

A **REGULAR** Meeting of The Mayor And Borough Council of The Borough Of Glen Ridge was held on Tuesday, March 28th, 2016 in the Council Chamber of The Municipal Building, Glen Ridge, New Jersey at 7:30 p m.

Mayor Patrick announced that today is Student Government Day in The Borough and that tonight's meeting of the Mayor and The Borough Council would be run by Student Council leaders from Glen Ridge High School who will be serving in the capacity as The Mayor and The Borough Council.

Mayor Patrick turned the meeting over to Acting Mayor **CAROLINE KINLEY** who led the Council and the citizens in attendance in a salute to the Flag.

Acting Mayor Kinley read a prepared statement that adequate notice of this meeting had been provided to the public as required by statutes.

Acting Mayor Kinley introduced the Student Council / Councilpersons and stated for the record whom they will be representing this evening.

ERIN HAUSMANN will be representing Councilperson Hughes, **EMILY JOHNSTON** will be representing Councilperson Lisovicz, **LILY KINLEY** will be representing Councilperson Lefkovits, **EMILY DUFFUS** will be representing Councilperson Dawson, **CAMERON DIGNAN** will be representing Councilperson Murphy, **JESSIE ZUIDERVELD** will be representing Councilperson Morrow, **COLIN MILLER** will be representing Administrator / Municipal Clerk Rohal, **TIMOTHY Van BLOEM** will be representing Borough Attorney Malyska, **KAELEA TULLY** will be representing Police Chief Byron - Lagatutta.

Present: Mayor Patrick, Councilpersons Hughes, Lisovicz, Lefkovits, Dawson and Murphy.

Absent: Councilwoman Morrow.

The following Borough Officers were in attendance: Borough Attorney Malyska and Police Lieutenant Quinn.

It was moved by Councilperson Hausmann, seconded by Councilperson Duffus, that the Minutes Of The **REGULAR** Meeting of The Mayor And Borough Council of The Borough Of Glen Ridge that was held on Monday, March 14th, 2016 be approved as submitted. The Motion was adopted by an aye and no vote. Councilpersons Hausmann, Johnston, Kinley, Duffus, Dignan And Zuiderveld voting aye and noes none.

Acting Municipal Clerk Miller representing Borough Administrator / Municipal Clerk Rohal presented the following written communications:

A letter to Mayor Patrick and The Borough Council from Dan Lambe, President, Arbor Day Foundation, congratulating Glen Ridge on earning recognition as a 2015 Tree City USA. Acting Mayor Kinley ordered that the correspondence be filed.

A letter to Mayor Patrick, from Jacqueline Yustein, Director, Department Of Health And Rehabilitation, County Of Essex, advising that Glen Ridge's DEDR award for SFY 2016 Municipal Alliance Program is \$ 38,850. Acting Mayor Kinley ordered that the correspondence be filed.

A letter to Administrator Rohal, from Essex County Executive Di Vincenzo advising of an Essex County Job Fair on Thurs., May 26th at the Essex County College Gymnasium in Newark. Acting Mayor Kinley ordered that the correspondence be filed.

A letter to Mayor Patrick and The Borough Council from James P. O'Grady, Parade Committee Chair of the Kiwanis Club offering their services in coordinating the Borough's 2016 Memorial Day parade and ceremony. Acting Mayor Kinley ordered that the correspondence be filed.

Acting Mayor Kinley reported that the Borough's 2016 Municipal Budget will be introduced tonight. Upon introduction, a copy of the municipal budget will be sent to the State of New Jersey for review and approval. The State reviews each municipalities budget to protect the tax payer and ensure compliance with the State budget laws. While the official State budget document has been in use for decades, the format of the budget document is very technical in nature.

In 207, Governor Chris Christie signed a law requiring a plain language "user-friendly" budget form to be created. This year, 2016, is the first year that the user-friendly budget is required by the State upon introduction. The goal of the user-friendly budget is to summarize the Borough's annual operations in a way that will make it more transparent and accessible to both the average taxpayer and to governing body. The user-friendly budget is still a work in progress and will continue to evolve in an effort to provide the public with a clearer understanding of how their tax dollars are being spent.

Acting Councilwoman Hausmann, Acting Chairperson of The Finance And Administration Committee, reported that The primary function of the Finance and Administration Committee is the oversight of the finances of the Borough. This involves preparation of the annual budget for the borough, which in turn sets the budgets for the various departments, like public safety and public works, and ultimately determines the amount of tax that has to be raised each year.

