Cash Liability)	<u>\$ 1,692,577.85</u>	<u>\$ 1,381,168.87</u>	<u>\$ 311,408.98</u>

\*Required for school operations for the six-month period following December 31<sup>st</sup>.

**14. RISK MANAGEMENT**

The Borough is a member of the North Jersey Intergovernmental Insurance Fund for various insurance coverages.

**15. CONTINGENT LIABILITIES**

**a. Compensated Absences**

The Borough permits its employees to accrue unused vacation and sick pay, which may be taken as compensatory time off or paid at a later date, at an agreed upon rate. It is estimated that the sum of \$974,093.43 and \$1,014,466.18 is due and payable to employees and officials of the Borough as of December 31, 2020 and 2019, respectively upon their retirements or other separations. This amount was not verified by audit.

**b. Tax Appeals**

As of December 31, 2020, the Borough Attorney indicated that there were several State Tax Appeals pending before the New Jersey Tax Court.

Judgments, adverse to the Borough, would apply to the year of appeal plus at least two subsequent years. Refunds or tax credits, including statutory interest thereon, would be chargeable to operations or future budget appropriations.

County taxes paid on the reductions in assessed valuations are subject to credits against County Tax Levy of the year subsequent to the year in which appeals were adjudicated.

**BOROUGH OF GLEN RIDGE**  
**NOTES TO FINANCIAL STATEMENTS**  
**DECEMBER 31, 2020 AND 2019**

**15. CONTINGENT LIABILITIES (continued)**

**c. Federal and State Awards**

The Borough participates in several Federal and State grant programs which are governed by various rules and regulations of the grantor agencies; therefore, to the extent that the Borough has not complied with the rules and regulations governing the grant, refunds of any money received may be required and the collectability of any related receivable at December 31, 2020 and 2019 may be impaired. In the opinion of management, there are no significant contingent liabilities relating to compliance with the rules and regulations governing the respective grants; therefore, no provisions have been recorded in the accompanying statutory basis financial statements for such contingencies.

**d. Litigation**

The Borough is involved in claims incidental to its operation which has been referred to and are being handled by the Borough's liability insurance carrier. No claims are in excess of insurance coverage limits.

**16. DEFERRED CHARGES TO BE RAISED IN SUCCEEDING YEARS BUDGET**

The following deferred charges are shown on the December 31, 2020 and 2019 balance sheet of the Borough's Current Fund:

	December 31, 2020		December 31, 2019	
	Amount	Raised in Succeeding Year Budget	Amount	Raised in Succeeding Year Budget
Current Fund (Tax Revaluation)	\$ 160,000.00	\$ 55,000.00	\$ 165,000.00	\$ 55,000.00
Current Fund (COVID-19)	110,000.00			
Total Current Fund	<u>\$ 270,000.00</u>	<u>\$ 55,000.00</u>	<u>\$ 165,000.00</u>	<u>\$ 55,000.00</u>
Pool Utility Fund (COVID-19)	<u>\$ 275,000.00</u>	<u>\$ -</u>		

The prior year deferred charge in the Current Fund resulted from a special emergency authorization of \$275,000.00 for the revaluation of the Borough's tax assessments. The remaining deferred charge of \$110,000.00 will be raised in the Borough's 2022-2023 budget. The COVID-19 special emergency declared for the year ended December 31, 2020 in the amount of \$110,000.00 and \$275,000.00 in the Current Fund and Pool Utility Fund, respectively was raised to cover anticipated revenue deficits in both the Current Fund and the Pool Utility as a direct result of the expected revenue losses impacted by the global pandemic, COVID-19. One-fifth of these deferred charges will be raised in the Borough's Current Fund and Pool Utility Fund 2022-2027 budgets.

**17. SUBSEQUENT EVENTS**

The Borough has evaluated subsequent events occurring after December 31, 2020 through the date of September 30, 2021, which is the date the financial statements were available to be issued. Based on this evaluation, the Borough has determined no subsequent events have occurred which requires disclosure in the financial statements.

***PART II***  
***SUPPLEMENTARY INFORMATION***  
***YEAR ENDED DECEMBER 31, 2020***

BOROUGH OF GLEN RIDGE  
CURRENT FUND

CASH RECEIPTS AND DISBURSEMENTS - TREASURER  
YEAR ENDED DECEMBER 31, 2020

A-4

	<u>Ref.</u>		<u>Current Fund</u>
Balance, December 31, 2019	A		\$ 6,189,282.11
Increased by Cash Receipts:			
Nonbudget Revenue	A-2b	\$ 112,553.81	
Tax Exemptions Due from State	A-6	22,185.00	
Taxes Receivable	A-7	54,011,047.11	
Revenue Accounts Receivable	A-10	1,588,690.22	
Interfund Settlements	A-11	85,249.48	
Fees Payable to State	A-15	14,504.00	
Inspection Fees Payable	A-17	4,334.00	
Accounts Payable	A-23	1,200.00	
Prepaid Taxes	A-22	<u>382,273.68</u>	
			<u>56,222,037.30</u>
			62,411,319.41
Decreased by Cash Disbursed:			
Budget Appropriations	A-3	13,382,456.10	
Petty Cash Fund Established	A-6	600.00	
Interfund Settlements	A-11	9,169.45	
Appropriation Reserves	A-14	310,106.17	
Accounts Payable	A-23	2,706.00	
Due to State of New Jersey	A-15	9,475.00	
Refund of Tax Overpayments	A-16	33,449.83	
Inspection Fees Payable	A-17	4,525.00	
County Taxes Payable	A-18	9,042,768.10	
Local School District Tax	A-19	32,498,859.04	
Reserve For Revaluation	A-21	9,012.50	
Emergency Note Payable	A-20	<u>55,000.00</u>	
			<u>55,358,127.19</u>
Balance, December 31, 2020	A		<u>\$ 7,053,192.22</u>

BOROUGH OF GLEN RIDGE  
CURRENT FUND

CHANGE FUNDS  
YEAR ENDED DECEMBER 31, 2020

A-5

	<u>Ref.</u>	
Balance, December 31, 2020 and 2019	A	<u>\$ 370.00</u>
 <u>Analysis of Balance</u>		
Tax Collector		\$ 50.00
Recreation		100.00
Public Works		50.00
Vital Statistics		100.00
Library		<u>70.00</u>
	Above	<u>\$ 370.00</u>



BOROUGH OF GLEN RIDGE  
CURRENT FUND

PETTY CASH FUND  
YEAR ENDED DECEMBER 31, 2020

A-5a

	<u>Ref.</u>	
Balance, December 31, 2019	A	\$ -
Increased by:		
Establish Petty Cash Fund	A-4	<u>600.00</u>
Balance, December 31, 2020	A	<u><u>\$ 600.00</u></u>

BOROUGH OF GLEN RIDGE  
CURRENT FUND

DUE TO STATE OF NEW JERSEY  
PER CHAPTER 129, P.L. 1976  
(SENIOR CITIZENS AND VETERANS TAX EXEMPTIONS)  
YEAR ENDED DECEMBER 31, 2020

A-6

	<u>Ref.</u>		
Balance, December 31, 2019 ( Due To )	A		\$ (10,505.64)
Increased by:			
Deductions per Tax Duplicate:			
Senior Citizens		\$ 750.00	
Veterans		<u>21,000.00</u>	
	A-7		<u>21,750.00</u>
			<u>11,244.36</u>
Decreased by:			
Cash Received	A-4		<u>22,185.00</u>
Balance, December 31, 2020 ( Due To )	A		<u><u>\$ (10,940.64)</u></u>

BOROUGH OF GLEN RIDGE  
CURRENT FUND

TAXES RECEIVABLE AND ANALYSIS OF PROPERTY TAX LEVY  
YEAR ENDED DECEMBER 31, 2020

A-7

Year	Balance	2020 Levy	Added Taxes	Collected		Exemptions Granted	Canceled	Transferred to Tax Title Liens	Balance
	December 31, 2019			2019	2020				December 31, 2020
2017	\$ 12,292.59								\$ 12,292.59
2018	13,173.16								13,173.16
2019	202,577.80		\$ 1,342.69		\$ 202,076.82				1,843.67
			1,342.69		202,076.82				27,309.42
2020		\$ 54,559,900.79		\$ 240,851.99	53,808,970.29	\$ 21,750.00	\$ 89,584.92	\$ 1,051.71	397,691.88
	\$ 228,043.55	\$ 54,559,900.79	\$ 2,685.38	\$ 240,851.99	\$ 54,011,047.11	\$ 21,750.00	\$ 89,584.92	\$ 1,051.71	\$ 425,001.30
<u>Ref.</u>	A	Below		A-2a, A-22	A-4	A-2a, A-6	Reserve	A-8	A

Analysis of Property Tax Yield and Levy

	<u>Ref.</u>	<u>Ref.</u>	
<u>Tax Yield</u>			
General Purpose Tax			\$ 54,274,274.59
Added Taxes			285,626.20
	Above		<u>\$ 54,559,900.79</u>
<u>Tax Levy</u>			
Local District School Tax (Abstract)	A-19		\$ 32,997,188.00
County Taxes:			
Regular County Tax (Abstract)	A-18	\$ 8,762,200.74	
Added Taxes	A-18	34,529.53	
Open Space	A-18	280,567.34	
			9,077,297.61
Local Taxes:			
For Municipal Purposes	A-2	11,615,593.51	
Minimum Library	A-2	618,725.00	
Additional Tax Levied	Reserve	251,096.67	
			12,485,415.18
	Above		<u>\$ 54,559,900.79</u>

BOROUGH OF GLEN RIDGE  
CURRENT FUND

TAX TITLE LIENS  
YEAR ENDED DECEMBER 31, 2020

A-8

<u>Block</u>	<u>Lot</u>	<u>Date of Sale</u>	<u>Lien Number</u>	<u>Balance Dec. 31, 2019</u>	<u>Transferred from Taxes Receivable</u>	<u>Balance Dec. 31, 2020</u>
06	12	11-16-64	2-96	\$ 8,454.04		\$ 8,454.04
06	12A	11-16-64	3-96	3,308.22		3,308.22
63	15	06-17-09	9-06	25,968.77		25,968.77
63	15	12-21-20	Not Available		\$ 1,051.71	1,051.71
				<u>\$ 37,731.03</u>	<u>\$ 1,051.71</u>	<u>\$ 38,782.74</u>
			<u>Ref.</u>	A	A-7	A

BOROUGH OF GLEN RIDGE  
CURRENT FUND

PROPERTY ACQUIRED FOR TAXES AT ASSESSED VALUATION  
YEAR ENDED DECEMBER 31, 2020

A-9

	<u>Ref.</u>	
Balance, December 31, 2020 and 2019	A	<u>\$ 410.00</u>

List of Property as of December 31, 2020

<u>Location</u>	<u>Block</u>	<u>Lot</u>	
Carteret Street	17.00	15A	\$ 100.00
Carteret Street	17	16	300.00
Mitchell Place	123	7.00	<u>10.00</u>
	Above		<u>\$ 410.00</u>

