

A Regular Meeting of The Mayor and The Borough Council of The Borough of Glen Ridge was held on Monday, July 8, 2019 in the Council Chamber of The Municipal Building, Glen Ridge, New Jersey at 7:30 p. m.

Mayor Patrick led The Council and the citizens in attendance in a Salute to the Flag and read a prepared statement that adequate notice of this meeting has been provided to the public as required by statutes.

Present: Mayor Patrick, Councilors Hughes, Lisovicz, Mans, and Morrow

Absent: Lefkovits and Murphy

The following Borough Officers were in attendance: Chief Sheila Byron-Lagattuta and Deputy Administrator Michael Zichelli and Borough Attorney John Malyska.

It was moved by Councilor Lisovicz, seconded by Councilor Morrow, that the Minutes of the Regular Meeting of The Mayor and Borough Council of The Borough of Glen Ridge that was held on Monday, June 24, 2019 be approved as submitted.

RECORDED VOTE:	Ayes		Nays		Abstained		Absent	
(Insert last name)		Morrow	None		Hughes		Lefkovits	
	Lisovicz						Murphy	
	Mans							

Mayor Patrick called for comments of the public. Essex County Liaison reported that necessary repairs have been made to the turf at Watsessing Field.

Mayor Patrick called for the written communications.

A letter from the State of New Jersey Department of Environmental Protection approving the specifications for the Borough’s Lead Service Water-Line & Fire Hydrant Replacement Re-Bid is approved for solicitation of bids.

A letter from the Department of Environmental Protection renewing the Asbestos Monitoring Waiver for the nine-year compliance cycle of 2020-2028.

A letter from the American Red Cross updating the Memorandum of Understanding with the Borough of Glen Ridge to aid in Emergence Management Services in the event of an emergency.

RESOLUTION NO. 109-19

Offered by Councilor **HUGHES**
 Seconded by Councilor **LISOVICZ**

BE IT RESOLVED, that the following **CLAIMS** be approved and **WARRANTS** be drawn for the same:

CURRENT FUND	\$261,463.58
FEDERAL & STATE GRANT FUND	\$4,874.75
GENERAL CAPITAL FUND	\$3,432.12
WATER OPERATING FUND	\$6,312.61
WATER CAPITAL FUND	\$0.00
POOL OPERATING FUND	\$7,169.25
POOL CAPITAL FUND	\$0.00
GENERAL TRUST FUND	\$2,943.35
PAYROLL AGENCY	\$16,317.63
STATE UNEMPLOYMENT INSURANCE TRUST FUND	\$0.00
DOG LICENSE / ANIMAL CONTROL TRUST FUND	\$0.00

and, **BE IT RESOLVED**, that the Chief Financial Officer / Treasurer of The Borough of Glen Ridge is hereby authorized to issue the payroll for the Employees of the Borough of Glen Ridge for the Pay Date July 15, 2019.

RECORDED VOTE:	Ayes		Nays		Abstained		Absent	
(Insert last name)	Hughes	Morrow	None		None		Lefkovits	
	Lisovicz						Murphy	
	Mans							

Ordinance No. 1714 entitled Ordinance establishing Titles and Salaries for Exempt Employees of the Borough of Glen Ridge and fixing the 2019 salaries and other compensations for those titles was presented for final reading. The Ordinance title was read by Councilor Hughes. Municipal Clerk Rohal reported that the Ordinance has been published and posted as required by statutes. Mayor Patrick declared the meeting open for a public hearing on the Ordinance. No one wished to be heard on the Ordinance. Mayor Patrick declared the Public Hearing closed. It was moved by Councilor Hughes, seconded by Councilor Morrow that Ordinance No. **1714** be finally adopted. The Motion was adopted by an aye and no vote.

RECORDED VOTE:	Ayes		Nays		Abstained		Absent	
(Insert last name)	Hughes	Morrow	None		None		Lefkovits	
	Lisovicz						Murphy	
	Mans							

RESOLUTION NO. 110 - 19

Offered by Counselor **HUGHES**
 Seconded by Counselor **LISOVICZ**

WHEREAS, Ordinance No. 1714, an Ordinance adopted July 8, 2019 adopted titles for the exempt employees of The Borough of Glen Ridge and fixed maximum salaries and other compensations for those titles.