The budget process begins with presentations by each department of their needs for the New Year. Once all of the needs have been collected they are put into a preliminary budget for review by the Mayor and Council. After a series of meetings and discussions, a final budget and tax rate are voted on and the budget is then sent to the State of New Jersey for final review. Once approved, the budget is then put in place and new tax rates set.

During the year, the finance committee monitors the spending of each department. It also advises the Borough Administrator, Michael Rohal, on personnel and human resource matters as they arise. Currently we are working with Mike Zichelli to review and improve safety procedures in our Public Works department.

Overall the budget is in good shape. We are working within the State imposed 2% cap on expenditure growth while maintaining all of the services that our residents expect.

The biggest issue that we face in 2016 is the renegotiation of contracts with our 2 unions.

The following was introduced by Acting Councilperson Hausmann, seconded by Acting Councilperson Duffus and adopted by an aye and no vote; Acting Councilpersons Hausmann, Johnston, Kinley, Duffus, Dignan, and Zuiderveld voting aye and noes none:

(Resolution No. 53 - 16)

CLAIMS - APPROVAL OF

(See Resolution Book No. 19 - Page No. 19 - 231)

Ordinance No. 1639 entitled:

**AN ORDINANCE TO EXCEED THE
MUNICIPAL BUDGET APPROPRIATION
LIMITS AND TO ESTABLISH A
CAP BANK (N.J.S.A. 40A:4-45.14)**

was presented for final reading. The Ordinance title was read by Acting Councilperson Hausmann. Acting Municipal Clerk Miller reported that this Ordinance had been published and posted as required by statutes. Acting Mayor Kinley declared the meeting open for a public hearing on the Ordinance. No one wished to be heard on the Ordinance. Acting Mayor Kinley declared the public hearing closed. It was moved by Acting Councilperson Hausmann, seconded by Acting Councilperson Johnston that Ordinance No. 1639 be finally adopted. The Motion was adopted by an aye and no vote; Acting Councilpersons Hausmann, Johnston, Kinley, Duffus, Dignan and Zuiderveld voting aye and noes none. Acting Mayor Kinley declared that this Ordinance is finally adopted.

The following was introduced by Acting Councilperson Hausmann, seconded by Acting Councilperson Duffus and adopted by an aye and no vote; Acting Councilpersons Hausmann, Johnston, Kinley, Duffus, Dignan and Zuiderveld voting aye and noes none:

(Resolution No. 54 - 16)

2016 MUNICIPAL BUDGET - INTRODUCTION

(See Resolution Book No. 19 - Page No. 19 - 232)

Acting Councilwoman Johnston, Acting Chairperson of The Public Safety Committee, reported that the Public Safety Committee meets at the Police Chief's office at 5:30 on the first Monday of each month. The committee is comprised of myself, Paul Lisovicz and fellow councilmembers Arthur Dawson and David Lefkovits. The public is invited to attend our meetings and can raise any safety issues that concern them.

Currently the Public Safety Committee is considering requests by residents concerning traffic conditions at two separate locations in the Borough. In one case, the residents of Laurel Place have

requested that their block be converted to a cul-de-sac at the point where the street intersects with Highland Avenue. The Public Safety Committee is also currently looking into whether the signage can be improved for southbound cars at the intersection of Highland Avenue and Bloomfield Avenue. Unfortunately, I also can report on a serious motor vehicle accident last week where a 70 year old long-time resident was struck by an automobile. She remains hospitalized in critical condition.

The following was introduced by Acting Councilperson Johnston, seconded by Acting Councilperson Dignan and adopted by an aye and no vote; Acting Councilpersons Hausmann, Johnston, Kinley, Duffus, Dignan, and Zuiderveld voting aye and noes none:
(Resolution No. 55 - 16)

ANTI - IDLING - ADOPTING POLICY

(See Resolution Book No. 19 - Page No. 19 - 233)

The following was introduced by Acting Councilperson Johnston, seconded by Acting Councilperson Dignan and adopted by an aye and no vote; Acting Councilpersons Hausmann, Johnston, Kinley, Duffus, Dignan, and Zuiderveld voting aye and noes none:
(Resolution No. 56 - 16)

CHERRY HILL WINNER FORD - AUTHORIZING CONTRACT

(See Resolution Book No. 19 - Page No. 19 - 233)

Acting Councilwoman Kinley, Acting Chairperson of The Community Affairs And Public Relations Committee, reported that the Community Affairs & Public Relations Committee would like to remind the residents of the several ways to access official Borough news and information online:

- On Twitter - @GlenRidgeNJ has current news and announcements, as well as links to videos of council meetings.
- On YouTube - the "Borough of Glen Ridge" channel brings you full-length videos of every council meeting.
- On Facebook - the "Borough of Glen Ridge, New Jersey" page has not only news, announcements and links to council meeting videos, but also allows visitors to share their own posts and comments.
- The social media channels are in addition to email, which you can sign up for at GlenRidgeNJ.org, and public access Glen Ridge TV on channel 36 for Comcast and channel 38 for FIOS.