BOROUGH OF GLEN RIDGE  
CURRENT FUND

REVENUE ACCOUNTS RECEIVABLE  
YEAR ENDED DECEMBER 31, 2020

A-10

		Balance			Balance
Ref.	Dec. 31, 2019	Accrued	Collected	Dec. 31, 2020	
Borough Clerk:					
Alcoholic Beverage Licenses	A-2	\$ 10,000.00	\$ 10,000.00		
Other Licenses	A-2	1,606.00	1,606.00		
Fees and Permits	A-2	77,458.35	77,458.35		
Interest on Investments and Deposits	A-2	45,578.43	45,578.43		
Tax Collector:					
Interest and Cost on Taxes	A-2	67,540.44	67,540.44		
Department of Public Safety:					
Parking Lot Fees	A-2	98,931.25	98,931.25		
Construction Official:					
Building Permits	A-2	287,615.00	287,615.00		
Municipal Court	A-2	\$ 4,822.34	37,891.97	41,356.39	\$ 1,357.92
Library Contract	A-2	10,200.00	10,200.00		
Recreation Receipts	A-2	20,518.08	20,518.08		
Jitney Fees	A-2	31,300.00	31,300.00		
Rental of Hurrell Field	A-2	75,000.00	75,000.00		
Cable TV Franchise Fee	A-2	99,507.04	99,507.04		
PILOT - Project Live	A-2	5,763.30	5,763.30		
PILOT - Clarius	A-2	86,266.73	86,266.73		
Water Utility Operating Surplus	A-2	100,000.00	100,000.00		
Mountainside Hospital Sewer Fee	A-2	10,508.22	10,508.22		
Sewer Connection Fee	A-2	120,000.00	120,000.00		
State of New Jersey:					
Energy Receipts Tax	A-2	5,108.00	5,108.00		
Consolidated Municipal Property Tax Relief Act	A-2	394,432.99	394,432.99		
		<u>\$ 4,822.34</u>	<u>\$ 1,585,225.80</u>	<u>\$ 1,588,690.22</u>	<u>\$ 1,357.92</u>
<u>Ref.</u>	A	Reserve	A-4	A	

BOROUGH OF GLEN RIDGE  
CURRENT FUND

INTERFUND ACCOUNTS  
YEAR ENDED DECEMBER 31, 2020

A-11

	<u>Ref.</u>	<u>Total</u>	<u>Federal and State Grant Fund</u>	<u>Animal Control Trust Fund</u>	<u>General Capital Fund</u>
Balance, December 31, 2019:					
From	A	<u>\$ 16,923.54</u>		<u>\$ 16,923.54</u>	<u>\$ -</u>
(To)	A	<u>\$ (69,696.74)</u>	<u>\$ (69,696.74)</u>		
Increased by:					
Excess Dog License Fees	A-1	4,592.36		4,592.36	
Anticipated Revenue	A-2	38,404.85	38,404.85		
Cash Disbursed	A-4	9,169.45	9,169.45		
		<u>(606.54)</u>	<u>(22,122.44)</u>	<u>21,515.90</u>	
Decreased by:					
Cash Receipts	A-4	85,249.48	28,616.29	23,753.19	32,880.00
Budget Appropriations	A-3	38,404.85	38,404.85		
		<u>123,654.33</u>	<u>67,021.14</u>	<u>23,753.19</u>	<u>32,880.00</u>
Balance, December 31, 2020:					
From	A	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
(To)	A	<u>\$ (124,260.87)</u>	<u>\$ (89,143.58)</u>	<u>\$ (2,237.29)</u>	<u>\$ (32,880.00)</u>
<u>Ref.</u>					
<u>Net Credit to Operations</u>					
Interfunds Receivable:					
December 2019	Above	\$ 16,923.54			
December 2020	Above	<u>-</u>			
Net Credit	A-1	<u>\$ 16,923.54</u>			

BOROUGH OF GLEN RIDGE  
FEDERAL AND STATE GRANT FUND

FEDERAL AND STATE GRANTS RECEIVABLE  
YEAR ENDED DECEMBER 31, 2020

A-12

	<u>Balance</u> <u>Dec. 31, 2019</u>	<u>Budget</u> <u>Revenue</u> <u>Realized</u>	<u>Collected</u>	<u>Balance</u> <u>Dec. 31, 2020</u>
Clean Communities		\$ 13,099.25	\$ 13,099.25	
Municipal Alliance on Alcohol and Drug Abuse:				
2013	\$ 5,608.74			\$ 5,608.74
2014	26,001.52			26,001.52
2015	24,659.59			24,659.59
2016	662.18			662.18
2020		22,261.46	13,624.35	8,637.11
Body Armor Replacement Fund		3,044.14	3,044.14	
Recycling Program	10,838.18			10,838.18
Click-It-Or-Ticket	2,592.97			2,592.97
Alcohol, Education and Rehabilitation	512.09			512.09
	<u>\$ 70,875.27</u>	<u>\$ 38,404.85</u>	<u>\$ 29,767.74</u>	<u>\$ 79,512.38</u>

A

A-24

Below

A

	Cash Collected	A-24	\$ 13,624.35
Transferred from Grants	Unappropriated	A-26	16,143.39
	Above		<u>\$ 29,767.74</u>



BOROUGH OF GLEN RIDGE  
CURRENT FUND

DEFERRED CHARGES  
N.J.S.A. 40A:4-53 SPECIAL EMERGENCY  
YEAR ENDED DECEMBER 31, 2020

A-13

<u>Date Authorized</u>	<u>Purpose</u>	<u>Net Amount Authorized</u>	<u>1/5 of Net Amount Authorized</u>	<u>Balance Dec. 31, 2019</u>	<u>Budget Appropriation</u>	<u>Authorization</u>	<u>Balance Dec. 31, 2020</u>
12/21/2017	Revaluation	\$ 275,000.00	\$ 55,000.00	\$ 165,000.00	\$ 55,000.00		\$ 110,000.00
11/1/2020	Special Emergency COVID-19	160,000.00	32,000.00			\$ 160,000.00	160,000.00
				<u>\$ 165,000.00</u>	<u>\$ 55,000.00</u>	<u>\$ 160,000.00</u>	<u>\$ 270,000.00</u>
	<u>Ref.</u>			A	A-3	A-1	A

BOROUGH OF GLEN RIDGE  
CURRENT FUND

APPROPRIATION RESERVES  
DECEMBER 31, 2020

A-14  
Sheet # 1

<u>Appropriations</u>	<u>Balance</u> <u>Dec. 31, 2019</u>		<u>Balance</u> <u>After</u> <u>Transfers</u>	<u>Expended</u>	<u>Balance</u> <u>Lapsed</u>
	<u>Encumbered</u>	<u>Unencumbered</u>			
<u>GENERAL GOVERNMENT</u>					
Administrative and Executive:					
Salaries and Wages		\$ 454.87	\$ 454.87		\$ 454.87
Other Expenses	\$ 3,347.10	1,524.88	4,871.98	\$ 1,253.13	3,618.85
Elections:					
Other Expenses		452.40	452.40		452.40
Financial Administration:					
Salaries and Wages		0.04	0.04		0.04
Annual Audit	12,236.35	14,353.90	26,590.25	1,903.75	24,686.50
Other Expenses		29,500.00	29,500.00		29,500.00
Assessment of Taxes:					
Other Expenses		11,884.45	11,884.45	962.50	10,921.95
Collection of Taxes:					
Salaries and Wages		2,252.61	2,252.61		2,252.61
Other Expenses		4,313.34	4,313.34	30.75	4,282.59
Community Affairs and Public Relations:					
Other Expenses	9,192.80	336.68	9,529.48	2,019.30	7,510.18
Legal Services and Costs:					
Other Expenses	5,114.62	14,104.20	19,218.82	10,466.50	8,752.32
Engineering Services and Costs:					
Salaries and Wages		2,503.80	2,503.80		2,503.80
Other Expenses	10,860.45	23.25	10,883.70	1,438.00	9,445.70
Public Buildings and Grounds:					
Salaries and Wages		124.42	124.42		124.42
Other Expenses	13,639.15	3,449.00	17,088.15	8,743.49	8,344.66
Planning Board:					
Other Expenses	17,185.00	2,100.00	19,285.00	406.00	18,879.00
Board of Adjustment:					
Other Expenses	1,500.00	568.64	2,068.64	20.00	2,048.64
Shade Tree Commission:					
Salaries and Wages		2,000.00	2,000.00		2,000.00
Other Expenses	9,243.77	933.89	10,177.66	4,185.30	5,992.36
Insurance:					
Group Health	380.46	27,270.91	27,651.37		27,651.37
Municipal Court:					
Other Expenses	1,133.82	8,053.55	9,187.37	569.32	8,618.05
Public Defender:					
Salaries and Wages		2,867.96	2,867.96		2,867.96
<u>PUBLIC SAFETY</u>					
Department of Public Safety:					
Salaries and Wages		35,017.67	35,017.67	10,925.00	24,092.67
Other Expenses	32,541.14	3,136.93	35,678.07	32,868.23	2,809.84
Crossing Guards:					
Salaries and Wages		25,364.22	25,364.22	7,353.00	18,011.22
Police Dispatchers:					
Salaries and Wages		43,361.06	43,361.06	7,835.74	35,525.32
Municipal Prosecutor:					
Salaries and Wages		634.23	634.23		634.23
<u>STREETS AND ROADS</u>					
Road Repair and Maintenance:					
Salaries and Wages		21,091.19	21,091.19	211.40	20,879.79
Other Expenses	5,449.71	12,781.02	18,230.73	10,245.81	7,984.92
Storms:					
Salaries and Wages		21,091.27	21,091.27	20,941.23	150.04
Other Expenses		4,543.88	4,543.88		4,543.88

BOROUGH OF GLEN RIDGE  
CURRENT FUND

APPROPRIATION RESERVES  
DECEMBER 31, 2020

A-14  
Sheet # 2

Appropriations	Balance Dec. 31, 2019		Balance After Transfers	Expended	Balance Lapsed
	Encumbered	Unencumbered			
<u>SANITATION</u>					
Sewer System:					
Salaries and Wages		\$ 5,380.68	\$ 5,380.68		\$ 5,380.68
Other Expenses		5,957.18	5,957.18		5,957.18
Garbage and Trash Removal:					
Other Expenses	\$ 12,206.35	76,714.52	88,920.87	\$ 8,903.90	80,016.97
<u>HEALTH AND WELFARE</u>					
Board of Health:					
Salaries and Wages		707.89	707.89		707.89
Other Expenses	14,186.69	3,692.97	17,879.66	10,322.05	7,557.61
<u>RECREATION AND EDUCATION</u>					
Parks and Playgrounds:					
Salaries and Wages		266.85	266.85		266.85
Other Expenses	3,559.99	522.35	4,082.34	1,117.91	2,964.43
Hurrell Field:					
Salaries and Wages		461.11	461.11		461.11
Other Expenses	3,947.00	2,544.58	6,491.58	4,055.80	2,435.78
Recreation:					
Salaries and Wages		8,198.35	8,198.35	1,440.00	6,758.35
Other Expenses	7,667.99	342.15	8,010.14	7,962.21	47.93
Jitney Operation:					
Salaries and Wages		2,381.65	2,381.65	561.16	1,820.49
Other Expenses	277.42	1,070.28	1,347.70	543.48	804.22
Health Waiver		2,748.38	2,748.38		2,748.38
<u>UNIFORM CONSTRUCTION CODE</u>					
Construction Code Officials:					
Inspection of Buildings:					
Salaries and Wages		816.68	816.68	200.00	616.68
Other Expenses	14,780.94	422.89	15,203.83	30.94	15,172.89
<u>UNCLASSIFIED</u>					
Electricity		21,543.53	21,543.53	11,379.49	10,164.04
Gasoline, Diesel Fuel and Lubricants	3,261.27	22,638.78	25,900.05	611.53	25,288.52
Street Lighting		39,974.03	39,974.03	18,439.73	21,534.30
<u>CONTINGENT</u>		1,910.00	1,910.00		1,910.00
<u>STATUTORY EXPENDITURES</u>					
Contributions to:					
Social Security System		1,176.63	1,176.63		1,176.63
State Unemployment Insurance		37,700.66	37,700.66	37,700.66	
<u>OTHER OPERATIONS</u>					
Maintenance of Free Public Library					
Salaries and Wages		26,073.74	26,073.74	26,065.94	7.80
Other Expenses	242.92		242.92	242.92	
Joint Outlet Sewer Maintenance		2,474.91	2,474.91		2,474.91
<u>Interlocal Municipal Service Agreements</u>					
Township of Bloomfield:					
Health Services		221.00	221.00		221.00
<u>HEALTH AND WELFARE</u>					
Township of Bloomfield:					
Animal Control Services					
Other Expenses		17,000.00	17,000.00		17,000.00
Borough of Glen Ridge:					
Sanitary Sewer					
Other Expenses		7.03	7.03		7.03
<u>CAPITAL IMPROVEMENTS</u>					
Public Safety Equipment	58,150.00	5,447.00	63,597.00	58,150.00	5,447.00
	<u>\$ 240,104.94</u>	<u>\$ 584,490.08</u>	<u>\$ 824,595.02</u>	<u>\$ 310,106.17</u>	<u>\$ 514,488.85</u>
Ref.	A	A		A-4	A-1