NOW, THEREFORE, BE IT RESOLVED, by The Mayor and Council of The Borough Of Glen Ridge, that the following positions shall receive the listed compensations for the year 2019, or until revised by Ordinance or Resolution, as follows:

<u>DEPARTMENT TITLE</u>	<u>MAXIMUM ANNUAL SALARY</u>
	2019
A. ADMINISTRATIVE & EXECUTIVE	
1. Borough Administrator/Clerk/Engineer/QPA/CPWM	\$ 109,635.22
Emergency Management Coordinator	\$ 2,228.69
Water Utility Administrator of Accounts	\$ 55,357.27
Total	\$ 167,221.18
2. Assistant to the Administrator	\$ 54,126.42
Office Supervisor	\$ 2,600.00
Deputy Clerk	\$ 5,150.00
Deputy Registrar	\$ 2,548.98
Total	\$ 64,425.40
D. FINANCE DEPARTMENT	
1. Chief Financial Officer/Treasurer	\$ 5,150.00
D. ASSESSMENT OF TAXES	
1. Assessor	\$ 37,072.83
E. COLLECTION OF TAXES AND WATER UTILITY RENTS	
1. Tax/Water Utility Rents Collector	\$ 81,702.47

F. PUBLIC WORKS DEPARTMENT / PLANNING / INSPECTIONS

1. Director of Development & Planning/Deputy Administrator	\$ 124,311.92
Deputy Borough Administrator (Stipend)	\$ 15,821.62
Total	\$ 140,133.54
2. Public Works Supervisor	\$ 91,600.61
Longevity	\$ 9,160.00
Stipends & Merit Step	\$ 1,800.00
Total	\$ 102,560.61
3. Technical Administrative Assistant	\$ 49,128.29
4. Construction Official/Building Subcode Official & Inspector	\$ 47,277.00
5. Plumbing Subcode Official/Inspector	\$ 24,322.77
6. Electrical Subcode Official/ Inspector	\$ 24,322.77

G. MUNICIPAL COURT

1. Judge	\$ 35,141.81
2. Court Administrator	\$ 72,100.00
Longevity	\$ 5,768.00
Total	\$ 77,868.00
3. Municipal Prosecutor	\$ 25,865.80
4. Public Defender	\$ 6,132.00

H. PUBLIC SAFETY DEPARTMENT

1. Chief of Police	\$ 158,386.36
Longevity	\$ 15,838.64
Education Stipend	\$ 675.00
Clothing Allowance	\$ 1,500.00
Total	\$ 176,400.00
2. Captain	\$ 150,047.31
Longevity	\$ 6,001.89
Education Stipend	\$ 1,525.00
Clothing Allowance	\$ 1,300.00
Total	\$ 158,874.20
3. Confidential Assistant	\$ 44,896.90

I. RECREATION

1. Recreation Director	\$ 89,165.00
2. Recreation Supervisor	\$ 40,000.00

SECTION 1. The rates of compensation or salaries herein above fixed for the various titles named shall be considered to be the maximum rate in effect as of January 1st, 2019, and shall remain in effect until amended or supplemented by Ordinance. The exact rate for each position shall be established for 2019 by a Resolution of the Governing Body. Said compensation or salaries shall be paid in semi-monthly installments.

SECTION 2. Officers and employees of The Borough of Glen Ridge may also be eligible for one-time payments for past service or performance. The officer or employee, the job title, and the one time payment amount will appear on an authorizing resolution, which must be adopted by a majority vote of the Borough Council. Said payment is to be made in a lump sum and does not become part of the employee’s Annual Base Salary.

SECTION 3. All ordinances or parts of ordinances not consistent with the provisions of this Ordinance be and the same are hereby repealed.

BE IT FURTHER ENACTED AND ORDAINED, that this Ordinance shall take effect immediately upon final passage and publication in accordance with the law.

RECORDED VOTE:	Ayes		Nays		Abstained		Absent	
(Insert last name)	Hughes	Morrow	None		None		Lefkovits	
	Lisovicz						Murphy	
	Mans							

Ordinance No. 1716 entitled An Ordinance amending Chapter 2.32 Police Department was read by title and introduced by Councilor Lisovicz. Councilor Lisovicz moved that Ordinance No. **1716** be passed on first reading, the motion was seconded by Councilor Hughes. Mayor Patrick referred the Ordinance to Municipal Clerk Rohal for the purposes of statutory publication and posting.

RECORDED VOTE:	Ayes		Nays		Abstained		Absent	
(Insert last name)	Hughes	Morrow	None		None		Lefkovits	
	Lisovicz						Murphy	
	Mans							

Ordinance No. 1717 entitled An Ordinance amending Chapter 2.33 Police Department Drug Testing was read by title and introduced by Councilor Lisovicz. Councilor Lisovicz moved that Ordinance No. **1717** be passed on first reading, the motion was seconded by Councilor Hughes. Mayor Patrick referred the Ordinance to Municipal Clerk Rohal for the purposes of statutory publication and posting.

RECORDED VOTE:	Ayes		Nays		Abstained		Absent	
(Insert last name)	Hughes	Morrow	None		None		Lefkovits	
	Lisovicz						Murphy	
	Mans							

RESOLUTION NO. 111 – 19

Offered by Councilor **LISOVICZ**
 Seconded by Councilor **HUGHES**

BE IT RESOLVED, that the Police Department Rules and Regulations dated July 8, 2019 as presented by the Public Safety Committee are hereby adopted and that all rules and policies inconsistent with the aforesaid Rules and Regulations are hereby rescinded, and

BE IT FURTHER RESOLVED, that in the event any policy, part of a policy or section of the Rules and Regulations is judged to be inconsistent with law or is invalidated by a policy or contract duly adopted by the Borough Council, the remaining Rules and Regulations policies shall remain in full effect.