The following was introduced by Acting Councilperson Kinley, seconded by Acting Councilperson Zuiderveld and adopted by an aye and no vote; Acting Councilpersons Hausmann, Johnston, Kinley, Duffus, Dignan, and Zuiderveld voting aye and noes none:
(Resolution No. 57 - 16)

2016 BUDGET - READING BY TITLE ONLY

(See Resolution Book No. 19 - Page No. 19 - 234)

Acting Chairwoman Duffus, Acting Chairperson of The Public Works Committee, reported that the crews since the last Council meeting, the Glen Ridge Public Works crew has been working on a variety of projects. The Parks Crew has been diligently working to get the

athletic fields ready for spring sports. In the meantime the Roads Crew was prepared for the projected snow event on March 20th. The staff also performed the monthly safety checks of the Borough buildings.

In regards to our capital projects, the generator project for the Municipal Complex is underway. The generator will provide power to the entire building including the Police, Administration and Library. This project is anticipated to take twelve weeks.

Ordinance No. 1638 entitled:

**AN ORDINANCE TO APPROPRIATE
GRANTS FUNDS FOR VARIOUS
CAPITAL IMPROVEMENTS (Roads)**

was presented for final reading. The Ordinance title was read by Acting Councilperson Duffus. Acting Municipal Clerk Miller reported that this Ordinance had been published and posted as required by statutes. Acting Mayor Kinley declared the meeting open for a public hearing on the Ordinance. No one wished to be heard on the Ordinance. Acting Mayor Kinley declared the public hearing closed. It was moved by Acting Councilperson Duffus, seconded by Acting Councilperson Hausmann that Ordinance No. 1638 be finally adopted. The Motion was adopted by an aye and no vote; Acting Councilpersons Hausmann, Johnston, Kinley, Duffus, Dignan and Zuiderveld voting aye and noes none. Acting Mayor Kinley declared that this Ordinance is finally adopted.

The following was introduced by Acting Councilperson Duffus, seconded by Acting Councilperson Johnston and adopted by an aye and no vote; Acting Councilpersons Hausmann, Johnston, Kinley, Duffus, Dignan, and Zuiderveld voting aye and noes none:

(Resolution No. 58 - 16)

HETRICK FLEET SERVICES - AUTHORIZING CONTRACT

(See Resolution Book No. 19 - Page No. 19 - 234)

The following was introduced by Acting Councilperson Duffus, seconded by Acting Councilperson Hausmann and adopted by an aye and no vote; Acting Councilpersons Hausmann, Johnston, Kinley, Duffus, Dignan, and Zuiderveld voting aye and noes none:

(Resolution No. 59 - 16)

CHERRY HILL WINNER AUTHORIZING CONTRACT

(See Resolution Book No. 19 - Page No. 19 - 234)

Acting Councilman Dignan, Acting Chairperson of The Parks And Recreation Committee, reported the following:

As the Parks and Recreation Commissioner, this Councilman oversees all of the Borough's athletic complex's which include:

- Hurrell Field
- Carteret Park, including the playground & hockey rink
- Forest Avenue Field
- Freemen Tennis Courts
- Clay Field, including the platform tennis court and playground.
- The newly renovated Washington Field
- The Glen Ridge Community Pool
- The Glen Ridge Senior Center
- And The Park at the Glen

I'm currently focused on the complete renovation of Carteret Park which will include the expansion and re-grading of the natural grass athletic field and the installation of new state-of-the-art playground equipment.

The estimated cost of these needed improvements to Carteret park will be around \$400,000. The renovation will be done in stages with the initial play-ground stage done by June 30th, taking 30 days to complete.

The improvement to Carteret Park comes on the heels of the complete renovation of Washington Field.

Washington Field "SPORTS" the Borough's first synthetic grass, athlete-friendly cork overlaid surface... One of the first installations of such a surface in the Country.