BOROUGH OF GLEN RIDGE  
CURRENT FUND

DUE TO STATE OF NEW JERSEY  
(OTHER FEES)  
YEAR ENDED DECEMBER 31, 2020

A-15

	<u>Ref.</u>	<u>Total</u>	<u>Marriage License/ Burial Fees</u>	<u>Building Construction Training Fee</u>
Balance, December 31, 2019	A	\$ 6,590.00	\$ 25.00	\$ 6,565.00
Increased by:				
Cash Receipts	A-4	14,504.00	300.00	14,204.00
		<u>14,504.00</u>	<u>300.00</u>	<u>14,204.00</u>
		21,094.00	325.00	20,769.00
Decreased by:				
Paid to State	A-4	9,475.00	-	9,475.00
		<u>9,475.00</u>	<u>-</u>	<u>9,475.00</u>
Balance, December 31, 2020	A	<u>\$ 11,619.00</u>	<u>\$ 325.00</u>	<u>\$ 11,294.00</u>

TAX OVERPAYMENTS  
YEAR ENDED DECEMBER 31, 2020

A-16

	<u>Ref.</u>	
Balance, December 31, 2019	A	\$ 314,707.55
Decreased by:		
Refunds	A-4	33,449.83
		<u>33,449.83</u>
Balance, December 31, 2020	A	<u>\$ 281,257.72</u>

BOROUGH OF GLEN RIDGE  
CURRENT FUND

INSPECTION FEES PAYABLE  
YEAR ENDED DECEMBER 31, 2020

A-17

	<u>Ref.</u>		
Balance, December 31, 2019	A		\$ 4,127.00
Increased by:			
Cash Receipts	A-4		4,334.00
			8,461.00
Decreased by:			
Cash Disbursements	A-4		4,525.00
			4,525.00
Balance, December 31, 2020	A		\$ 3,936.00

COUNTY TAXES PAYABLE  
YEAR ENDED DECEMBER 31, 2020

A-18

	<u>Ref.</u>		
Balance, December 31, 2019	A		\$ -
Increased by:			
2020 Levy:			
General County	A-7	\$ 8,762,200.74	
Open Space Preservation	A-7	280,567.34	
Due County for Added Taxes	A-7	34,529.53	
	A-1, A-2a		9,077,297.61
Decreased by:			
Payments	A-4		9,042,768.10
			9,042,768.10
Balance, December 31, 2020			\$ 34,529.51

BOROUGH OF GLEN RIDGE  
CURRENT FUND

LOCAL DISTRICT SCHOOL TAX  
YEAR ENDED DECEMBER 31, 2020

A-19

	<u>Ref.</u>	<u>Payable</u>	<u>Deferred</u>
Balance, December 31, 2019	A	\$ 1,692,577.85	\$ 13,920,821.00
Increased by:			
School Tax Levy - July 1, 2020 to June 30, 2021	A-1, A-2a, A-7	32,997,188.00	
		<u>34,689,765.85</u>	<u>13,920,821.00</u>
Decreased by:			
Paid	A-4	32,498,859.04	
		<u>32,498,859.04</u>	
Balance, December 31, 2020	A	<u>\$ 2,190,906.81</u>	<u>\$ 13,920,821.00</u>

BOROUGH OF GLEN RIDGE  
CURRENT FUND

EMERGENCY NOTE PAYABLE  
YEAR ENDED DECEMBER 31, 2020

A-20

	<u>Ref.</u>	
Balance, December 31, 2019	A	\$ 165,000.00
Decreased by:		
Cash Disbursed	A-4	<u>55,000.00</u>
Balance, December 31, 2020	A	<u>\$ 110,000.00</u>

RESERVE FOR REVALUATIONS  
YEAR ENDED DECEMBER 31, 2020

A-21

	<u>Ref.</u>	
Balance December 31, 2019	A	\$ 41,808.31
Decreased by:		
Cash Disbursements	A-4	<u>9,012.50</u>
Balance, December 31, 2020	A	<u>\$ 32,795.81</u>

BOROUGH OF GLEN RIDGE  
CURRENT FUND

A-22

PREPAID TAXES  
YEAR ENDED DECEMBER 31, 2020

	<u>Ref.</u>	
Balance, December 31, 2019	A	\$ 240,851.99
Increased by:		
Cash Collections	A-4	<u>382,273.68</u> 623,125.67
Decreased by:		
Applied to Current Taxes Receivable	A-7	<u>240,851.99</u>
Balance, December 31, 2020	A	<u><u>\$ 382,273.68</u></u>

ACCOUNTS PAYABLE  
YEAR ENDED DECEMBER 31, 2020

A-23

	<u>Ref.</u>	
Balance, December 31, 2019	A	\$ 3,209.99
Increased by:		
Cash Collections	A-4	<u>1,200.00</u> 4,409.99
Decreased by:		
Cash Disbursements	A-4	<u>2,706.00</u>
Balance, December 31, 2020	A	<u><u>\$ 1,703.99</u></u>



BOROUGH OF GLEN RIDGE  
FEDERAL AND STATE GRANT FUND

INTERFUNDS  
YEAR ENDED DECEMBER 31, 2020

A-24

	<u>Ref.</u>		<u>Current Fund</u>
Balance, December 31, 2019:			
Due From	A		\$ 69,696.74
Increased by:			
Unappropriated Grants Received	A-27	\$ 14,991.94	
Cash Collections through Current Fund	A-12	13,624.35	
Budget Appropriations	A-25	<u>38,404.85</u>	
			<u>67,021.14</u>
			<u>136,717.88</u>
Decreased by:			
Anticipated Revenue	A-12	38,404.85	
Expenditures Paid through Current Fund	A-25	<u>9,169.45</u>	
			<u>47,574.30</u>
Balance, December 31, 2020:			
Due From	A		<u><u>\$ 89,143.58</u></u>

BOROUGH OF GLEN RIDGE  
FEDERAL AND STATE GRANT FUND

RESERVE FOR FEDERAL AND STATE GRANTS - APPROPRIATED  
YEAR ENDED DECEMBER 31, 2020

A-25

	<u>Balance</u> <u>Dec. 31, 2019</u>	<u>Transferred from 2020</u> <u>Budget Appropriations</u>	<u>Paid or</u> <u>Charged</u>	<u>Balance</u> <u>Dec. 31, 2020</u>
		<u>Budget</u>		
Recycling Tonnage Aid	\$ 49,308.10			\$ 49,308.10
Clean Communities Program:		\$ 13,099.25	\$ 234.00	12,865.25
Municipal Alliance on Alcohol and Drug Abuse:				
2013	9,885.61			9,885.61
2019	8,907.06		8,211.45	695.61
2020		22,261.46		22,261.46
Body Worn Camera Assistance Program	9,000.00			9,000.00
Drunk Driving Enforcement Fund	15,914.07		724.00	15,190.07
Body Armor Replacement Fund	3,325.66	3,044.14		6,369.80
Domestic Violence Response Team	1,001.75			1,001.75
NJ Historic Trust	6,090.00			6,090.00
DCA - Second Chance	1,178.48			1,178.48
Click-It-Or-Ticket	2,592.97			2,592.97
Alcohol Education and Rehabilitation Fund	17,224.92			17,224.92
	<u>\$ 124,428.62</u>	<u>\$ 38,404.85</u>	<u>\$ 9,169.45</u>	<u>\$ 153,664.02</u>
Reference	A	A-24	A-24	A

BOROUGH OF GLEN RIDGE  
CURRENT FUND

RESERVE FOR GRANTS - UNAPPROPRIATED  
YEAR ENDED DECEMBER 31, 2020

A-26

	<u>Ref.</u>	
Balance, December 31, 2019	A	\$ 16,143.39
Increased by:		
Due from Current Fund	A-24	<u>14,991.94</u>
Decreased by:		
Anticipated Revenue	A-12	<u>16,143.39</u>
Balance, December 31, 2020	A	<u>\$ 14,991.94</u>
 <u>Analysis of Balance</u>		
Alcohol, Ed, and Rehab		\$ 750.18
Clean Communities Program		11,811.27
State Body Armor Replacement Fund		<u>2,430.49</u>
		<u>\$ 14,991.94</u>

BOROUGH OF GLEN RIDGE  
TRUST FUND

CASH RECEIPTS AND DISBURSEMENTS  
TREASURER  
YEAR ENDED DECEMBER 31, 2020

B-2

	<u>Ref.</u>	<u>Animal Control Fund</u>	<u>General Trust Fund</u>	<u>Payroll Account</u>
Balance, December 31, 2019	B	\$ 29,449.54	\$ 345,911.83	\$ 62,996.89
Increased by Receipts:				
Police Outside Services Receivable	B-4		\$ 48,274.94	
Net Payroll and Deductions	B-7			\$ 11,134,152.34
Animal Control Fees	B-9	6,285.00		
Special Deposits	B-10		<u>409,681.25</u>	
		-	<u>457,956.19</u>	<u>11,134,152.34</u>
		<u>35,734.54</u>	<u>803,868.02</u>	<u>11,197,149.23</u>
Decreased by Disbursements:				
Reserve for CDBG	B-5		77,963.00	
State Unemployment Insurance	B-6		397.50	
Interfunds Payable	B-8	\$ 23,753.19		
Net Payroll and Deductions	B-7			11,155,280.39
Animal Control Fund Expenditures	B-9	1,783.84		
Special Deposits	B-10		<u>206,582.80</u>	
		<u>25,537.03</u>	<u>284,943.30</u>	<u>11,155,280.39</u>
Balance, December 31, 2020	B	<u><u>\$ 10,197.51</u></u>	<u><u>\$ 518,924.72</u></u>	<u><u>\$ 41,868.84</u></u>

BOROUGH OF GLEN RIDGE  
TRUST FUND

COMMUNITY DEVELOPMENT BLOCK GRANT RECEIVABLE  
YEAR ENDED DECEMBER 31, 2020

B-3

	<u>Ref.</u>	<u>General Trust Fund</u>
Balance, December 31, 2019	B	\$ 118,063.00
Increased by Grant Award	B-5	<u>38,763.00</u>
Balance, December 31, 2020	B	<u>\$ 156,826.00</u>
 <u>Analysis of Balance</u>		
Program Year 2015		\$ 100.00
Program Year 2016		40,000.00
Program Year 2018		39,200.00
Program Year 2019		38,763.00
Program Year 2020		<u>38,763.00</u>
		<u>\$ 156,826.00</u>

BOROUGH OF GLEN RIDGE  
TRUST FUND

POLICE OUTSIDE SERVICE RECEIVABLE  
YEAR ENDED DECEMBER 31, 2020

B-4

	<u>Ref.</u>	
Balance, December 31, 2019	B	\$ 48,274.94
Decreased by:		
Cash Receipts	B-2	<u>48,274.94</u>
Balance, December 31, 2020	B	<u>\$ -</u>

