



# State of New Jersey Local Government Services

**Year:**  **Municipal User Friendly Budget**

**MUNICIPALITY:**

**Municode:**  **Filename:**

**Website:**

**Phone Number:**

**Mailing Address:**

**Municipality:**  **State:**  **Zip:**

**Mayor**

First Name	Middle Name	Last Name	Term Expires	Business Email
Stuart	K.	Patrick	12/31/2023	spatrick@glenridgenj.org

**Chief Administrative Officer**

Michael	P.	Zichelli		mpzichelli@glenridgenj.org
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**Chief Financial Officer**

Matthew	M.	Laracy		cfo@glenridgenj.org
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**Municipal Clerk**

Tara Lyn		Ventola		tventola@glenridgenj.org
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**Registered Municipal Accountant**

David		Gannon		dgannon@pkfod.com
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**Governing Body Members**

First Name	Middle Name	Last Name	Term Expires	Business Email
Deborah		Mans	12/31/2023	dmans@glenridgenj.org
Peter	A.	Hughes	12/31/2022	phughes@glenridgenj.org
David		Lefkovits	12/31/2023	dLefkovits@glenridgenj.org
Ann Marie		Morrow	12/31/2024	amorrow@glenridgenj.org
Rich		Law	12/31/2022	rlaw@glenridgenj.org
Rebecca		Meyer	12/31/2024	rmeyer@glenridgenj.org



## USER FRIENDLY BUDGET SECTION - PROPERTY TAX BREAKDOWN

<u>2021 Calendar Year Property Tax Levies - ALL entities levying property taxes</u>					<u>Current Year 2022 Budget</u>		
	<u>Calendar Year</u>	<u>Calendar Year</u>	<u>% of</u>	<u>Avg Residential</u>	<u>Taxes</u>	<u>Actual/Estimated</u>	<u>Tax Levy</u>
	<u>Tax Rate</u>	<u>Tax Levy</u>	<u>Total Levy</u>	<u>Taxpayer Impact</u>			
Municipal Purpose Tax	0.700	\$11,979,139.66	21.56%	\$4,689.30	Municipal Purpose Tax	ACTUAL	\$12,180,653.84
Municipal Library	0.037	\$633,800.88	1.14%	\$247.86	Municipal Library	ACTUAL	\$678,479.48
Municipal Open Space			0.00%	\$0.00	Municipal Open Space		
Municipal Arts and Culture			0.00%	\$0.00	Municipal Arts and Culture		
Fire Districts (avg. rate/total levies)			0.00%	\$0.00	Fire Districts (total levies)		
Other Special Districts (total levies)			0.00%	\$0.00	Other Special Districts (total levies)		
Local School District	1.971	\$33,746,614.00	60.75%	\$13,203.73	Local School District	ACTUAL	\$34,759,012.42
Regional School District			0.00%	\$0.00	Regional School District		
County Purposes	0.520	\$8,904,582.10	16.03%	\$3,483.48	County Purposes	ESTIMATED	\$9,127,196.65
County Library			0.00%	\$0.00	County Library		
County Board of Health			0.00%	\$0.00	County Board of Health		
County Open Space	0.017	\$288,960.54	0.52%	\$113.88	County Open Space	ESTIMATED	\$296,184.55
Other County Levies (total)			0.00%	\$0.00	Other County Levies (total)		
<b>Total (Calendar Year 2021 Budget)</b>	<b>3.245</b>	<b>\$55,553,097.18</b>	<b>100.00%</b>	<b>\$21,738.26</b>	<b>Total ESTIMATED amount to be raised by taxes</b>		<b>\$57,041,526.94</b>
Total Taxable Valuation as of October 1, 2021 <span style="float: right;"><u>\$1,718,387,327.00</u></span> (To be used to calculate the current year tax rate)					Revenue Anticipated, Excluding Tax Levy <span style="float: right;"><u>4,252,311.00</u></span>		
Current Year Average Residential Assessment <span style="float: right;"><u>\$669,900.00</u></span>					Budget Appropriations, before Reserve for Uncollected Taxes <span style="float: right;"><u>16,396,444.32</u></span>		
<b><u>Prior Year to Current Year Comparison</u></b>					Total Non-Municipal Tax Levy <span style="float: right;"><u>\$44,182,393.63</u></span>		
<b><u>Comparison - Municipal Purposes Tax Rate</u></b>					Amount to be Raised by Taxes - Before RUT <span style="float: right;"><u>\$56,326,526.94</u></span>		
Prior Year	Current Year	% Change (+/-)			Reserve for Uncollected Taxes (RUT) <span style="float: right;"><u>\$715,000.00</u></span>		
0.700	0.709	1.29%			Total Amount to be Raised by Taxes <span style="float: right;"><u>\$57,041,526.94</u></span>		
<b><u>Comparison - Municipal Purposes Tax Levy</u></b>					% of Tax Collections used to Calculate RUT <span style="float: right;"><u>98.74%</u></span>		
Prior Year	Current Year	% Change (+/-)	\$ Change (+/-)		If % used exceeds the actual collection % then reference the statutory exception used		
\$11,979,139.66	\$12,180,653.84	1.68%	\$201,514.18				
<b><u>Comparison - Impact on Avg. Residential Tax Payment (Municipal Purposes Only)</u></b>					<b><u>Tax Collections - ACTUAL as of Prior Year</u></b>		
Prior Year	Current Year	% Change (+/-)	\$ Change (+/-)		Total Tax Revenue, Collections CY 2021 <span style="float: right;"><u>55,314,795.02</u></span>		
\$4,689.30	\$4,749.59	1.29%	\$60.29		Total Tax Levy, CY 2021 <span style="float: right;"><u>55,687,357.47</u></span>		
					% of Taxes Collected, CY 2021 <span style="float: right;"><u>99.33%</u></span>		
					Delinquent Taxes - December 31, 2021 <span style="float: right;"><u>\$371,705.60</u></span>		