The use of all these facilities is coordinated by Jim Cowan, the Borough's Recreation Director. Between the GRAA and the High School Athletic programs Mr. Cowan's job of juggling our limited filed space is difficult at best... and he does an outstanding job.

I also direct two running events: The Ashenfelter 8K Classic and the Fitzgerald's Lager Run. These events raise money for two local charities, namely The Glen Ridge Educational Foundation and the Glen Ridge Community Fund.

Ordinance No. **1640** entitled:

**AN ORDINANCE TO APPROPRIATE
GRANTS FUNDS FOR VARIOUS
CAPITAL IMPROVEMENTS AND EQUIPMENT**

(Carteret Playground Equipment)

was presented for final reading. The Ordinance title was read by Acting Councilperson Dignan. Acting Municipal Clerk Miller reported that this Ordinance had been published and posted as required by statutes. Acting Mayor Kinley declared the meeting open for a public hearing on the Ordinance. No one wished to be heard on the Ordinance. Acting Mayor Kinley declared the public hearing closed. It was moved by Acting Councilperson Dignan, seconded by Acting Councilperson Johnston that Ordinance No. **1640** be finally adopted. The Motion was adopted by an aye and no vote; Acting Councilpersons Hausmann, Johnston, Kinley, Duffus, Dignan and Zuiderveld voting aye and noes none. Acting Mayor Kinley declared that this Ordinance is finally adopted.

The following was introduced by Acting Councilperson Dignan, seconded by Acting Councilperson Johnston and adopted by an aye and no vote; Acting Councilpersons Hausmann, Johnston, Kinley, Duffus, Dignan, and Zuiderveld voting aye and noes none:

(Resolution No. **60 - 16**)

SHAFFER REC. - CARTERET PARK EQUIPMENT

(See Resolution Book No. 19 - Page No. 19 - 235)

Acting Councilwoman Zuiderveld, Acting Chairperson of The Planning And Development Committee reported the following:

Efforts to move the redevelopment plan for the Mountainside Hospital medical office building continue to move forward. A joint meeting was held between the Montclair and Glen Ridge Planning Boards to review

the draft plan and garner public input. The Glen Ridge Planning Board then met separately to further discuss the plan. The Glen Ridge and Montclair Planning Boards anticipate holding an additional joint meeting on April 20, 2016. Once a draft plan is recommended by the planning boards, the Mayor and Council must adopt the plan via Ordinance.

The following was introduced by Acting Councilperson Zuiderveld, seconded by Acting Councilperson Kinley and adopted by an aye and no vote; Acting Councilpersons Hausmann, Johnston, Kinley, Duffus, Dignan, and Zuiderveld voting aye and noes none:

(Resolution No. 61 - 16)

WOODLAND PARK - CONSTRUCTION OFFICIAL - INTERLOCAL

(See Resolution Book No. 19 - Page No. 19 - 236)

Acting Borough Administrator **Miller** presented the following report on behalf of Administrator Rohal:

Ms. Mayor,

On April 15th the Borough will take delivery of 116 trees from the Plant Detectives. Once the trees are inspected and tagged, planting will immediately follow. We hope to have all of the trees in the ground by mid-May. This spring time planting project is part of the Borough's goal to plant 1,000 trees over a five year time frame.

As the Borough street trees begin the bloom, the Borough Forester will assess trees for removal and pruning.

The Borough has initiated the design for Herman Street, Edgewood Road, Cambridge Road & Avon Place. The location of trees on Edgewood Place will impact the placement of improvements on the street. Once the survey is completed, The Borough will hold a community meeting with the residents of Edgewood Road to review design options.

The Borough in conjunction with The Kiwanis and Rotary Clubs of Glen Ridge will be holding a Celebration of Volunteerism on Monday, May 23rd at the Women's Club of Glen Ridge. The Council meeting scheduled for May 23rd will be moved to Tuesday, May 24th.

A Hearing on the 2016 Budget and Tax Resolution will be held on April 25th at 7:30 PM at which time discussions to said budget and resolution may be presented by taxpayers or other interested parties.

This concludes my report.

Acting Police Chief **Tully** presented the following report on behalf of Police Chief Byron - Lagatutta:

All defendants are presumed innocent unless and until they enter a guilty plea or are found guilty beyond a reasonable doubt in a court of law.