BOROUGH OF GLEN RIDGE  
TRUST FUND

RESERVE FOR COMMUNITY DEVELOPMENT BLOCK GRANT    B-5  
YEAR ENDED DECEMBER 31, 2020

	<u>Ref.</u>	
Balance, December 31, 2019	B	\$ 117,163.00
Increased by:		
Grant Award	B-3	38,763.00
		155,926.00
Decreased by:		
Cash Disbursements	B-2	77,963.00
		77,963.00
Balance, December 31, 2020	B	\$ 77,963.00
 <u>Analysis of Balance</u>		
Fiscal Year 2018		\$ 437.00
Fiscal Year 2019		38,763.00
Fiscal Year 2020		38,763.00
		\$ 77,963.00

RESERVE FOR STATE UNEMPLOYMENT  
COMPENSATION INSURANCE TRUST FUND  
YEAR ENDED DECEMBER 31, 2020

B-6

	<u>Ref.</u>	
Balance, December 31, 2019	B	\$ 505.20
Decreased by:		
Cash Disbursements	B-2	397.50
		397.50
Balance, December 31, 2020	B	\$ 107.70

BOROUGH OF GLEN RIDGE  
TRUST FUND

PAYROLL DEDUCTIONS PAYABLE  
YEAR ENDED DECEMBER 31, 2020

B-7

	<u>Ref.</u>	
Balance, December 31, 2019	B	\$ 62,996.89
Increased by:		
Cash Receipts:		
Gross Payroll		\$ 9,908,347.27
Annual PERS, PFRS Contributions		1,032,128.00
Other Refunds		4,455.78
Employer Share of Social Security		<u>189,221.29</u>
	B-2	<u>11,134,152.34</u>
		<u>11,197,149.23</u>
Decreased by:		
Net Payroll and Agency Payments	B-2	<u>11,155,280.39</u>
Balance, December 31, 2020	B	<u><u>\$ 41,868.84</u></u>
<u>Analysis of Balance</u>		
PERS		\$ 7,682.04
PFRS		881.57
State Unemployment Insurance		18,997.96
Other Deductions		<u>14,307.27</u>
		<u><u>\$ 41,868.84</u></u>



BOROUGH OF GLEN RIDGE  
TRUST FUND

INTERFUNDS  
YEAR ENDED DECEMBER 31, 2020

B-8

	<u>Ref.</u>	<u>Animal Control Fund</u>
		<u>Current Fund</u>
Balance, December 31, 2019		
Due To	B	<u>\$ 16,923.54</u>
Increased by:		
Excess Dog License Fees	B-9	<u>4,592.36</u>
		21,515.90
Decreased by:		
Cash Disbursements	B-2	<u>23,753.19</u>
Balance, December 31, 2020		
(Due from)	B	<u><u>\$ (2,237.29)</u></u>

BOROUGH OF GLEN RIDGE  
TRUST FUND

RESERVE FOR ANIMAL CONTROL FUND EXPENDITURES  
YEAR ENDED DECEMBER 31, 2020

B-9

	<u>Ref.</u>		
Balance, December 31, 2019	B	\$	12,526.00
Increased by:			
Dog Licenses Issued	B-2		6,285.00
			<u>18,811.00</u>
Decreased by:			
Expenditures Under R.S. 41:19-15.11	B-2	\$	1,783.84
Due to Current Fund	B-8		<u>4,592.36</u>
			<u>6,376.20</u>
Balance, December 31, 2020	B	\$	<u><u>12,434.80</u></u>

License Fees Collected

2018		\$	6,118.00
2019			<u>6,316.80</u>
		\$	<u><u>12,434.80</u></u>

Note: R.S. 4:19-15.11

"....there shall be transferred from such special account to the general funds of the municipality any amount then in such special account which is in excess of the total amount paid into such special account during the last two fiscal years next preceding".

BOROUGH OF GLEN RIDGE  
TRUST FUND

RESERVE FOR SPECIAL DEPOSITS  
YEAR ENDED DECEMBER 31, 2020

B-10

<u>Account</u>	<u>Balance</u> <u>Dec. 31, 2019</u>	<u>Increase</u>	<u>Decrease</u>	<u>Balance</u> <u>Dec. 31, 2020</u>
Law Enforcement - Confiscated Funds	\$ 5,749.85	\$ 30.98		\$ 5,780.83
Leaf Bags	5,276.48	5.00		5,281.48
Municipal Court POAA	25,983.09	2,004.05		27,987.14
Municipal Drug Alliance Committee	31,094.21			31,094.21
Tax Title Lien Premiums	207,400.00	38,900.00	\$ 53,100.00	193,200.00
Tax Title Lien Redemptions	6,712.20	15,425.95	15,425.95	6,712.20
Cable Local Access	42.47			42.47
Adopt-A-Cop Program	657.87			657.87
Public Defender	2,608.00			2,608.00
Construction Code Fines	250.00			250.00
Board of Adjustment Escrow	3,765.00			3,765.00
Recreation Programs	12,298.13	2,090.00	2,446.04	11,942.09
Recreation Donations	4,400.00			4,400.00
Glen Ridge Restoration	2,645.88		31.50	2,614.38
Builders' Escrow	23,595.96		6,500.25	17,095.71
Senior Community Center Fund	400.00			400.00
Planning Board Escrow	635.00			635.00
Library Accumulated Absence	38,120.55	3,520.45		41,641.00
Glen Ridge Pool Fund	550.00	315.00		865.00
Tree Replacement	9,372.40			9,372.40
Library Gifts and Donations	2,520.00			2,520.00
Police Outside Service		107,417.11	51,295.70	56,121.41
Environmental Advisory	9,399.66		3,114.70	6,284.96
Affordable Housing		239,972.71	74,668.66	165,304.05
Domestic Violence	1,076.47			1,076.47
	<u>\$ 394,553.22</u>	<u>\$ 409,681.25</u>	<u>\$ 206,582.80</u>	<u>\$ 597,651.67</u>
<u>Ref.</u>	<u>B</u>	<u>B-2</u>	<u>B-2</u>	<u>B</u>

BOROUGH OF GLEN RIDGE  
GENERAL CAPITAL FUND

CASH RECEIPTS AND DISBURSEMENTS  
COLLECTOR - TREASURER  
YEAR ENDED DECEMBER 31, 2020

C-2

	<u>Ref.</u>		
Balance, December 31, 2019	C		\$ 3,497,349.19
Increased by:			
Capital Improvement Fund	C-9	\$ 180,000.00	
New Jersey Environmental Infrastructure Loan Receivable	C-4a	<u>981,221.00</u>	<u>1,161,221.00</u>
			4,658,570.19
Decreased by:			
Interfunds	C-5	1,180,000.00	
Improvement Authorizations	C-8	<u>2,366,931.56</u>	<u>3,546,931.56</u>
Balance, December 31, 2020	C		<u><u>\$ 1,111,638.63</u></u>

BOROUGH OF GLEN RIDGE  
GENERAL CAPITAL FUND

ANALYSIS OF CASH AND INVESTMENTS  
YEAR ENDED DECEMBER 31, 2020

C-3

Ordinance Number	Balance			Transfers		Balance December 31, 2020
	December 31, 2019	Receipts	Disbursed	From	To	
	\$ 214.51	\$ 180,000.00		\$ 180,000.00		\$ 214.51
				32,880.00		(32,880.00)
			\$ 1,180,000.00			(1,180,000.00)
	27,821.49				\$ 32,880.00	60,701.49
	(1,063,770.00)					(1,063,770.00)
	(1,214,272.00)	981,221.00				(233,051.00)
	1,214,272.00			981,221.00		233,051.00
	<u>Improvement Authorizations</u>					
1640	29.05					29.05
1673	23,675.02					23,675.02
1674	6,306.05					6,306.05
1677	7,403.04					7,403.04
1689	(100,000.00)					(100,000.00)
1691	(172,447.84)		985,597.83		981,221.00	(176,824.67)
1705	550,000.00					550,000.00
1707	10,149.82		8,071.47			2,078.35
1718	3,661,964.61		826,465.85			2,835,498.76
1720	46,003.44		38,262.49			7,740.95
1735			8,533.92		180,000.00	171,466.08
	<u>\$ 3,497,349.19</u>	<u>\$ 1,161,221.00</u>	<u>\$ 3,546,931.56</u>	<u>\$ 1,194,101.00</u>	<u>\$ 1,194,101.00</u>	<u>\$ 1,111,638.63</u>
<u>Ref.</u>	C	C-2	C-2	Contra	Contra	C

BOROUGH OF GLEN RIDGE  
GENERAL CAPITAL FUND

DUE FROM STATE OF NEW JERSEY  
GRANTS RECEIVABLE  
YEAR ENDED DECEMBER 31, 2020

C-4

	<u>Ref.</u>	
Balance, December 31, 2020 and 2019	C	<u>\$ 1,063,770.00</u>
 <u>Analysis of Balance</u>		
<u>Department of Transportation:</u>		
Ord #1673 Various Streets		\$ 13,770.00
Ord #1683 Various Capital Improvements for Roads		500,000.00
Ord #1705 Various Capital Improvements for Roads		<u>550,000.00</u>
 Grand Total		 <u>\$ 1,063,770.00</u>

BOROUGH OF GLEN RIDGE  
GENERAL CAPITAL FUND

ENVIRONMENTAL INFRASTRUCTURE LOAN RECEIVABLE  
YEAR ENDED DECEMBER 31, 2020

C-4a

	<u>Ref.</u>	
Balance, December 31, 2019		\$ 1,214,272.00
Decreased by:		
Cash Receipts	C-2, C-14	<u>981,221.00</u>
Balance, December 31, 2020	C	<u><u>\$ 233,051.00</u></u>

BOROUGH OF GLEN RIDGE  
GENERAL CAPITAL FUND

INTERFUNDS  
YEAR ENDED DECEMBER 31, 2020

C-5

	<u>Ref.</u>	<u>Total</u>	<u>Current</u>	<u>Water Capital Fund</u>
Balance, December 31, 2019 Due from	C	\$ -	\$ -	\$ -
Decreased by:				
Cash Disbursements	C-2	(1,180,000.00)		(1,180,000.00)
Premium On Note Sale	C-1	(32,880.00)	(32,880.00)	
		<u>(1,212,880.00)</u>	<u>(32,880.00)</u>	<u>(1,180,000.00)</u>
Balance, December 31, 2020 Due from	C	<u>\$ (1,212,880.00)</u>	<u>\$ (32,880.00)</u>	<u>\$ (1,180,000.00)</u>



BOROUGH OF GLEN RIDGE  
GENERAL CAPITAL FUND

DEFERRED CHARGES TO FUTURE TAXATION - FUNDED  
YEAR ENDED DECEMBER 31, 2020

C-6

	<u>Ref.</u>		
Balance, December 31, 2019	C		\$ 1,811,744.01
Decreased by:			
Bonds Paid By Budget	C-12	\$ 350,000.00	
NJEIT Loan Paid By Budget	C-11	33,337.03	
Green Trust Loans Paid By Budget	C-10	<u>18,178.72</u>	
			<u>401,515.75</u>
Balance, December 31, 2020	C		<u>\$ 1,410,228.26</u>

BOROUGH OF GLEN RIDGE  
GENERAL CAPITAL FUND

C-7

DEFERRED CHARGES TO FUTURE TAXATION - UNFUNDED  
YEAR ENDED DECEMBER 31, 2020

Ordinance Number	Improvement Authorization	Balance Dec. 31, 2019	Prior Period Adjustment	Decrease	Balance Dec. 31, 2020	Analysis of Balance			
						Bond Anticipation Note	Expenditures	Infrastructure Interim Financing Payable	Unexpended Improvement Authorization
1612	Various Capital Improvements	\$ 1,368,000.00		\$ 225,000.00	\$ 1,143,000.00	\$ 1,143,000.00			
1689	Various Sanitary Sewer Improvements	100,000.00			100,000.00		\$ 100,000.00		
1691	Various Sanitary Sewer Improvements	1,296,505.00	\$ 623,495.00		1,920,000.00		176,824.67	\$ 1,604,716.00	\$ 138,459.33
1718	Capital Projects and Equipment	3,645,625.00			3,645,625.00	3,645,625.00			
		<u>\$ 6,410,130.00</u>	<u>\$ 623,495.00</u>	<u>\$ 225,000.00</u>	<u>\$ 6,808,625.00</u>	<u>\$ 4,788,625.00</u>	<u>\$ 276,824.67</u>	<u>\$ 1,604,716.00</u>	<u>\$ 138,459.33</u>
	<u>Ref.</u>	C	C-8	C-13	C	C-13	C-3	C	Below
									\$ 2,973,958.09
									Less: Unexpended Proceeds of Bond Anticipation Notes Issued Ordinance # 1718
									<u>2,835,498.76</u>
									Above
									<u>\$ 138,459.33</u>

