

The Regular Meeting of The Mayor and The Borough Council of The Borough of Glen Ridge was held on Monday, July 10, 2023, in the Glen Ridge Municipal Building Council Chambers at 7:30 p. m.

Mayor Patrick led The Council and the citizens in attendance in a Salute to the Flag and read a prepared statement that adequate notice of this meeting has been provided to the public as required by statutes.

Present: Councilors Mans, Hughes, Lefkovits, Law, Meyer and Morrow

Absent: None

The following Borough Officers were present: Borough Administrator Michael Zichelli, Chief Quinn, Borough Clerk Tara Ventola and Borough Attorney Malyska.

Mayor Patrick read a prepared statement regarding the upcoming July 4<sup>th</sup> holiday and announced a Cannon Salute event taking place at the cemetery this weekend.

It was moved by Councilor Lefkovits, seconded by Councilor Meyer, that the Minutes of the Meeting of The Mayor and Borough Council of The Borough of Glen Ridge that was held on June 26, 2023, be approved.

| RECORDED VOTE:     | Ayes      |        | Nays |  | Abstained |  | Absent |  |
|--------------------|-----------|--------|------|--|-----------|--|--------|--|
| (Insert last name) | Mans      | Law    | None |  | None      |  | None   |  |
|                    | Hughes    | Meyer  |      |  |           |  |        |  |
|                    | Lefkovits | Morrow |      |  |           |  |        |  |

Mayor Patrick called for written communications.

No written communications were presented.

Mayor Patrick called for comments of the public.

Mayor Patrick called for public comment.

Jerry Malicar of 27 Appleton Road spoke with regards to an Air B & B rental on Appleton for seven months with new occupants daily.

Ryan Finkle, a Glen Ridge resident echoed the comments of Mr. Malicar. He stated that short term rentals take away from the neighborhood’s character.

Kiesha Golding of Appleton Road stated she moved her for the sense of community, family values and connected neighborhoods three years ago and the Air B & B is detracting from the neighborhood.

Sandra Lefkovits of 22 Appleton Road stated she raised the Air B&B issue several years ago and now it has escalated and is affecting the neighborhood. Many residents would like to see a limit of 30 days minimum for short-term rentals.

Councilor Morrow responded to the group and stated that an Ordinance to address short term rentals is in the works and will be presented at a future meeting.

Ray Donnelly of 22 Madison Street approached the council and stated that the remains of a WWII sailor killed in action have been recovered and identified. The next of kin to the soldier is a Glen Ridge resident. A procession will be held on Tuesday, July 11, 2023, to honor 23 year old Anthony DiPetta with Nutley and Glen Ridge Police escorts.

He also thanked Public Works for having the street sweeper out cleaning streets earlier today.

Councilor Mans thanked Mr. Donnelly for being the liaison to the family of the deceased soldier.

**RESOLUTION NO. 124-23**

Offered by Councilor **MANS**  
Seconded by Councilor **HUGHES**

**BE IT RESOLVED**, that the following Claims be approved, and Warrants be drawn for the same:

|                                                |                       |
|------------------------------------------------|-----------------------|
| <b>CURRENT FUND</b>                            | <b>\$3,992,687.84</b> |
| <b>FEDERAL &amp; STATE GRANT FUND</b>          | <b>\$0.00</b>         |
| <b>GENERAL CAPITAL FUND</b>                    | <b>\$28,272.75</b>    |
| <b>WATER OPERATING FUND</b>                    | <b>\$45,943.56</b>    |
| <b>WATER CAPITAL FUND</b>                      | <b>\$0.00</b>         |
| <b>POOL OPERATING FUND</b>                     | <b>\$14,391.75</b>    |
| <b>POOL CAPITAL FUND</b>                       | <b>\$0.00</b>         |
| <b>GENERAL TRUST FUND</b>                      | <b>\$0.00</b>         |
| <b>PAYROLL AGENCY</b>                          | <b>\$46,442.90</b>    |
| <b>STATE UNEMPLOYMENT INSURANCE TRUST FUND</b> | <b>\$0.00</b>         |
| <b>DOG LICENSE / ANIMAL CONTROL TRUST FUND</b> | <b>\$0.00</b>         |

**AND, BE IT RESOLVED**, that the Chief Financial Officer / Treasurer of The Borough of Glen Ridge is hereby authorized to issue the payroll for the Employees of the Borough of Glen Ridge for the pay date of July 15 and August 1, 2023.