Date/Time: 3/14/2016 @ 9:07 AM

Incident: Missing Juvenile

Description: The Glen Ridge Police department was contacted by the Ridgewood Avenue Upper Elementary School Principal Donovan at 9:07 A.M. reporting a missing student. The juvenile did not report to school and was last seen by a witness at Snowden Place and Hillside Avenue. With the assistance of the Essex County Sheriff's Department, The Glen Ridge Office of Emergency Management, The Glen Ridge Volunteer Ambulance Squad and several other volunteer groups the juvenile was eventually located by Sergeant Dean Gnardellis at 11:38 A.M. The juvenile was unharmed and returned to her mother

Date/Time: 3/15/2016 @ 5:28 PM

Incident: Identity Theft

Description: Officer Salerno responded to GRPD headquarters where a victim walked in to report being the victim of identity theft. Upon arrival, Officer Salerno was informed a Comcast account was opened in the victim's name in a state in which the victim has never resided in. This matter is under investigation and anyone with information can contact Det. Ryan Schwartz at 973-748-8400 x 119

Date/Time: 3/18/2016 @ 9:10 AM

Incident: Identity Theft

Description: Officer Romaine responded to GRPD headquarters where a victim walked in to report being the victim of identity theft. Upon arrival Officer Romaine was advised by the victims that they received a letter in the mail from the Internal Revenue Service (IRS) stating they needed to file additional forms to finish filing their tax returns. The victims stated they did not yet file their taxes. The IRS advised them that someone had attempted to file a 1040 EZ using their social security numbers. This matter is under investigation and anyone with information can contact Det. Ryan Schwartz at 973-748-8400 x 119

Date/Time: 3/18/2016 @ 6:15 PM

Incident: Theft

Description: Officer Ryan Walsh responded to GRPD headquarters to meet a walk in victim of a theft. Officer Walsh was informed by the victim that while at a local restaurant, she put her iPhone down while in the restroom. Upon leaving the restroom she left it there and realized this approximately 20 minutes later. Upon return the phone was missing. This matter is under investigation and anyone with information can contact Det. Ryan Schwartz at 973-748-8400 x 119

Date/Time: 3/21/16 @ 10:08AM

Incident: Motor Vehicle Crash with Pedestrian Struck

Description: All available officers responded to Bloomfield and Hillside Avenues on a report of a Motor Vehicle Crash with a Pedestrian Struck. Upon arrival the female resident was taken to the nearest Trauma Center by the Glen Ridge Volunteer ambulance. The accident, which is still under investigation, is being investigated by Sgt. Merritt Carr and the Detective Bureau. If any person(s) has information or was a witness to this accident we urge you to contact the Police Department immediately.

Garage Burglaries - There have been several reports burglaries to detached garages over the last few weeks where bicycles have been stolen. The Glen Ridge Police Department would like to remind residents to ensure that their garages are secured during the evening hours in an effort to prevent thefts. Residents are encouraged to report any suspicious activity to the police department and too document any serial numbers and types of bicycles.

During this week the Glen Ridge Police Department investigated (2) motor vehicle accidents.

Acting Borough Attorney **Van Bloem** presented the following report on behalf of Borough Attorney Malyska:

The role of the Glen Ridge Attorney is to assist the Borough in legal matters. The attorney's job includes reviewing ordinances before they are passed by the Borough to make sure that they comply with the law and reviewing contracts before the Borough enters into them to make sure that the rights of the Borough are protected. The attorney's job also includes representing the Borough in lawsuits to enforce the Borough's rights and defending the Borough in lawsuits when someone starts a legal action against it. Because a great deal of what the attorney does involves confidential matters, often times the Borough Attorney has little to say in the public session. The Borough Attorney is appointed by the Mayor but the appointment must be approved by the Council. The attorney serves a one-year term and must be appointed from year to year.

Councilman Lisovicz commended all the students on their participation in the Student Government Day activities.

The following was introduced by Councilperson Lisovicz, seconded by Councilperson Hughes and adopted by an aye and no vote; Councilpersons Hughes, Lisovicz, Lefkovits, Dawson and Murphy voting aye and noes none: (Resolution No. 62 - 16)

STUDENT COUNCIL ACTIONS - RATIFICATION

(See Resolution Book No. 19 - Page No. 19 - 236)

It was moved by Councilperson Lefkovits, seconded by Councilperson Lefkovits that this meeting be adjourned. The Motion was adopted by an aye and no vote; Councilpersons Hughes, Lisovicz, Lefkovits, Dawson and Murphy voting aye and noes none.

Acting Mayor Kinley declared that this meeting is hereby adjourned.

The Council adjourned at 8:07 p. m.

Michael J. Rohal
Municipal Clerk