BOROUGH OF GLEN RIDGE  
GENERAL CAPITAL FUND

IMPROVEMENT AUTHORIZATIONS  
YEAR ENDED DECEMBER 31, 2020

C-8

<u>Description</u>	<u>Ordinance Number</u>	<u>Date</u>	<u>Original Amount</u>	<u>Balance Dec. 31, 2019</u>		<u>2020 Authorized</u>	<u>Paid or Charged</u>	<u>Balance Dec. 31, 2020</u>	
				<u>Funded</u>	<u>Unfunded</u>			<u>Funded</u>	<u>Unfunded</u>
Various Capital Improvements	1640	3-28-16	\$ 200,000.00	\$ 29.05				\$ 29.05	
Various Capital Improvements for Roads	1673	11-13-17	250,000.00	23,675.02				23,675.02	
Various Capital Improvements and Equipment	1674	12-11-17	200,000.00	6,306.05				6,306.05	
Various Capital Improvements and Equipment	1677	2-27-18	250,000.00	7,403.04				7,403.04	
Various Capital Improvements for Roads	1683	6-11-18	500,000.00	500,000.00			\$ 500,000.00		
Various Sanitary Sewer Improvements	1691	9-24-18	1,920,000.00		\$ 1,124,057.16		985,597.83		\$ 138,459.33
Various Capital Improvements for Roads	1705	6-10-19	550,000.00	550,000.00				550,000.00	
Engineering and Public Works	1707	5-13-19	150,000.00	10,149.82			8,071.47	2,078.35	
Capital Projects and Equipment	1718	9-09-19	3,837,500.00	16,339.61	3,645,625.00		826,465.85		2,835,498.76
Various Capital Improvements and Equipment	1720	10-15-19	85,125.00	46,003.44			38,262.49	7,740.95	
Various Capital Improvements and Equipment	1735	10-13-20	180,000.00			\$ 180,000.00	8,533.92	171,466.08	
				<u>\$ 1,159,906.03</u>	<u>\$ 4,769,682.16</u>	<u>\$ 180,000.00</u>	<u>\$ 2,366,931.56</u>	<u>\$ 768,698.54</u>	<u>\$ 2,973,958.09</u>
		<u>Ref.</u>		C	C	C-9	C-2	C	C

BOROUGH OF GLEN RIDGE  
GENERAL CAPITAL FUND

CAPITAL IMPROVEMENT FUND  
YEAR ENDED DECEMBER 31, 2020

C-9

	<u>Ref.</u>	
Balance, December 31, 2019	C	\$ 214.51
Increased by:		
Current Fund Budget Appropriation	C-2	180,000.00
		<u>180,214.51</u>
Appropriated to Finance Improvement Authorizations	C-8	180,000.00
		<u>180,000.00</u>
Balance, December 31, 2020	C	<u>\$ 214.51</u>

GREEN TRUST LOAN PAYABLE  
YEAR ENDED DECEMBER 31, 2020

C-10

	<u>Ref.</u>	
Balance, December 31, 2019	C	\$ 173,521.92
Decreased by:		
Paid By Budget Appropriation	C-6	33,337.03
		<u>33,337.03</u>
Balance, December 31, 2020	C	<u>\$ 140,184.89</u>

BOROUGH OF GLEN RIDGE  
GENERAL CAPITAL FUND

ENVIRONMENTAL INFRASTRUCTURE LOAN PAYABLE      C-11  
YEAR ENDED DECEMBER 31, 2020

	<u>Ref.</u>	
Balance, December 31, 2019	C	\$ 208,222.09
Decreased by:		
Paid By Budget Appropriation	C-6	<u>18,178.72</u>
Balance, December 31, 2020	C	<u>\$ 190,043.37</u>

BOROUGH OF GLEN RIDGE  
GENERAL CAPITAL FUND

C-11a

RESERVE FOR ENVIRONMENTAL INFRASTRUCTURE RECEIVABLE  
YEAR ENDED DECEMBER 31, 2020

	<u>Ref.</u>	
Balance, December 31, 2019	C	\$ 1,214,272.00
Decreased by:		
Applied to Deferred Charges to Future Taxation - Unfunded	C-2	<u>981,221.00</u>
Balance, December 31, 2020	C	<u>\$ 233,051.00</u>

BOROUGH OF GLEN RIDGE  
GENERAL CAPITAL FUND

SERIAL BONDS  
DECEMBER 31, 2020

C-12

<u>Purpose</u>	<u>Date of Issue</u>	<u>Original Issue</u>	<u>Maturities of Bonds Outstanding Dec. 31, 2020</u>		<u>Interest Rate</u>	<u>Balance Dec. 31, 2019</u>	<u>Decrease</u>	<u>Balance Dec. 31, 2020</u>
			<u>Date</u>	<u>Amount</u>				
General Improvement Refunding Bonds	9-19-2017	\$ 2,130,000.00	8-15-21	\$ 350,000.00	4.00 %			
			8-15-22	370,000.00	5.00			
			8-15-23	360,000.00	5.00	\$ 1,430,000.00	\$ 350,000.00	\$ 1,080,000.00
						\$ 1,430,000.00	\$ 350,000.00	\$ 1,080,000.00
					<u>Ref.</u>	C	C-6	C

BOROUGH OF GLEN RIDGE  
GENERAL CAPITAL FUND

BOND ANTICIPATION NOTES  
YEAR ENDED DECEMBER 31, 2020

C-13

<u>Ordinance Number</u>	<u>Improvement Description</u>	<u>Original Issue</u>	<u>Date of Issuance</u>	<u>Date of Maturity</u>	<u>Rate of Interest</u>	<u>Balance Dec. 31, 2019</u>	<u>Notes Issued</u>	<u>Notes Redeemed</u>	<u>Balance Dec. 31, 2020</u>
1612	Various Capital Improvements	07-25-14	07-16-20	07-16-21	1.25%	\$ 1,368,000.00	\$ 1,143,000.00	\$ 1,368,000.00	\$ 1,143,000.00
1718	Capital Projects and Equipment	09-09-19	07-16-20	07-16-21	1.25%	3,645,625.00	3,645,625.00	3,645,625.00	3,645,625.00
						<u>\$ 5,013,625.00</u>	<u>\$ 4,788,625.00</u>	<u>\$ 5,013,625.00</u>	<u>\$ 4,788,625.00</u>
					<u>Ref.</u>	C	Below	Below	C
								\$ 225,000.00	
					Paid by Budget Appropriation	C-6		4,788,625.00	
					Notes Renewed	Above		<u>\$ 5,013,625.00</u>	



BOROUGH OF GLEN RIDGE  
GENERAL CAPITAL FUND

BONDS AND NOTES AUTHORIZED BUT NOT ISSUED  
YEAR ENDED DECEMBER 31, 2020

C-14

<u>Improvement Description</u>	<u>Ordinance</u>		<u>Amount</u>	<u>Balance Dec. 31, 2019</u>	<u>Loan Proceeds Received</u>	<u>Balance Dec. 31, 2020</u>
	<u>Number</u>	<u>Date</u>				
Various Sanitary Sewer Improvements	1689	9-24-18	\$ 100,000.00	\$ 100,000.00		\$ 100,000.00
Various Sanitary Sewer Improvements	1691	9-24-18	1,920,000.00	1,296,505.00	\$ 981,221.00	315,284.00
				<u>\$ 1,396,505.00</u>	<u>\$ 981,221.00</u>	<u>\$ 415,284.00</u>
			<u>Ref.</u>	C	C-4a	C

BOROUGH OF GLEN RIDGE  
WATER UTILITY

CASH RECEIPTS AND DISBURSEMENTS COLLECTOR - TREASURER  
YEAR ENDED DECEMBER 31, 2020

D-5

	<u>Ref.</u>	<u>Operating</u>	<u>Capital</u>
Balance, December 31, 2019	D	\$ 775,892.91	\$ 2,348,314.06
Increased by Receipts:			
Miscellaneous Revenue	D-3	\$ 115,970.77	
Consumer Accounts Receivable	D-7	1,378,965.03	
Interfunds	D-10		\$ 1,180,000.00
Receipts from New Jersey Infrastructure			
Trust Loan Receivable	D-21		1,257,507.00
Overpaid Water Rents	D-12	<u>14,403.02</u>	
		<u>1,509,338.82</u>	<u>2,437,507.00</u>
		2,285,231.73	4,785,821.06
Decreased by Disbursements:			
Anticipated Revenue - Current Fund	D-1	100,000.00	
Budget Appropriations	D-4	1,408,875.57	
Improvement Authorizations	D-13		2,192,961.75
Appropriation Reserves	D-11	18,564.21	
Payment of Note	D-19		<u>2,380,000.00</u>
		<u>1,527,439.78</u>	<u>4,572,961.75</u>
Balance, December 31, 2020	D	<u><u>\$ 757,791.95</u></u>	<u><u>\$ 212,859.31</u></u>

BOROUGH OF GLEN RIDGE  
WATER UTILITY

ANALYSIS OF CASH AND INVESTMENTS  
WATER CAPITAL FUND  
YEAR ENDED DECEMBER 31, 2020

D-6

	Balance Dec. 31, 2019	Balance Dec. 31, 2020
Capital Improvement Fund	\$ 4,665.19	\$ 4,665.19
Fund Balance	6,193.27	6,193.27
Due To/(From) General Capital Fund		1,180,000.00
Interfund Receivable	(5,950.00)	(5,950.00)
Reserve for Future Improvements	11,000.00	11,000.00
Improvement Authorizations:		
#1502 Various Improvements	657.50	657.50
#1690 Various Improvements	2,331,748.10	(983,706.65)
	\$ 2,348,314.06	\$ 212,859.31
<u>Ref.</u>	D	D

BOROUGH OF GLEN RIDGE  
WATER UTILITY

CONSUMER ACCOUNTS RECEIVABLE  
YEAR ENDED DECEMBER 31, 2020

D-7

	<u>Ref.</u>	
Balance, December 31, 2019	D	\$ 97,729.03
Increased by:		
Rent Billings	Reserve	<u>1,516,097.99</u>
		1,613,827.02
Decreased by:		
Collections	D-5	<u>1,378,965.03</u>
Balance, December 31, 2020	D	<u><u>\$ 234,861.99</u></u>

BOROUGH OF GLEN RIDGE  
WATER UTILITY

FIXED CAPITAL  
YEAR ENDED DECEMBER 31, 2020

D-8

	<u>Ref.</u>	
Balance, December 31, 2020 and 2019	D	<u>\$ 8,303,185.92</u>

BOROUGH OF GLEN RIDGE  
WATER UTILITY

FIXED CAPITAL AUTHORIZED AND UNCOMPLETED  
YEAR ENDED DECEMBER 31, 2020

D-9

<u>Description</u>	<u>Number</u>	<u>Ordinance</u>		<u>Balance</u>	<u>Balance</u>
		<u>Date</u>	<u>Amount</u>	<u>Dec. 31, 2019</u>	<u>Dec. 31, 2020</u>
Various Improvements	1502	11-24-08	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00
Various Water Improvements	1688	10-22-18	100,000.00	100,000.00	100,000.00
Various Water Improvements	1690	9-24-18	2,380,000.00	2,380,000.00	2,380,000.00
				\$ 2,510,000.00	\$ 2,510,000.00
				<u>Ref.</u> D	D