**Ordinance No. 1788**, an Ordinance to appropriate Capital Improvement Funds for various Capital improvements and Equipment for Public Works, Public Safety and Water System improvements; was presented for first reading. Councilor Mans moved that Ordinance No. **1788** be passed on first reading; the motion was seconded by Councilor Hughes. Mayor Patrick referred the Ordinance to the Municipal Clerk for the purposes of statutory publication and posting.

| RECORDED VOTE:     | Ayes      |        | Nays |  | Abstained |  | Absent |  |
|--------------------|-----------|--------|------|--|-----------|--|--------|--|
| (Insert last name) | Mans      | Law    | None |  | None      |  | None   |  |
|                    | Hughes    | Meyer  |      |  |           |  |        |  |
|                    | Lefkovits | Morrow |      |  |           |  |        |  |

**Ordinance No. 1787** an Ordinance to amend Chapter 10.60.020 Stop Intersections Designated an Ordinance to establish non crossing guard and recreation salaries for 2023; was presented for final reading. The Ordinance title was read by Councilor Mans. Municipal Clerk Ventola reported that the Ordinance has been published and posted as required by statutes. Mayor Patrick declared the meeting open for a public hearing on the Ordinance. No one wished to be heard on the Ordinance. Mayor Patrick declared the Public Hearing closed. It was moved by Councilor Mans, seconded by Councilor Law that Ordinance No. **1787** be finally adopted. The Motion was adopted by an aye and no vote.

Mayor Patrick declared that this Ordinance is finally adopted.

| RECORDED VOTE:     | Ayes      |        | Nays |  | Abstained |  | Absent |  |
|--------------------|-----------|--------|------|--|-----------|--|--------|--|
| (Insert last name) | Mans      | Law    | None |  | None      |  | None   |  |
|                    | Hughes    | Meyer  |      |  |           |  |        |  |
|                    | Lefkovits | Morrow |      |  |           |  |        |  |

**Ordinance No. 1789**, an Ordinance amend parking restrictions on designated streets, was presented for first reading. Councilor Hughes moved that Ordinance No. **1789** be passed on first reading; the motion was seconded by Councilor Lefkovits. Mayor Patrick referred the Ordinance to the Municipal Clerk for the purposes of statutory publication and posting.

| RECORDED VOTE:     | Ayes      |        | Nays |  | Abstained |  | Absent |  |
|--------------------|-----------|--------|------|--|-----------|--|--------|--|
| (Insert last name) | Mans      | Law    | None |  | None      |  | None   |  |
|                    | Hughes    | Meyer  |      |  |           |  |        |  |
|                    | Lefkovits | Morrow |      |  |           |  |        |  |

**Ordinance No. 1790** an Ordinance to permit parking on designated streets, was presented for first reading. Councilor Hughes moved that Ordinance No. **1790** be passed on first reading; the motion was seconded by Councilor Lefkovits. Mayor Patrick referred the Ordinance to the Municipal Clerk for the purposes of statutory publication and posting.

Councilor Hughes, Chair of the Public Safety Committee reported that the committee had met earlier that evening and reviewed the proposed parking ordinances.

**RESOLUTION NO. 125-23**

Offered by Councilor **LAW**  
 Seconded by Councilor **HUGHES**

**WHEREAS**, the Borough of Glen Ridge sought to improve various streets through the NJDOT 2020 Municipal Aid Program; and,

**WHEREAS**, **Stanziale Construction, LLC** of 2 Springdale Ave, East Orange, New Jersey 07017 submitted the lowest responsible bid and was awarded the base and alternate projects for a contract total of **\$843,798.25**; and,

**WHEREAS**, the Borough of Glen Ridge had previously approved change orders in the amount of **\$129,042.54** bringing the total project cost to **\$972,840.79**; and,

**WHEREAS**, through the course of the project, the Project Engineer identified additional areas of work, including cobblestone gutter restoration, resetting of bluestone sidewalks, additional base course and top course asphalt; and,

**WHEREAS**, the proposed change order has been reviewed and verified by the Project Engineer; and,

**WHEREAS**, the Chief Finance Officer has certified the availability of funds for this contract from the NJDOT Municipal Aid grant and capital ordinance.

**NOW, THEREFORE, BE IT RESOLVED**, that the change order in the amount of **\$91,830.57** is hereby approved bringing the total project cost to **\$1,064,671.36**.

| RECORDED VOTE:     | Ayes      |        | Nays |  | Abstained |  | Absent |  |
|--------------------|-----------|--------|------|--|-----------|--|--------|--|
| (Insert last name) | Mans      | Law    | None |  | None      |  | None   |  |
|                    | Hughes    | Meyer  |      |  |           |  |        |  |
|                    | Lefkovits | Morrow |      |  |           |  |        |  |

**Ordinance No. 1791** an Ordinance to amend Chapter 15.12 Zoning Compliance Certificate was presented for first reading. Councilor Morrow moved that Ordinance No. **1791** be passed on first reading; the motion was seconded by Councilor Law. Mayor Patrick referred the Ordinance to the Municipal Clerk for the purposes of statutory publication and posting.

| RECORDED VOTE:     | Ayes      |        | Nays |  | Abstained |  | Absent |  |
|--------------------|-----------|--------|------|--|-----------|--|--------|--|
| (Insert last name) | Mans      | Law    | None |  | None      |  | None   |  |
|                    | Hughes    | Meyer  |      |  |           |  |        |  |
|                    | Lefkovits | Morrow |      |  |           |  |        |  |