**USER FRIENDLY BUDGET SECTION - ANTICIPATED REVENUE SUMMARY (ALL OPERATING FUNDS)**

FCOA		% Difference Current vs. Prior Year	\$ Difference Current vs. Prior Year	Total Realized Revenue (Prior Year)	Total Anticipated Revenue (Current Year)	General Budget	Open Space Budget	Arts and Culture Trust Fund	Water Utility	Pool Utility	Utility	Utility	Utility
08	Surplus	10.55%	\$210,000.00	\$1,990,000.00	\$2,200,000.00	\$1,750,000.00			\$300,000.00	\$150,000.00			
08	Local Revenue	-4.69%	(\$115,391.75)	\$2,460,951.75	\$2,345,560.00	\$444,000.00			\$1,509,560.00	\$392,000.00			
09	State Aid (without offsetting appropriation)	0.00%	\$0.00	\$399,540.00	\$399,540.00	\$399,540.00							
08	Uniform Construction Code Fees	-12.35%	(\$35,225.00)	\$285,225.00	\$250,000.00	\$250,000.00							
<b>Special Revenue Items w/ Prior Written Consent</b>													
11	Shared Services Agreements	-4.31%	(\$900.00)	\$20,900.00	\$20,000.00	\$20,000.00							
08	Additional Revenue Offset by Appropriations	#DIV/0!	\$0.00		\$0.00								
10	Public and Private Revenue	-43.67%	(\$11,782.47)	\$26,980.14	\$15,197.67	\$15,197.67							
08	Other Special Items	333.15%	\$864,331.11	\$259,439.89	\$1,123,771.00	\$1,123,771.00							
15	Receipts from Delinquent Taxes	-37.90%	(\$161,728.02)	\$426,728.02	\$265,000.00	\$265,000.00							
<b>Amount to be raised by taxation</b>													
07	Local Tax for Municipal Purposes	-1.94%	(\$240,581.98)	\$12,421,235.82	\$12,180,653.84	\$12,180,653.84							
07	Minimum Library Tax	7.05%	\$44,678.60	\$633,800.88	\$678,479.48	\$678,479.48							
54	Open Space Levy Tax	#DIV/0!	\$0.00		\$0.00								
56	Arts and Cultural Levy Tax	#DIV/0!	\$0.00		\$0.00								
07	Addition to Local District School Tax	#DIV/0!	\$0.00		\$0.00								
08	Deficit General Budget	#DIV/0!	\$0.00		\$0.00								
	Total	2.92%	\$553,400.49	\$18,924,801.50	\$19,478,201.99	\$17,126,641.99	\$0.00	\$0.00	\$1,809,560.00	\$542,000.00	\$0.00	\$0.00	\$0.00