BOROUGH OF GLEN RIDGE  
WATER UTILITY  
 INTERFUNDS  
YEAR ENDED DECEMBER 31, 2020

D-10

	Ref.	Water Operating Fund		Water Capital Fund		
		Total	Water Capital	Total	General Capital	Water Operating
Balance, December 31, 2019 To(From)	D	<u>\$ 5,950.00</u>	<u>\$ 5,950.00</u>			\$ (5,950.00)
Increased by: Cash Receipt	D-5			<u>\$ 1,180,000.00</u>	<u>\$ 1,180,000.00</u>	
Sub-Total		<u>5,950.00</u>		<u>1,180,000.00</u>	<u>1,180,000.00</u>	<u>(5,950.00)</u>
Balance, December 31, 2020 (From)	D	<u>\$ -</u>		<u>\$ (5,950.00)</u>		<u>\$ (5,950.00)</u>
To	D	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,180,000.00</u>		

BOROUGH OF GLEN RIDGE  
WATER UTILITY

APPROPRIATION RESERVES  
DECEMBER 31, 2020

D-11

	Balance After Transfers Dec. 31, 2020		Paid or Charged	Balance Lapsed
	<u>Encumbered</u>	<u>Reserved</u>		
Other Expenses	<u>\$ -</u>	<u>\$ 206,228.62</u>	<u>\$ 18,564.21</u>	<u>\$ 187,664.41</u>
	<u><u>\$ -</u></u>	<u><u>\$ 206,228.62</u></u>	<u><u>\$ 18,564.21</u></u>	<u><u>\$ 187,664.41</u></u>
<u>Ref.</u>	D	D	D-5	D-1



BOROUGH OF GLEN RIDGE  
WATER UTILITY

OVERPAID WATER RENTS  
YEAR ENDED DECEMBER 31, 2020

D-12

	<u>Ref.</u>	
Balance, December 31, 2019	D	\$ 8,489.36
Increased by:		
Cash Receipts	D-5	<u>14,403.02</u>
Balance, December 31, 2020	D	<u>\$ 22,892.38</u>

BOROUGH OF GLEN RIDGE  
WATER UTILITY

IMPROVEMENT AUTHORIZATIONS  
YEAR ENDED DECEMBER 31, 2020

D-13

Description	Ordinance		Balance Dec. 31, 2019		Expended	Balance Dec. 31, 2020	
	Number	Date	Amount	Funded		Unfunded	Funded
Various Water Improvements	1502	11-24-08	\$ 30,000.00	\$ 657.50		\$ 657.50	
Various Water Improvements	1688	10-22-18	100,000.00				\$ 100,000.00
Various Water Improvements	1690	9-24-18	2,380,000.00		\$ 2,192,961.75		138,786.35
				<u>\$ 657.50</u>	<u>\$ 2,192,961.75</u>	<u>\$ 657.50</u>	<u>\$ 238,786.35</u>
		<u>Ref.</u>		D	D	D-5	D

BOROUGH OF GLEN RIDGE  
WATER UTILITY

NEW JERSEY ENVIRONMENTAL LOANS PAYABLE  
YEAR ENDED DECEMBER 31, 2020

D-14

	<u>Ref.</u>		
Balance, December 31, 2019	D		\$ 2,197,301.54
Decreased by:			
Loan Repayment	D-18	\$ 401,096.87	
Loan Principal Savings Credits	D-18	<u>7,602.79</u>	
			<u>408,699.66</u>
Balance, December 31, 2020	D		<u>\$ 1,788,601.88</u>

CAPITAL IMPROVEMENT FUND  
DECEMBER 31, 2020

D-15

	<u>Ref.</u>		
Balance, December 31, 2020 and 2019	D		<u>\$ 4,665.19</u>

BOROUGH OF GLEN RIDGE  
WATER UTILITY

ACCRUED INTEREST ON LOANS AND NOTES  
YEAR ENDED DECEMBER 31, 2020

D-16

	<u>Ref.</u>	
Balance, December 31, 2020 and 2019	D	<u>\$ 31,998.65</u>

Analysis of Accrued Interest on Loans at December 31, 2020

<u>NJET Loan</u>	<u>Date of Issue</u>	<u>Interest Rate</u>	<u>Interest Payable</u>	<u>Period</u>	<u>Amount</u>
	11/01/2003	5.00%	2,511.63	5 Months	\$ 2,093.03
	11/01/2005	4.50%	914.78	5 Months	762.32
	11/01/2006	4.00%	4,839.66	5 Months	4,033.05
	11/01/2010	5.00%	3,900.00	5 Months	3,250.00
	11/01/2010	5.00%	2,407.50	5 Months	2,006.25
	11/01/2010	5.00%	5,200.00	5 Months	4,333.33
					<u>16,477.98</u>
Add: Amount to be Utilized in Subsequent Year's Budget					<u>15,520.68</u>
					<u>\$ 31,998.65</u>

BOROUGH OF GLEN RIDGE  
WATER UTILITY

RESERVE FOR FUTURE IMPROVEMENT AUTHORIZATIONS  
DECEMBER 31, 2020

D-17

	<u>Ref.</u>	
Balance, December 31, 2020 and 2019	D	<u>\$ 11,000.00</u>

RESERVE FOR AMORTIZATION  
DECEMBER 31, 2020

D-18

	<u>Ref.</u>	
Balance, December 31, 2019	D	\$ 6,135,884.38
Increased by:		
Loan Repayment	D-14	\$ 401,096.87
Loan Principal Savings Credits	D-14	<u>7,602.79</u>
		<u>408,699.66</u>
Balance, December 31, 2020	D	<u>\$ 6,544,584.04</u>

BOROUGH OF GLEN RIDGE  
WATER UTILITY

BOND ANTICIPATION NOTES PAYABLE  
YEAR ENDED DECEMBER 31, 2020

D-19

<u>Improvement Description</u>	<u>Ordinance Number</u>	<u>Date of Original Issue</u>	<u>Date of Maturity</u>	<u>Interest Rate</u>	<u>Amount</u>	<u>Balance Dec. 31, 2019</u>	<u>Paid</u>	<u>Balance Dec. 31, 2020</u>
Various Water Improvements	1690	12-20-2019	7-17-2020	1.75%	\$ 2,380,000.00	<u>\$ 2,380,000.00</u>	<u>\$ 2,380,000.00</u>	<u>\$ -</u>
						<u>\$ 2,380,000.00</u>	<u>\$ 2,380,000.00</u>	<u>\$ -</u>
					<u>Ref.</u>	D	D-5	D

BOROUGH OF GLEN RIDGE  
WATER UTILITY

NEW JERSEY ENVIRONMENTAL INFRASTRUCTURE INTERIM FINANCING PAYABLE  
YEAR ENDED DECEMBER 31, 2020

D-20

	<u>Ref.</u>	
Balance, December 31, 2019	D	\$ -
Increased by:		
Environmental Infrastructure Loan	D-21	<u>1,886,311.00</u>
Balance, December 31, 2020	D	<u>\$ 1,886,311.00</u>

BOROUGH OF GLEN RIDGE  
WATER UTILITY

NEW JERSEY ENVIRONMENTAL INFRASTRUCTURE INTERIM FINANCING RECEIVABLE  
YEAR ENDED DECEMBER 31, 2020

D-21

	<u>Ref.</u>	
Balance, December 31, 2019	D	\$ -
Increased by:		
Environmental Infrastructure Loan	D-20	1,886,311.00
Decreased by:		
Cash Receipts	D-5	<u>1,257,507.00</u>
Balance, December 31, 2020	D	<u>\$ 628,804.00</u>



BOROUGH OF GLEN RIDGE  
WATER UTILITY

BONDS AND NOTES AUTHORIZED BUT NOT ISSUED  
YEAR ENDED DECEMBER 31, 2020

D-22

<u>Improvement Description</u>	<u>Ordinance</u>		<u>Balance</u>	<u>Notes</u>	<u>Interim</u>	<u>Balance</u>	
	<u>Number</u>	<u>Date</u>	<u>Amount</u>	<u>Dec. 31, 2019</u>	<u>Redeemed</u>	<u>Financing</u>	<u>Dec. 31, 2020</u>
						<u>Payable</u>	
Various Water Improvements	1690	9-24-18	\$ 2,380,000.00		\$ 2,380,000.00	\$ 1,257,507.00	\$ 1,122,493.00
Various Water Improvements	1688	10-22-18	100,000.00	<u>\$ 100,000.00</u>			<u>100,000.00</u>
				<u>\$ 100,000.00</u>	<u>\$ 2,380,000.00</u>	<u>\$ 1,257,507.00</u>	<u>\$ 1,222,493.00</u>
		<u>Ref.</u>		D	D-19	D-21	D

BOROUGH OF GLEN RIDGE  
POOL UTILITY

CASH RECEIPTS AND DISBURSEMENTS  
COLLECTOR-TREASURER  
YEAR ENDED DECEMBER 31, 2020

E-5

	<u>Ref.</u>	<u>Operating</u>		<u>Capital</u>
Balance, December 31, 2019	E	\$ 361,194.19		\$ 19,413.26
Increased by Receipts:				
Miscellaneous Income	E-3	\$ 1,616.74		
Pool Fees	E-3	109,338.00		
Bond Anticipation Note	E-11			<u>\$ 396,000.00</u>
		<u>110,954.74</u>		<u>396,000.00</u>
		472,148.93		415,413.26
Decreased by Disbursements:				
Budget Appropriations	E-4	205,018.16		
Appropriation Reserves	E-8	1,445.55		
Accrued Interest Payable	E-9	7,187.18		
Bond Anticipation Note	E-11			<u>396,000.00</u>
		<u>213,650.89</u>		<u>396,000.00</u>
Balance, December 31, 2020	E	<u><u>\$ 258,498.04</u></u>		<u><u>\$ 19,413.26</u></u>

BOROUGH OF GLEN RIDGE  
POOL UTILITY

CHANGE FUND  
DECEMBER 31, 2020

E-6

	<u>Ref.</u>	
Balance, December 31, 2020 and 2019	E	<u>\$ 100.00</u>

FIXED CAPITAL  
YEAR ENDED DECEMBER 31, 2020

E-7

	<u>Ref.</u>	
Balance, December 31, 2019	E	\$ 2,455,608.50
Increased by:		
Capital Outlay	E-4	<u>10,075.00</u>
Balance, December 31, 2020	E	<u>\$ 2,465,683.50</u>

BOROUGH OF GLEN RIDGE  
POOL UTILITY

APPROPRIATION RESERVES  
YEAR ENDED DECEMBER 31, 2020

E-8

	Balance December 31, 2019		Paid or Charged	Unexpended Balance Canceled
	Encumbered	Reserved		
Salaries and Wages		\$ 22,618.19		\$ 22,618.19
Other Expenses	\$ 775.03	16,704.34	\$ 1,445.55	16,033.82
Capital Outlay		233.59		233.59
	<u>\$ 775.03</u>	<u>\$ 39,556.12</u>	<u>\$ 1,445.55</u>	<u>\$ 38,885.60</u>
<u>Ref.</u>	E	E	E-5	E-1

BOROUGH OF GLEN RIDGE  
POOL UTILITY

ACCRUED INTEREST ON NOTES  
YEAR ENDED DECEMBER 31, 2020

E-9

	<u>Ref.</u>	
Balance, December 31, 2019	E	\$ 3,751.00
Increased by:		
Budget Appropriation	E-4	7,187.18
		<u>10,938.18</u>
Decreased by:		
Cash Disbursements	E-5	7,187.18
		<u>7,187.18</u>
Balance, December 31, 2020	E, Below	<u>\$ 3,751.00</u>

