



State of New Jersey

DEPARTMENT OF TRANSPORTATION
Local Aid and Economic Development
1035 Parkway Avenue
Trenton, NJ 08625

CHRIS CHRISTIE
Governor

RICHARD T. HAMMER
Commissioner

KIM GUADAGNO
Lt. Governor

Bureau of Local Aid-Newark
153 Halsey Street, 5th Floor
Newark, New Jersey 07102
(973) 877-1500
Fax (973) 648-4547

August 3, 2017

The Honorable Stuart K. Patrick
Mayor, Glen Ridge Borough
PO Box 66
825 Bloomfield Avenue
Glen Ridge, NJ 07028-0066

Re: Various Street - 2017 - Glen Ridge
Glen Ridge Borough, Essex County
FY 2017 Municipal Aid Program

Dear Mayor Patrick:

Enclosed is one copy of the executed Agreements approved by the Department of Transportation for the above referenced project in the amount of \$250,000.00

This project will be funded from the New Jersey Transportation Trust Fund Authority Act. State participation in the cost of the project is limited to 100 percent of the cost of the completed construction work including construction supervision, inspection and material testing, or the amount of the allotment, whichever is less.

The construction contract must be awarded by the municipality within 24 months from the date of grant notification. Failure to make an award by May 17, 2019 or to comply with the requirements of the Municipal Aid Regulations 16:20B and the Terms and Conditions of Grant Agreement for State Aid to Counties and Municipalities will jeopardize the use of State funds on this project.

NEW JERSEY DEPARTMENT OF TRANSPORTATION
DIVISION OF LOCAL AID AND ECONOMIC DEVELOPMENT

CHECKLIST FOR STATE AID PROJECTS

The following documents must be submitted to the Division of Local Aid and Economic Development District Office within the time frames specified in the approved Resolution, Application and Agreement for State Aid. Additional information concerning these documents and time frames can be found in the current "State Aid Handbook". Further all document submittals must be posted in the SAGE System and the Sponsor is responsible for continued updates with respect to the construction administration/management phase of the project in the SAGE System.

Contract Document Submission Phase

- | | |
|--------------------------|--|
| <input type="checkbox"/> | Plans and descriptions for projects that identify involvement with: Historic Sites Council, Green Acres Program, NJDEP Site Remediation and NJDEP Permits (12 weeks prior to advertisement for bids) |
| <input type="checkbox"/> | Plans for projects within 1000 of an at-grade Railroad Crossings or projects those are parallel to railroads within 200 feet (8 weeks prior to advertisement for bids) |
| <input type="checkbox"/> | Plans for Project that intersects State Highway (8 weeks prior to advertisement for bids) |
| <input type="checkbox"/> | Design Exception (30 days prior to advertisement) |
| <input type="checkbox"/> | Final Plans, Specifications, Engineer's Estimate of Cost, Engineers Certification (30 days prior to advertisement for bids) |

Award of Contract Submission Phase

- | | |
|--------------------------|--|
| <input type="checkbox"/> | Tabulation of Bids (Original signed by Engineer) (<u>within 30 days of bids</u>) |
| <input type="checkbox"/> | Resolution of Award (Certified by raised seal) (<u>within 30 days of bids</u>) |
| <input type="checkbox"/> | Force Account Agreement Form SA-27 (When using local government forces to perform work). |

Construction Phase Submission

- | | |
|--------------------------|---|
| <input type="checkbox"/> | Preconstruction Meeting Notification (Minimum of two weeks prior to meeting date) |
| <input type="checkbox"/> | Material Questionnaire Form SA-11 (Must be submitted before the start of construction) |
| <input type="checkbox"/> | Minutes of Preconstruction Meeting (To be submitted before the start of construction) |
| <input type="checkbox"/> | Start of Construction Written Notification (At least 3 days prior to start of construction) |
| <input type="checkbox"/> | Major Construction Changes Form SA-1 (Must be approved prior to start of construction) |
| <input type="checkbox"/> | End of Construction Written Notification (As soon as construction items are complete) |

Project Closeout Submission

- | | |
|--------------------------|---|
| <input type="checkbox"/> | Bituminous Concrete Test Results and Analysis Form DS-8S |
| <input type="checkbox"/> | Major Pay Items Material Certifications |
| <input type="checkbox"/> | Final Change Order Form SA-1 (4 originally signed) ** |
| <input type="checkbox"/> | Engineer's Certification of Project Completion (signed and sealed) ** |
| <input type="checkbox"/> | Chief Financial Officer's Certification (originally signed) ** |
| <input type="checkbox"/> | Final Payment Voucher Form PV (originally signed) ** |

** (within 6 months of the notification of inspection or waiver)

FOR THE DEPARTMENT OF TRANSPORTATION

Subject Project: **Various Streets – 2017 – Glen Ridge**

Name of Sponsor: Glen Ridge Borough

Address: 825 Bloomfield Avenue, Glen Ridge, New Jersey 07028

Vendor ID Number: **226001834**

Fiscal Year/Funds: **FY-2017 MUNICIPAL AID**

Job Number: **2206239**

Account: **2017-480-078-6320-AMQ-6010**

State Funds: **\$250,000.00**

FAO Number

20031170 ✓

Certification of Funds

6/16/17
Date

By

ACTING *[Signature]*
Director, Division of Accounting and Auditing

[Signature]

APPROVED:

[Signature]
Michael Russo

Director, Division of Local Aid and Economic Development

6/21/17
Date

ATTEST and SEAL

It is hereby certified that the foregoing allocation of funds and this Agreement were approved by the Commissioner of Transportation or Designee on **6/21/17**.

