



Glen Ridge Recreation Summer Day Camp



Program Policies

- **Hours of operation:** 9:00am – 3:00pm at Carteret Park unless otherwise noted. Please note that times can vary according to activities. Day Camp operates rain or shine. Our camp has indoor space reserved at the Glen Ridge Train Station in case of dangerous weather. Trips may be cancelled due to inclement weather.
- **GR Day Camp Hotline:** Call the GR Day Camp Hotline (973)748-2439 for schedule changes due to weather. The message is updated by 7:30am each day. Please do not leave messages on this line.
- **Drop off and pick up:** Parents/guardians must drop off and pick up children on time. The Day Camp staff is not responsible for the supervision of children before or after program hours. At the conclusion of each day, no child will be left unattended, but numerous late pick-ups may result in suspension or removal from the program without refund. After one hour, parents/guardians should pick up children at the Glen Ridge Police Department. Parents/guardians will inform the Day Camp staff and sign an authorization form if participants will be picked up by another adult.
- **Walking home:** Parents/guardians must inform the Day Camp staff if participants will walk home.
- **Lunch:** Parents/guardians may send campers with a lunch (refrigeration is available) or purchase lunch through the Day Camp staff, to be delivered from Just Sandwiches. Parents/guardians may purchase pizza on scheduled days.
- **Attire:** Parents/guardians should insure that children are dressed appropriately for each day's activities.
- **Trip Days:** A wait list for sold out trips will be started the morning of the trip. Parents/guardians wanting to put campers on a wait list should report no later than 8:30am.
- **Disorderly conduct:** Behavior such as, but not limited to, showing disrespect to a staff member, inappropriate language, continued disobedience, vandalism, fighting, theft, will not be tolerated and may result in removal from the program without refund. Any participant that demonstrates dangerous behavior or possesses any item which does or could endanger the health or safety of him/herself and/or another will be removed from the program without refund.
- **Safety:** The safety of your child is our most important concern. Each staff member is familiar with emergency procedures and is capable of administering basic first aid.
- **Medication and sunscreen:** Staff members are not allowed to dispense medication or apply sunscreen.
- **Refunds:** All fees are non-refundable.
- **Switching and/or transferring days:** Switching days and or transferring days with/to another camper is prohibited.