Analysis of Accrued Interest on Notes at December 31, 2020

<u>Date of Issue</u>	<u>Principal</u>	<u>Rate</u>	<u>Period</u>	<u>Amount</u>
07/16/20	\$ 396,000.00	1.25%	168 Days	\$ 2,310.00
			Add: Amount to be Utilized in Subsequent Years Budget	<u>1,441.00</u>
				<u>\$ 3,751.00</u>

Reference

Above

BOROUGH OF GLEN RIDGE  
POOL UTILITY

RESERVE FOR AMORTIZATION  
YEAR ENDED DECEMBER 31, 2020

E-10

	<u>Ref.</u>	
Balance, December 31, 2019	E	\$ 2,059,608.50
Increased by:		
Capital Outlay	E-7	<u>10,075.00</u>
Balance, December 31, 2020	E	<u>\$ 2,069,683.50</u>

BOROUGH OF GLEN RIDGE  
POOL CAPITAL FUND  
 BOND ANTICIPATION NOTES  
YEAR ENDED DECEMBER 31, 2020

E-11

<u>Purpose</u>	<u>Original Date of Issue</u>	<u>Original Amount Issued</u>	<u>Maturity Date</u>	<u>Rate of Interest</u>	<u>Balance Dec. 31, 2019</u>	<u>Increase</u>	<u>Decrease</u>	<u>Balance Dec. 31, 2020</u>
Pool Utility Improvements	7-25-2014	\$ 780,000.00	07-16-2021	1.25%	\$ 396,000.00	\$ 396,000.00	\$ 396,000.00	\$ 396,000.00
					<u>\$ 396,000.00</u>	<u>\$ 396,000.00</u>	<u>\$ 396,000.00</u>	<u>\$ 396,000.00</u>
			<u>Ref.</u>		E	E-5	E-5	E

BOROUGH OF GLEN RIDGE  
POOL UTILITY OPERATING FUND

SCHEDULE OF DEFERRED CHARGES  
YEAR ENDED DECEMBER 31, 2020

E-12

<u>Description</u>	<u>Balance Dec. 31, 2019</u>	<u>Special Emergency Anticipated Revenue Loss</u>	<u>Balance Dec. 31, 2020</u>
Special Emergency COVID-19	\$ -	\$ 275,000.00	\$ 275,000.00
	E	E-1	E



BOROUGH OF GLEN RIDGE  
POOL UTILITY CAPITAL FUND

IMPROVEMENT AUTHORIZATIONS  
YEAR ENDED DECEMBER 31, 2020

E-13

<u>Description</u>	<u>Number</u>	<u>Ordinance Date</u>	<u>Amount</u>	<u>Balance Dec. 31, 2019 Unfunded</u>	<u>Expended</u>	<u>Balance Dec. 31, 2020 Unfunded</u>
Various Capital Improvements	1615	05/12/14	\$ 780,000.00	\$ -	\$ -	\$ -
			<u>Ref.</u>	E	E-5	

DON'T PRINT FOR REPORT

***PART II***  
***SUPPLEMENTARY INFORMATION***  
***YEAR ENDED DECEMBER 31, 2020***

**Report on Internal Control Over Financial Reporting and on Compliance and Other  
Matters Based on an Audit of Financial Statements Performed in Accordance With  
Government Auditing Standards**

**Independent Auditors' Report**

**The Honorable Mayor and Members  
of the Borough Council  
Borough of Glen Ridge  
Glen Ridge, New Jersey**

We have audited, in accordance with the auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States and the audit requirements prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey (the "Division"), the regulatory basis financial statements of the various funds of the Borough of Glen Ridge, Essex County, New Jersey (the "Borough"), as of and for the year ended December 31, 2020, and the related notes to the financial statements, which collectively comprise the Borough's basic financial statements, and have issued our report thereon dated September 30, 2021, in which we expressed an adverse opinion on the conformity of the statements with accounting principles generally accepted in the United States of America due to the differences between those principles and the financial reporting provisions of the Division.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the regulatory basis financial statements, we considered the Borough's internal control over financial reporting ("internal control") the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Borough's internal control. Accordingly, we do not express an opinion on the effectiveness of the Borough's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

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**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Borough's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

**Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*PKF O'Connor Davies, LLP*

Cranford, New Jersey  
September 30, 2021

*David J. Gannon*

David J. Gannon, CPA  
Licensed Registered Municipal Accountant, No. 520



**Report on Compliance for Each Major Federal and  
State Program and Report on Internal Control Over Compliance Required by the Uniform  
Guidance and NJ OMB Circular 15-08**

**Independent Auditors' Report**

**The Honorable Mayor and Members  
of the Borough Council  
Borough of Glen Ridge  
Glen Ridge, New Jersey**

**Report on Compliance for Each Major Federal and State Program**

We have audited the Borough of Glen Ridge, County of Essex, New Jersey (the "Borough") compliance with the types of compliance requirements described in the *OMB Compliance Supplement and the New Jersey State Aid/Grant Compliance Supplement* that could have a direct and material effect on its major federal and state programs for the year ended December 31, 2020. The Borough's major federal and state programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

**Management's Responsibility**

Management is responsible for compliance with federal and state statutes, regulations, and the terms and conditions of its federal and state awards applicable to its federal and state programs.

**Auditors' Responsibility**

Our responsibility is to express an opinion on compliance for each of the Borough's major federal and state programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey (the "Division"), the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* ("*Uniform Guidance*") and New Jersey OMB Circular 15-08 *Single Audit Policy for Recipients of Federal Grants, State Grants, and State Aid*. Those standards, the Uniform Guidance and New Jersey OMB Circular 15-08 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on major federal and state programs occurred. An audit includes examining, on a test basis, evidence about the Borough's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

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**The Honorable Mayor and Members  
of the Borough Council  
Borough of Glen Ridge  
Glen Ridge, New Jersey**  
Page 2

We believe that our audit provides a reasonable basis for our opinion on compliance for the major federal and state programs. However, our audit does not provide a legal determination of the Borough's compliance.

**Opinion on Each Major Federal and State Program**

In our opinion, the Borough complied, in all material respects with each of the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal and state programs for the year ended December 31, 2020.

**Report on Internal Control Over Compliance**

Management of the Borough is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the Borough's internal control over compliance with the types of requirements that could have a direct and material effect on its major federal and state programs to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for its major federal and state programs and to test and report on internal control over compliance in accordance with Uniform Guidance and New Jersey OMB Circular 15-08, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Borough's internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal and state program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal and state program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal and state program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

**The Honorable Mayor and Members  
of the Borough Council  
Borough of Glen Ridge  
Glen Ridge, New Jersey**  
Page 3

**Purpose of this Report**

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance and New Jersey OMB Circular 15-08. Accordingly, this report is not suitable for any other purposes.

*PKF O'Connor Davies, LLP*

PKF O'Connor Davies  
Certified Public Accountants

*David J. Gannon*

David J. Gannon, CPA  
Licensed Registered Municipal Accountant, No. 520

Cranford, New Jersey  
September 30, 2021

Borough of Glen Ridge  
County of Essex

Schedule of Expenditures of Federal Awards  
Year Ended December 31, 2020

SCHEDULE A

Federal Grantor/Pass-Through Grantor/Program Title	Federal CFDA Number	Grant Period		Revised Award Amount	Cash Receipts	Passed Through to Sub Recipients	Current Year Expenditures	Cumulative Expenditures
		From	To					
U.S. Department of Housing and Urban Development:								
Pass Thru - County of Essex - Community Development Block Grant	14.218							
Program Year 2016		7-01-17	Completion	\$ 39,200.00			\$ 39,200.00	\$ 39,200.00
Program Year 2018		7-01-18	Completion	39,200.00			38,763.00	38,763.00
Program Year 2019		7-01-19	Completion	38,763.00				
Program Year 2020		7-01-20	Completion	38,763.00				
U.S. Department of Environmental Protection - Passed Through N.J. Department of Environmental Protection								
Capitalization Grants for Clean Water State Revolving Funds	66.458	1-01-18	Completion	50,000.00				50,000.00
Capitalization Grants for Clean Water State Revolving Funds	66.458	1-01-18	Completion	1,190,000.00	\$ 628,753.50		943,155.50	967,281.45
Capitalization Grants for Clean Water State Revolving Funds	66.458	1-01-18	Completion	960,000.00	490,610.50		492,798.92	890,770.34
Department of Justice Click it or Ticket	16.922	1-01-16	12-31-16	5,500.00				
U.S. Department of Treasury - Passed Through County of Essex Coronavirus Relief Fund	21.019	7-1-20	12-31-21	247,583.16			247,583.16	247,583.16
U.S. Department of Labor--Passed-Through State Department of Labor CARES Act DOL Unemployment Grant (Nc)	17.225	1-1-20	12-31-20	7,172.74	<u>7,172.74</u>		<u>7,172.74</u>	<u>7,172.74</u>
Total Federal Awards					<u>\$ 1,126,536.74</u>	<u>\$ -</u>	<u>\$ 1,768,673.32</u>	<u>\$ 2,240,770.69</u>

(Nc) - Non-Cash

See Notes to Federal Awards and State Financial Assistance



Borough of Glen Ridge  
County of Essex

Schedule of Expenditures of State Financial Assistance  
Year Ended December 31, 2020

SCHEDULE B

State Funding Department or Division	Program	State Account Number	Grant Period		Revised Budget	Cash Receipts	Expenditures	Cumulative Expenditures
			From	To				
Community Affairs	Municipal Alliance on Alcohol and Drug Abuse:	2000-475-9915120-60						
	State Funds FY 2020		7-01-19	6-30-20	\$ 22,261.46	\$ 13,624.35		
Pass Thru Essex County	State Funds FY 2019		7-01-18	6-30-19	31,000.00		\$ 8,211.45	\$ 30,304.39
Pass Thru Essex County	State Funds FY 2018		7-01-17	6-30-18	31,460.00			31,121.64
	State Funds FY 2017		7-01-16	6-30-17	8,135.00			4,975.55
Environmental	Clean Communities:	4900-765-178910-60						
	State Funds CY 2020		1-01-20	12-31-20	13,099.25	13,099.25	234.00	234.00
	N.J. Environmental Infrastructure Program - Ordinance 1689	66.458	1-01-18	Completion	50,000.00			50,000.00
	N.J. Environmental Infrastructure Program - Ordinance - 1690	66.458	1-01-18	Completion	1,190,000.00	628,753.50	943,155.50	967,281.45
	N.J. Environmental Infrastructure Program - Ordinance 1691	66.458	1-01-18	Completion	960,000.00	490,610.50	492,798.92	890,770.34
Law and Public Safety	Police Body Armor	1020-718-066-1020	1-01-20	12-31-20	3,044.14	3,044.14		
Division of Highway Traffic Safety	Drunk Driving Enforcement Fund		1-01-17	12-31-17	20,512.42		724.00	7,822.35
Transportation	Transportation Trust Fund:	6320-480-078-6320						
	Ord #1683 Various Capital Improvements for Roads		1-01-18	12-31-18	500,000.00		500,000.00	500,000.00
	Total				<u>\$ 3,738,012.78</u>	<u>\$ 1,135,507.39</u>	<u>\$ 1,945,123.87</u>	<u>\$ 2,485,589.27</u>

See Notes to Federal Awards and State Financial Assistance

## BOROUGH OF GLEN RIDGE

### NOTES TO SCHEDULES OF EXPENDITURES OF FEDERAL AWARDS AND STATE FINANCIAL ASSISTANCE DECEMBER 31, 2020

1. **General**

The accompanying schedules of expenditures of federal awards and state financial assistance present the activity of all federal awards and state financial assistance programs of the Borough of Glen Ridge. The Borough is defined in Note 1 to the Borough's financial statements. To the extent identified, the federal award and state financial assistance that passed through other governmental agencies is included on the schedules of expenditures of federal awards and state financial assistance.