**Ordinance No. 1792** an Ordinance to amend, repeal and replace Chapter 15.04 – Building Codes; was presented for first reading. Councilor Morrow moved that Ordinance No. **1792** be passed on first reading; the motion was seconded by Councilor Lefkovits. Mayor Patrick referred the Ordinance to the Municipal Clerk for the purposes of statutory publication and posting.

| RECORDED VOTE:     | Ayes      |        | Nays |  | Abstained |  | Absent |  |
|--------------------|-----------|--------|------|--|-----------|--|--------|--|
| (Insert last name) | Mans      | Law    | None |  | None      |  | None   |  |
|                    | Hughes    | Meyer  |      |  |           |  |        |  |
|                    | Lefkovits | Morrow |      |  |           |  |        |  |

**RESOLUTION NO. 126-23**

Offered by Councilor **MORROW**  
 Seconded by Councilor **MANS**

**WHEREAS**, there exists a need for specialized software, maintenance, geographic information systems and other related services and hardware for the Borough; and

**WHEREAS**, Spatial Data Logic, 285 Davidson Avenue, Suite 302, Somerset, New Jersey can provide such specialized services; and

**WHEREAS**, Spatial Data Logic has provided the Business Entity Disclosure Certification in accordance with the N.J.S.A. 19:44A-20.8 and completed Political Contribution Disclosure Form; and

**WHEREAS**, the Local Public Contracts Law (NJSA 40A:11-1 et seq.) requires that a Resolution authorizing the payment of such professional fees, without competitive bidding must be publicly advertised;

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Council of the Borough of Glen Ridge in the County of Essex as follows:

1. The Administrator and Deputy Administrator are hereby authorized and directed to execute a professional services agreement with Spatial Data Logic, 285 Davidson Avenue, Suite 302, Somerset, New Jersey 08873 for this professional service.
2. This contract is made without competitive bidding as a “professional service” under the provisions of the Local Public Contracts Law because of the qualitative nature of the service provided.
3. Fees for services are authorized as per proposal dated May 31, 2023 and the Chief Financial Officer has certified funds in the maximum amount of \$18,000.00.
4. A copy of this resolution shall be published in The Glen Ridge paper as required by law, within ten (10) days of its passage.

| RECORDED VOTE:     | Ayes      |        | Nays |  | Abstained |  | Absent |  |
|--------------------|-----------|--------|------|--|-----------|--|--------|--|
| (Insert last name) | Mans      | Law    | None |  | None      |  | None   |  |
|                    | Hughes    | Meyer  |      |  |           |  |        |  |
|                    | Lefkovits | Morrow |      |  |           |  |        |  |

Borough Administrator, Michael Zichelli announced that Donna Altschuler, Tax Collector for the Borough for 21 years will be retiring at the end of the month. We wish her well in her future endeavors.

Chief Quinn reported that National Night Out will be held on Thursday August 3, 2023, at the Community Pool beginning at 5:00 PM.

Mayor Patrick called for comments of the public.

No public comment was made.

**RESOLUTION NO. 127-23**

Offered by Councilor **MANS**  
 Seconded by Councilor **MEYER**

**WHEREAS**, Tara Lyn Ventola was initially appointed as Municipal Clerk effective July 1, 2020 for a term of three years; and

**WHEREAS**, said initial term is set to expire on June 30, 2023; there exists a need for the re-appointment of a **MUNICIPAL CLERK** in the Borough of Glen Ridge, County of Essex, State of New Jersey; and

**WHEREAS**, Tara Lyn Ventola has competently and diligently performed all the duties of Municipal Clerk since July 1, 2020 and is thereby deserving of her re-appointment as Municipal Clerk of the Borough of Glen Ridge.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Glen Ridge that **TARA LYN VENTOLA** be re-appointed Municipal Clerk in accordance with *N.J.S.A. 40A:9-133.1*.

**BE IT FURTHER RESOLVED**, that a certified copy of this resolution be forwarded to the Division of Local Government Services, the Department of Community Affairs, Tara Ventola, RMC and Matthew Laracy, CFO.

| RECORDED VOTE:     | Ayes      |        | Nays |  | Abstained |  | Absent |  |
|--------------------|-----------|--------|------|--|-----------|--|--------|--|
| (Insert last name) | Mans      | Law    | None |  | None      |  | None   |  |
|                    | Hughes    | Meyer  |      |  |           |  |        |  |
|                    | Lefkovits | Morrow |      |  |           |  |        |  |

It was moved by Councilor Meyer, seconded by Councilor Morrow that this meeting be adjourned. The Motion was adopted by an aye and no vote.

| RECORDED VOTE:     | Ayes      |        | Nays |  | Abstained |  | Absent |  |
|--------------------|-----------|--------|------|--|-----------|--|--------|--|
| (Insert last name) | Mans      | Law    | None |  | None      |  | None   |  |
|                    | Hughes    | Meyer  |      |  |           |  |        |  |
|                    | Lefkovits | Morrow |      |  |           |  |        |  |

The Council adjourned at 8:26 PM.

Tara Ventola

Municipal Clerk