**USER FRIENDLY BUDGET SECTION - APPROPRIATIONS SUMMARY (ALL OPERATING FUNDS)**

FCOA	Budgeted Positions		% Difference Current v. Prior Year	\$ Difference Current v. Prior Year	Total Modified Appropriation for Service Type (Prior Year)	Total Appropriation for Service Type (Current Year)	General Budget	Public & Private Offsets	Open Space Budget	Arts and Culture Trust Fund	Water Utility	Pool Utility	Utility	Utility	Utility	
	Full-Time	Part-Time														
20	General Government	4.00	3.00	0.43%	\$4,849.86	1,138,830.14	\$1,143,680.00	1,143,680.00								
21	Land-Use Administration	0.50	0.00	0.00%	\$0.00	25,000.00	\$25,000.00	25,000.00								
22	Uniform Construction Code	1.00	3.00	2.58%	\$5,562.00	215,400.00	\$220,962.00	220,962.00								
23	Insurance	0.00	0.00	3.69%	\$51,800.00	1,403,586.00	\$1,455,386.00	1,455,386.00								
25	Public Safety	29.00	24.00	4.75%	\$166,867.12	3,511,219.95	\$3,678,087.07	3,678,087.07								
26	Public Works	6.50	4.00	5.92%	\$94,413.84	1,593,778.00	\$1,688,191.84	1,688,191.84								
27	Health and Human Services	1.00	0.00	4.01%	\$2,700.00	67,300.00	\$70,000.00	70,000.00								
28	Parks and Recreation	5.00	79.00	2.99%	\$39,452.87	\$1,321,267.00	\$1,360,719.87	1,050,719.87				\$310,000.00				
29	Education (including Library)	4.00	24.00	2.00%	\$14,647.20	732,360.00	\$747,007.20	747,007.20								
30	Unclassified	0.00	0.00	#DIV/0!	\$15,197.67		\$15,197.67		\$15,197.67							
31	Utilities and Bulk Purchases	2.00	0.00	6.40%	\$111,388.25	\$1,740,940.00	\$1,852,328.25	470,000.00			\$1,382,328.25					
32	Landfill / Solid Waste Disposal	0.00	0.00	5.00%	\$64,475.00	1,289,500.00	\$1,353,975.00	\$1,353,975.00								
35	Contingency	0.00	0.00	0.00%	\$0.00	20,000.00	\$20,000.00	20,000.00								
36	Statutory Expenditures	0.00	0.00	5.72%	\$85,156.00	1,488,336.00	\$1,573,492.00	1,573,492.00								
37	Judgements	0.00	0.00	#DIV/0!	\$0.00		\$0.00									
42	Shared Services	0.00	0.00	1.51%	\$15,000.00	994,738.00	\$1,009,738.00	1,009,738.00								
43	Court and Public Defender	1.00	4.00	1.59%	\$2,870.00	181,000.00	\$183,870.00	183,870.00								
44	Capital	0.00	0.00	180.69%	\$524,000.00	\$290,000.00	\$814,000.00	750,000.00			\$50,000.00	\$14,000.00				
45	Debt	0.00	0.00	14.94%	\$181,771.50	\$1,216,795.59	\$1,398,567.09	858,335.34			\$377,231.75	\$163,000.00				
46	Deferred Charges	0.00	0.00	178.18%	\$98,000.00	55,000.00	\$153,000.00	98,000.00				\$55,000.00				
48	Debt - Type 1 School District	0.00	0.00	#DIV/0!	\$0.00		\$0.00									
50	Reserve for Uncollected Taxes	0.00	0.00	2.07%	\$14,500.00	700,500.00	\$715,000.00	715,000.00								
55	Surplus General Budget	0.00	0.00	#DIV/0!	\$0.00		\$0.00									
	<b>Total</b>	<b>54.00</b>	<b>141.00</b>	<b>8.30%</b>	<b>\$1,492,651.31</b>	<b>\$17,985,550.68</b>	<b>\$19,478,201.99</b>	<b>\$17,111,444.32</b>	<b>\$15,197.67</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,809,560.00</b>	<b>\$542,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

