
GLENN A. GRANT, J.A.D.
Acting Administrative Director of the Courts

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February 10, 2014

Mayor Peter Hughes
Glen Ridge Borough Township
825 Bloomfield Avenue
Glen Ridge, NJ 07028

Re: Municipal Court Information Technology Improvements

Dear Mayor Hughes:

This is to keep you informed of the Judiciary's plan to upgrade and improve the information technology systems in your municipal court. As you know, the Administrative Office of the Courts is responsible for providing, at no cost to the municipality, computer hardware and software as part of the standardized statewide computer system necessary to automate municipal court operations. N.J.S.A. 2B:12-30. This year we are developing and will be implementing a series of technological improvements to the numerous municipal court computer applications that will enable them to run faster, to be more efficient, and to provide greater functionality. These improvements will also allow for future expansion to help ensure that the services provided to the municipal courts keep pace with the rapid ongoing developments in technology.

While our long-term plans include a continuous series of improvements scheduled for the next few years, the following upgrades will be implemented this year in your court: (1) replacement of all desktop and courtroom computer hardware, including larger monitors and faster processors; (2) major software upgrades to both the Automated Traffic System (ATS) and the Automated Complaint System (ACS) that will improve both functionality and access to critical municipal court information through the Internet; (3) enhancements to the electronic criminal complaint system that will enable your court staff and judges to make efficient use of electronic signatures; (4) improvements to the electronic temporary restraining order (E-TRO) system that will improve functionality and efficiency for law enforcement; (5) major upgrades to our email system to improve communication and provide future on-line training for court staff; and finally (6) significant upgrades to our communications network for faster response times and greater efficiency of all court processes.

We are excited about these improvements and the benefits that they provide to your courts and public that we all serve. We look forward to working with your municipality to ensure successful implementation of these programs and will be contacting your municipal court administrator/director to begin coordinating installation and training. In the meantime, if you have any questions or would like any additional information, please feel free to contact Debra Jenkins, Assistant Director Municipal Court Services at the AOC, at 609-984-8241.

Very truly yours,



Glenn A. Grant, J.A.D.
Acting Administrative Director of the Courts

cc: Assignment Judges
Presiding Judges – Municipal Courts
Steven D. Bonville, Chief of Staff
Robert W. Smith, Director, Trial Court Services
Jack McCarthy, III, Director, Information Technology Office
Debra Jenkins, Assistant Director
Municipal Division Managers