2. **Basis of Accounting**

The accompanying schedule of expenditures of federal awards and state financial assistance are presented using the regulatory basis of accounting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, which is described in Note 2, Summary of Significant Accounting Policies, of the Borough's financial statements. The information in the schedule of expenditures of federal awards and state financial assistance is presented in accordance with the OMB Uniform Guidance and New Jersey OMB 15-08.

3. **Relationship to Basic Regulatory-Basis Financial Statements**

Amounts reported in the accompanying schedule agree with the amounts reported in the related federal and state financial reports.

4. **Indirect Cost Rate**

The Borough has elected not to use the ten percent de minimis indirect cost rate as allowed by the Uniform Guidance.

5. **Reconciliation of CARES Act Funding:**

The Borough has been awarded \$247,583.16 in CARES Act funding. The Borough charged the current fund budget \$198,856.31 in salaries and wages and \$48,726.85 in other expenditures for labor and materials relating directly to the global pandemic, COVID-19.

**BOROUGH OF GLEN RIDGE**

**SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
YEAR ENDED DECEMBER 31, 2020**

**Financial Statement Section**

Type of auditor's report issued: Unmodified – Regulatory-Basis

Internal Control over financial reporting:

Material weakness(es) identified? \_\_\_\_\_ Yes  X  No

Significant deficiency(ies) identified? \_\_\_\_\_ Yes  X  None Reported

Noncompliance material to the financial statements noted? \_\_\_\_\_ Yes  X  No

**Federal Awards**

Dollar threshold used to distinguish between type A and B programs:  \$750,000.00

Auditee qualified as low-risk auditee? \_\_\_\_\_ Yes  X  No

Internal Control over major programs:

Material weakness(es) identified? \_\_\_\_\_ Yes  X  No

Significant deficiency(ies) identified? \_\_\_\_\_ Yes  X  None Reported

Type of auditor's report issued on compliance for major programs:  Unmodified

Any audit findings disclosed that are required to be reported in accordance with Section 200.516(a) of the Uniform Guidance? \_\_\_\_\_ Yes  X  No

Identification of major federal programs:

<u>Program Number(s)</u>	<u>Name of Federal Program or Cluster</u>
66.458	Capitalization Grants for Clean Water State Revolving Funds

**BOROUGH OF GLEN RIDGE**

**SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
YEAR ENDED DECEMBER 31, 2020**

**Financial Statements**

Type of auditors' report issued on financial statements Unmodified for Regulatory Basis

Internal control over financial reporting:

1) Material weakness(es) identified \_\_\_\_\_ Yes       X       No  
 2) Significant deficiency(ies) that are not considered to be material weakness(es)? \_\_\_\_\_ Yes       X       None Reported

Noncompliance material to the financial statements noted? \_\_\_\_\_ Yes       X       No

**State Financial Assistance**

Internal Control over major programs:

Material weakness(es) identified? \_\_\_\_\_ Yes       X       No  
 Significant deficiency(ies) identified? \_\_\_\_\_ Yes       X       None Reported

Type of auditor's report issued on compliance for major programs: Unmodified

Any audit findings disclosed that are required to be reported in accordance with NJOMB Circular 15-08? \_\_\_\_\_ Yes       X       No

Identification of major programs:

<u>State Account Number</u>	<u>Name of State Program</u>
Not Available	NJ Environmental Infrastructure Program

Dollar threshold used to distinguish between Type

A and B programs: \$750,000

Auditee qualified as low-risk auditee? \_\_\_\_\_ Yes       X       No

**BOROUGH OF GLEN RIDGE**  
**SCHEDULE OF FINDINGS AND QUESTIONED COSTS**  
**YEAR ENDED DECEMBER 31, 2020**

**Part II – Schedule of Financial Statement Findings**

No financial statement findings noted that are required to be reported under *Government Auditing Standards*.

**BOROUGH OF GLEN RIDGE**  
**SCHEDULE OF FINDINGS AND QUESTIONED COSTS**  
**YEAR ENDED DECEMBER 31, 2020**

**Part III – Schedule of Federal Award and State Financial Assistance Findings and Questioned Costs**

No instances of non-compliance were noted during our audit.

**BOROUGH OF GLEN RIDGE**  
**SUMMARY SCHEDULE OF PRIOR YEAR AUDIT FINDINGS**  
**YEAR ENDED DECEMBER 31, 2020**

**Part IV – Prior Year Audit Findings**

No prior year findings were noted.

***PART IV***  
***ROSTER OF OFFICIALS***  
***COMMENTS AND RECOMMENDATIONS***  
***YEAR ENDED DECEMBER 31, 2020***



**ROSTER OF OFFICIALS AS OF DECEMBER 31, 2020  
AND REPORT ON SURETY BONDS**

<u>Name</u>	<u>Title</u>	<u>Amount of Bond</u>
Stuart Patrick	Mayor	\$
Daniel T. Murphy	Council President	
Peter Hughes	Councilman	
Paul Lisovicz	Councilman	
Richard Law	Councilman	
Deborah Mans	Councilwoman	
Ann Marie Morrow	Councilwoman	
Michael Zichelli	Director of Planning and Development Borough Administrator	
Matthew Laracy	Chief Financial Officer	1,000,000.00
Tara Ventola	Borough Clerk	
Denise Iandolo	Municipal Court Administrator	50,000.00
George F. Librizzi	Tax Assessor	
Mark Clemente	Judge - Municipal Court	50,000.00
Donna Altschuler	Tax Collector	1,000,000.00
	Water Collector	1,000,000.00
John Malyska	Borough Attorney	

The Borough is covered through the Municipal Excess Liability Joint Insurance Fund. The coverage is \$1,000,000.00 for covered employees (Tax/Water Collector, Chief Financial Officer and the Court Magistrate, Clerk and Administrator). All other employees are covered in the amount of \$50,000.00.

**Contracts and Agreements Required to be Advertised per (N.J.S.A. 40A:11-4)**

N.J.S.A. 40A:11-4, as amended, states "Every contract or agreement, for the performance of any work or the furnishing or hiring of any materials or supplies, the cost or the contract price whereof is to be paid with or out of public funds not included within the terms of Section 3 of this act, shall be made or awarded only by the Governing Body of the contracting unit after public advertising for bids and bidding therefore, except as is provided otherwise in this act or specifically by any other law. No work, materials or supplies shall be undertaken, acquired or furnished for a sum exceeding in the aggregate the amount set forth in, or the amount calculated by the Governor pursuant to (N.J.S.A. 40A:11-3c) except by contract or agreement."

It is pointed out that the Borough Council has the responsibility of determining whether the expenditures in any category will exceed the threshold set for the fiscal year and, where question arises as to whether any contract or agreement might result in violation of the statute, the opinion of the Borough Attorney should be sought before a commitment is made.

The bidding threshold for the period under audit is \$40,000.00 (through June 30, 2020) and \$44,000.00 (effective July 1, 2020) in accordance with the provisions of N.J.S.A. 40A:11-3c based on the appointment of a qualified purchasing agent.

Notwithstanding N.J.S.A. 40:11-3a, P.L. 2005, Chapter 51 and N.J.S.A. 19:44A-20.5, known as the "Pay to Play Law", provides that a municipality is prohibited from executing any contract in excess of \$17,500.00, on or after January 1, 2006, to a business entity that made certain reportable contributions to any municipal committee of a political party if a member of that party is in office as a member of the governing body of the municipality when the contract is awarded unless proposals or qualifications are solicited through a fair and open process.

It is further noted that contracts between \$17,500.00 and the municipal bidding threshold, known as "window contracts", can be issued by resolution of the governing body without competitive bidding if a non-fair and open process is implemented which prohibits reportable contributions by the business entity. This procedure has been implemented by the Borough.

The minutes indicate that bids were requested by public advertising for all required purchases.

Inasmuch as the system of records did not provide for an accumulation of payments for categories of materials and supplies or related work or labor, the results of such an accumulation could not reasonably be ascertained. Disbursements were reviewed, however, to determine whether any clear-cut violations existed.

The minutes indicate that proposals were solicited for "Professional Services" in accordance with N.J.S.A. 19:44A:20-5.

It is also noted that certain contracts were awarded under the provisions of N.J.S.A. 40A:11-12, New Jersey State purchasing contracts.

**Purchases, Contracts or Agreements Not Required to be Advertised (N.J.S.A. 40A:11-6.1)**

N.J.S.A. 40A:11-6.1 states "Except contracts which require the performance of professional services, all contracts or agreements which do not require public advertising for bids and the estimated cost or price exceeds \$6,600.00 (effective July 1, 2020) at least two quotations as to the cost or price are required. Quotations, whenever practicable, shall be solicited by the contracting agent, and the contract or agreement shall be made with and awarded to the lowest responsible bidder."

**Property Acquired by Tax Title Lien Liquidation**

There are three properties which remain in tax title lien. If these properties are not readily saleable, they should be placed in the exempt category or otherwise disposed of.

**Delinquent Taxes and Tax Title Liens-**

Delinquent taxes and tax title liens at December 31, 2020 were \$463,784.04.

## **Payment of Claims**

The examination did not and could not determine the character of services rendered for which payment had been made or for which reserves had been set up, nor could it determine the character, proper price or quantity of materials supplied for which claims had been passed. Authorization for payment of claims is delegated to the Chief Financial Officer and bill lists are submitted to the Borough Council for approval and recorded as a supplement to the official minutes.

Claims were examined on a test basis for the year under audit and the following opportunity for improvement was noted:

### **2020-001**

In accordance with N.J.A.C. 5:30-5.3, a certification of availability of funds must be made prior to any commitment of rendered services or purchased goods. During our testing, we noted certain transactions were committed prior to the certification of availability of funds.

We recommend that all requisitions are submitted and the CFO certify the availability of funds prior to any commitment of services or receipt of goods.

## **Purchase Order System and Encumbrance System**

The Borough's budgetary operation is on a full encumbrance system with the exception of payrolls and other direct costs. All purchases are made directly by the purchasing department or subsequently confirmed on an emergency basis. Blanket orders and other outstanding encumbrances were reviewed at the close of the year, and adjustments and cancellations were made where appropriate to reflect actual commitments outstanding for budgetary control.

## **Status of Prior Years' Audit Recommendations**

In accordance with regulations promulgated by the Single Audit Act and the Division of Local Government Services, all municipalities are required to prepare and submit to the Division of Local Government Services, a Corrective Action Plan with regard to audit deficiencies. This plan must be approved by formal resolution of the Governing Body and submitted within 60 days from the date the audit is received. A plan was prepared for items found in the CY 2019 Report on Examination of Accounts.

A review was performed on all prior years' recommendations and corrective action was taken on all prior year findings.

## **Miscellaneous**

A statutory report on the operations of the Municipal Court was prepared as part of our examination and copies filed with the New Jersey Administrative Office of the Courts, the Division of Local Government Services, the Municipal Court and the Borough Clerk.

A statutory report summarizing collections of Dog License Fees and remittances of State Registration Fees was prepared and filed with the New Jersey Department of Health and the Division of Local Government Services.

A separate report on the operations of the Uniform Construction Code Office was also prepared and filed with the New Jersey Division of Local Government Services.

A copy of this report was filed with the New Jersey Division of Local Government Services.

A summary or synopsis of this report was prepared for publication and filed with the Borough Clerk.

## RECOMMENDATIONS

Payment of Claims:

That purchase orders be created before the ordering of goods and services.

The foregoing comments and resultant recommendations are not of sufficient materiality whereby they would affect our ability to express an opinion on the financial statements taken as a whole.

We shall be pleased to confer with the members of the Borough Council on questions that might arise with respect to any matters in this report.

We desire to express our appreciation for the assistance and courtesies rendered by the Borough officials and employees during the course of our examination.

*PKF O'Connor Davies, LLP*

Cranford, New Jersey  
September 30, 2021

*David J. Gannon*

David J. Gannon, CPA  
Licensed Registered Municipal Accountant, No. 520