**USER FRIENDLY BUDGET SECTION  
STRUCTURAL BUDGET IMBALANCES**

	<i>Revenues at Risk</i>	<i>Non-recurring appropriation reductions</i>	<i>Future Year Appropriation Increases</i>	<i>Structural Imbalance Offsets</i>	<b>Line Item.</b> Put "X" in cell to the left that corresponds to the type of imbalance.	Amount	Comment/Explanation
X					Water Utility Surplus from Prior Year	\$60,000.00	
X					General Capital Fund Balance	\$55,000.00	

**ASSESSED PROPERTY VALUATIONS - EXEMPT PROPERTY - PROPERTY TAX APPEAL DATA**

<b>Property Tax Assessments - Taxable Properties (October 1, 2021 Value)</b>			
	# of Parcels	Assessed Value	% of Total
1 Vacant Land	129	\$949,700.00	0.06%
2 Residential	2,290	\$1,534,093,500.00	89.28%
3A/3B Farm			0.00%
4A Commercial	20	\$158,264,800.00	9.21%
4B Industrial			0.00%
4C Apartments	2	\$24,279,900.00	1.41%
5A/5B Railroad	3		0.00%
6A/6B Business Personal Property	1	\$799,427.00	0.05%
<b>Total</b>	<b>2,445</b>	<b>\$1,718,387,327.00</b>	<b>100.00%</b>

  

Average Ratio (%), Assessed to True Value	84.11%
Equalized Valuation, Taxable Properties	\$2,043,023,810.49

  

Total # of property tax appeals filed in 2021	County Tax Board	7.00
	State Tax Court	2.00

  

Number of 2021 County Tax Board decisions appealed to Tax Court	
Number of pending property tax appeals in State Tax Court	38.00

  

Amount paid out by municipality for tax appeals in 2021	
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<b>Property Tax Assessments - Exempt Properties (October 1, 2021 Value)</b>			
	# of Parcels	Assessed Value	% of Total
15A Public Schools	5	\$58,838,200.00	36.11%
15B Other Schools	1	\$3,492,900.00	2.14%
15C Public Property	38	\$42,681,600.00	26.19%
15D Church and Charities	7	\$12,615,100.00	7.74%
15E Cemeteries & Graveyards	1	\$8,587,500.00	5.27%
15F Other Exempt	22	\$36,727,800.00	22.54%
<b>Total</b>	<b>74</b>	<b>\$162,943,100.00</b>	<b>100.00%</b>

  

Percentage of Exempt vs. Non-Exempt Properties 9.48%

<b>Prior Budget Year's Payments in Lieu of Tax (PILOT) - 5 Year Exemptions/Abatements</b>				
	# of Parcels	PILOT Billing/Revenue	Assessed Value	Taxes if Billed in Full 2021 Total Tax Rate
G Commercial/Industrial Exemption				
I Dwelling Exemption				
J Dwelling Abatement				
K New Dwelling/Conversion Exemption				
L New Dwelling/Conversion Abatement				
N Multiple Dwelling Exemption				
O Multiple Dwelling Abatement				
<b>Total 5 Yr Exemptions/Abatements</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>





**USER FRIENDLY BUDGET SECTION  
BUDGETED PERSONNEL COSTS**

Organization / Individuals Eligible for Benefit	# of Full-Time Employees	# of Part-Time Employees	Total Personnel Cost	Base Pay	Overtime and other Compensation	Pension (Estimate)	Health Benefits Net of Cost Share	Employment Taxes and Other Benefits
Governing Body	0.00	7.00	0.00					
Supervisory Staff (Department Heads & Managers)	7.00	0.00	1,264,490.00	\$996,275.00		\$48,215.00	\$135,000.00	\$85,000.00
Police Officers (Including Superior Officers)	23.00	0.00	4,291,326.17	\$2,692,549.17	\$130,000.00	\$893,777.00	\$345,000.00	\$230,000.00
Fire Fighters (Including Superior Officers)	0.00	0.00	0.00					\$0.00
All Other Union Employees not listed above	20.00	3.00	2,239,608.77	\$1,472,808.77	\$100,000.00	\$275,000.00	\$266,800.00	\$125,000.00
All Other Non-Union Employees not listed above	3.00	111.00	881,450.00	\$696,450.00		\$50,000.00	\$80,000.00	\$55,000.00
<b>Totals</b>	<b>53.00</b>	<b>121.00</b>	<b>8,676,874.94</b>	<b>\$5,858,082.94</b>	<b>\$230,000.00</b>	<b>\$1,266,992.00</b>	<b>\$826,800.00</b>	<b>\$495,000.00</b>

Is the Local Government required to comply with N.J.S.A. 11A **(Civil Service)**? - YES or NO

**No**

Note - **Base Pay** is the annualized rate of pay to which overtime (if eligible) and/or pension is calculated. Either calculation is fine at the discretion of the Local Unit. Overtime and other compensation is any other item that is charged as a salary and wage expense but not included in Base Pay.