[Signature]
Anika James

Secretary, Department of Transportation

Approval as to Form by Certification Process.

The
MAYOR AND BOROUGH COUNCIL
of the
BOROUGH OF GLEN RIDGE
County of Essex
State of New Jersey



Monday, January 23, 2017

RESOLUTION NO. 29 - 17

Offered By Councilperson **MURPHY**
Seconded By Councilperson **HUGHES**


RESOLUTION: Approval to submit a grant application and execute a grant contract with the New Jersey Department of Transportation for the 2017 Municipal Aid Program.

NOW, THEREFORE, BE IT RESOLVED, that The Borough Council of The Borough Of Glen Ridge, formally approves the grant application for the above stated project; **and**,

BE IT FURTHER RESOLVED, that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as NJDOT SAGE application ID 00312 (Various Streets) to the New Jersey Department of Transportation on behalf of The Borough Of Glen Ridge; **and**,

BE IT FURTHER RESOLVED, that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of The Borough Of Glen Ridge and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

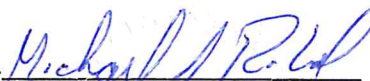
Certified as a true copy of the Resolution adopted by The Council
on this 23rd day of January 2017.




Michael J. Rohal
Borough Administrator / Clerk

My signature and the Clerk's seal serve to acknowledge the above Resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the Resolution above.

ATTEST and AFFIX SEAL



Michael J. Rohal,
Clerk



Stuart K. Patrick,
Mayor



State of New Jersey

DEPARTMENT OF TRANSPORTATION
P.O. Box 600
Trenton, New Jersey 08625-0600

CHRIS CHRISTIE
Governor

RICHARD T. HAMMER
Commissioner

KIM GUADAGNO
Lt. Governor

July 24, 2017

Dear Mayor/Freeholder Director/County Executive:

On behalf of Governor Chris Christie I am pleased to announce that applications will now be accepted for the New Jersey Department of Transportation's (NJDOT) FY 2018 State Aid programs. As Commissioner of Transportation we are committed to maintaining and improving New Jersey's local transportation infrastructure by providing financial assistance to counties and municipalities for traditional and non-traditional transportation initiatives.

The following is a brief description of each program:

- **Municipal Aid** - This program has been a significant resource for municipalities in funding local transportation projects. All municipalities are eligible. The Department continues to encourage municipalities to consider using the Municipal Aid Program to fund projects that support walking and biking in their communities. NJDOT has set a goal to award up to 10% of the Municipal Aid Program funds to projects such as pedestrian safety improvements, bikeways and streetscapes.
- **Transit Village** - This program will award grants for traditional and non-traditional transportation projects that enhance walking, biking and/or transit ridership within 1/2 mile of the transit facility. Only New Jersey municipalities that have been designated as Transit Villages by the Commissioner of Transportation and the inter-agency Transit Village Task Force are eligible to apply. The eligible town list can be found at:

<http://www.state.nj.us/transportation/business/localaid/transitvillagef.shtm>

- **Bikeways** - This program is intended to fund bicycle projects which create new Bike Path Mileage. It is available to all counties and municipalities. The Department continues to work toward the goal of achieving 1,000 miles of dedicated bikeways in New Jersey. Special consideration will be given to bikeways that are physically separated from motorized vehicular traffic by an open space or barrier, but on-road bike lanes and other bike routes and facilities are also eligible for funding.

- **Safe Streets to Transit** - The intent of this program is to encourage counties and municipalities to construct safe and accessible pedestrian linkages to transit facilities, in order to promote increased usage of transit by all segments of the population.

All projects funded through the Transportation Trust Fund must comply with the Americans with Disabilities Act (ADA). ADA guidance, program descriptions and application guidance materials can be found on the NJDOT website at:

<http://www.state.nj.us/transportation/business/localaid/stateaid.shtm>

If you choose to apply, please consider the following in your applications. NJDOT requires grant projects to be awarded to construction within 24 months from the date of grant notification.

I encourage you to submit applications for these Local Aid programs. Each program application will be evaluated independently, affording counties and municipalities the opportunity to receive funding in more than one category.

The enclosed map provides contact information for each Local Aid District Office. Please keep in mind that a separate application for each project must be completed and submitted on or before October 6, 2017 on-line through SAGE at:

<https://njsage.intelligrants.com/Login.aspx?APPTHEME=NJSAGE>

We recommend that you consult with your Local Aid District Office to assist in preparing applications for funding. Thank you for your continued interest and support of NJDOT, and best wishes for success with your project applications.

Sincerely,



Richard T. Hammer
Commissioner

Enclosure

c Municipal Clerk
Municipal Engineer
County Engineer