**USER FRIENDLY BUDGET SECTION - HEALTH BENEFITS**

	<b>Current Year # of Covered Members (Medical &amp; Rx)</b>	<b>Current Year Annual Cost Estimate per Employee</b>	<b>Total Current Year Cost</b>	<b>Prior Year # of Covered Members (Medical &amp; Rx)</b>	<b>Prior Year Annual Cost per Employee (Average)</b>	<b>Total Prior Year Cost</b>
<b><u>Active Employees - Health Benefits - Annual Cost</u></b>						
Single Coverage	13.00	\$12,500.00	\$162,500.00	14.00	\$12,230.00	\$171,220.00
Parent & Child	3.00	\$22,000.00	\$66,000.00	3.00	\$21,725.00	\$65,175.00
Employee & Spouse (or Partner)	8.00	\$24,500.00	\$196,000.00	7.00	\$24,275.00	\$169,925.00
Family	19.00	\$34,000.00	\$646,000.00	18.00	\$33,863.00	\$609,534.00
Employee Cost Sharing Contribution (enter as negative - )			(\$235,000.00)			(\$220,000.00)
<b>Subtotal</b>	<b>43.00</b>		<b>\$835,500.00</b>	<b>42.00</b>		<b>\$795,854.00</b>
<b><u>Elected Officials - Health Benefits - Annual Cost</u></b>						
Single Coverage			\$0.00			\$0.00
Parent & Child			\$0.00			\$0.00
Employee & Spouse (or Partner)			\$0.00			\$0.00
Family			\$0.00			\$0.00
Employee Cost Sharing Contribution (enter as negative - )						
<b>Subtotal</b>	<b>0.00</b>		<b>\$0.00</b>	<b>0.00</b>		<b>\$0.00</b>
<b><u>Retirees - Health Benefits - Annual Cost</u></b>						
Single Coverage			\$0.00			\$0.00
Parent & Child			\$0.00			\$0.00
Employee & Spouse (or Partner)			\$0.00			\$0.00
Family			\$0.00			\$0.00
Employee Cost Sharing Contribution (enter as negative - )						
<b>Subtotal</b>	<b>0.00</b>		<b>\$0.00</b>	<b>0.00</b>		<b>\$0.00</b>
<b>GRAND TOTAL</b>	<b>43.00</b>		<b>\$835,500.00</b>	<b>42.00</b>		<b>\$795,854.00</b>

Note - other health insurances such as dental and vision are not included in this analysis unless included in the employees total premium. Therefore, the total from this sheet may not agree with the budgeted appropriation.

**Is medical coverage provided by the SHBP (Yes or No)?**

**YES**

**Is prescription drug coverage provided by the SHBP (Yes or No)?**

**YES**

**USER FRIENDLY BUDGET SECTION  
ACCUMULATED ABSENCE LIABILITY**

Legal basis for benefit  
(check applicable items)

Organization/Individuals Eligible for Benefit	Gross Days of Accumulated Absence	Dollar Value of Compensated Absences	Approved Labor Agreement	Local Ordinance	Individual Employment Agreement
PBA	851.00	\$354,911.58	x		
CWA	984.00	\$261,338.00	x		
Tax Collector	92.75	\$30,920.77		x	
Business Administrator	204.88	\$140,654.57		x	x
Police Chief	66.00	\$45,221.00		x	x
Director of Planning	25.50	\$13,957.13		x	x
Municipal Clerk	63.88	\$20,320.24		x	x
Director of Recreation	240.25	\$87,408.61		x	
Supervisor of Public Works	129.00	\$56,686.16		x	
Other Non Union	135.50	\$66,458.17		x	
<b>Totals</b>	2792.76	\$1,077,876.23			
<b>Total Funds Reserved as of end of 2021</b>		\$0.00			
<b>Total Funds Appropriated in 2022</b>		\$0.00			

**USER FRIENDLY BUDGET SECTION - OUTSTANDING DEBT; PER CAPITA AND BUDGET IMPACT**

			Current Year	2023	2024	All Additional Future
Gross Debt	Deductions	Net Debt	Budget	Budget	Budget	Years' Budgets
Local School Debt	\$22,363,000.00	\$22,363,000.00	\$297,868.84	\$297,395.91	\$199,433.09	\$700,804.15
Regional School Debt		\$0.00	\$29,231.75	\$17,541.05	\$16,656.30	
<u>Utility Fund Debt</u>			\$284,000.00			
Water	\$316,000.00	\$316,000.00	\$59,900.00			
Pool	\$3,481,812.99	\$3,481,812.99	\$370,000.00	\$360,000.00		
		\$0.00	\$37,000.00	\$18,000.00		
		\$0.00	\$82,441.62	\$54,820.34	\$54,820.34	\$226,969.06
		\$0.00	\$22,993.72			
		\$0.00				
<u>Municipal Purposes</u>						
Debt Authorized (BNI)	\$100,000.00	\$100,000.00				
Notes Outstanding	\$4,560,625.00	\$4,560,625.00	\$1,034,310.46	\$712,216.25	#REF!	\$927,773.21
Bonds Outstanding	\$730,000.00	\$730,000.00	\$149,125.47	\$35,541.05	\$16,656.30	\$0.00
Loans and Other Debt	\$2,198,042.43	\$2,198,042.43				
<b>Total (Current Year)</b>	<b>\$33,749,480.42</b>	<b>\$26,160,812.99</b>	<b>\$1,183,435.93</b>	<b>\$747,757.30</b>	<b>\$270,909.73</b>	<b>\$927,773.21</b>
Population (2020 census)	7,527					
Per Capita Gross Debt	\$4,483.79					
Per Capita Net Debt	\$1,008.19					
3 Year Average Property Valuation		\$1,930,160,451.00				
Net Debt as % of 3 Year Average Property Valuation		0.39%				
			<b>Total Principal</b>			
			<b>Total Interest</b>			
			<b>% of Total Current Year Budget</b>			
			6.08%			
			<b>Description</b>			
			<b>Debt Not Listed Above</b>			
			Total Guarantees - Governmental			
			Total Guarantees - Other			
			Total Capital/Equipment Leases			
			Total Other			
			<b>Bond Rating</b>			
			<b>Moody's</b>			
			<b>Standard &amp; Poors</b>			
			<b>Fitch</b>			
			Rating			
			AA2			
			Year of Last Rating			
			2021			
			<b>Mark "X" if Municipality has no bond rating</b>			

**USER FRIENDLY BUDGET SECTION - SHARED SERVICES PROVIDED AND RECEIVED**

Lead or Recipient Agency	Agency Type	Agency Providing Services To/Receiving Services From	Department	Type of Shared Service	Notes (Enter more specifics if needed)	Begin Date	End Date	Amount to be Received/Paid
<b>Recipient</b>	Municipality	Montclair Township, Essex County	Sanitary Sewer	Sewer Utility		1/1/2022	12/31/2022	\$30,000.00
<b>Recipient</b>	Municipality	Montclair Township, Essex County	Fire	Fire		1/1/2022	12/31/2022	\$925,738.00
<b>Recipient</b>	Municipality	Bloomfield Township, Essex County	Health Services and Animal Control	Health and Human Services		1/1/2022	12/31/2022	\$54,000.00
<b>Lead</b>			Library Cleaning	Education (including Library)		1/1/2022	12/31/2022	\$20,000.00
	<b>Amount Received Page Total</b>							\$20,000.00
	<b>Amount Paid Page Total</b>							\$1,009,738.00
	<b>Page Total</b>							\$1,029,738.00

**USER FRIENDLY BUDGET SECTION - SHARED SERVICES PROVIDED AND RECEIVED**

Lead or Recipient Agency	Agency Type	Providing Services To/Receiving Services From	Department	Type of Shared Service	Notes (Enter more specifics if needed)	Begin Date	End Date	Amount to be Received/Paid
	<b>Amount Received Total</b>							\$20,000.00
	<b>Amount Paid Total</b>							\$1,009,738.00
	<b>Total</b>							\$1,029,738.00



**USER FRIENDLY BUDGET SECTION - Notes**

(Press ALT-Enter to go to a new line in each cell)