RECORDED VOTE:	Ayes		Nays		Abstained		Absent	
(Insert last name)	Hughes	Morrow	None		None		Lefkovits	
	Lisovicz						Murphy	
	Mans							

RESOLUTION NO. 112 – 19

Offered by Councilor **LISOVICZ**
 Seconded by Councilor **MORROW**

HOLD HARMLESS AGREEMENT WITH ESSEX COUNTY FOR THE INSTALLATION OF PEDESTRIAN CROSSWALKS AND SIGNAL

WHEREAS, it is the desire of the Mayor and Council of the Borough of Glen Ridge to install a pedestrian crosswalk at the following location within the Essex County right-of-way based upon the recommendations of the Borough Traffic Division and Borough Engineer:

- Clark Street at Ridgewood Avenue

NOW, THEREFORE, BE IT RESOLVED, that Mayor and Council of the Borough of Glen Ridge, County of Essex, State of New Jersey, hereby requests permission from the

County of Essex to install a pedestrian stanchion sign and pavement striping for crosswalks at the above location; and

BE IT FURTHER RESOLVED, by the Mayor and Council of the Borough of Glen Ridge, County Of Essex, State of New Jersey that the Borough of Glen Ridge will accept the responsibility for installation and maintenance of the pedestrian stanchions and crosswalk and will hold Essex County harmless from any claims and litigation from any types of incidences related to the signal installed within the County right-of-way. The signage and striping will be installed in accordance with the guidelines issued by the Commissioner of Transportation.

RECORDED VOTE:	Ayes		Nays		Abstained		Absent	
(Insert last name)	Hughes	Morrow	None		None		Lefkovits	
	Lisovicz						Murphy	
	Mans							

RESOLUTION NO. 113 – 19

Offered by Councilor **LISOVICZ**
 Seconded by Councilor **MORROW**

A RESOLUTION OF THE BOROUGH OF GLEN RIDGE, COUNTY OF ESSEX, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING BY AND BETWEEN THE AMERICAN NATIONAL RED CROSS AND THE BOROUGH OF GLEN RIDGE

WHEREAS, the American Red Cross is a humanitarian organization led by volunteers that provides relief to victims of disasters and helps people in communities prevent, prepare and respond to emergencies; and

WHEREAS, the Borough of Glen Ridge also provides a variety of community services relating to the prevention of, preparation for, and response to emergencies, including, among other things, disaster planning, relief to victims of disasters and first aid and CPR training and related emergency medical service training; and

WHEREAS, the American Red Cross and the Borough of Glen Ridge have prepared a Memorandum of Understanding in the form attached hereto which Memorandum provides a broad framework for cooperation between the two entities in rendering assistance and service to victims of disaster, as well as other services for which cooperation may be mutually beneficial; and

WHEREAS, the Borough Council believes it to be in the best interest of the Borough of Glen Ridge to authorize the execution of said Memorandum of Understanding.

NOW THEREFORE IT BE RESOLVED by the Borough Council of the Borough of Glen Ridge, County of Essex, State of New Jersey, that the Borough Administrator is authorized and directed to execute the Memorandum of Understanding be and between the Borough of Glen Ridge and the North Jersey Region of the American National Red Cross in the form attached hereto.

RECORDED VOTE:	Ayes		Nays		Abstained		Absent	
(Insert last name)	Hughes	Morrow	None		None		Lefkovits	
	Lisovicz						Murphy	
	Mans							

RESOLUTION NO. 114 - 19

Offered by Councilor **LISOVICZ**
 Seconded by Councilor **MANS**

BE IT RESOLVED, that in accordance with N.J.S.A. 33:74.1, et. seq., The Mayor & Borough Council approves The Raffle License applications for an **GOLF CONTEST ON-**

PREMISE MERCHANDISE RAFFLE, OFF-PREMISE MERCHANDISE RAFFLE and a TRICKY TRAY CONTEST ON-PREMISE MERCHANDISE RAFFLE submitted by the Banyon School to be held on October 21, 2019 at the Glen Ridge Country Club, 555 Ridgewood Avenue, Glen Ridge, NJ 07028 pending successful background Check.

RECORDED VOTE:	Ayes		Nays		Abstained		Absent	
(Insert last name)	Hughes	Morrow	None		None		Lefkovits	
	Lisovicz						Murphy	
	Mans							

Deputy Administrator Zichelli reported that due to the Fourth of July holiday, there was no garbage collection on July 4th. Freecycle has been moved to July 10th and bulk pick up will take place on July 11th.

Chief Byron-Lagattuta thanked the Mayor and Council for their support and ordinance and policy changes as the Police Department reaches the final stages of attaining accreditation. The Chief reminded all resident that National Night Out 2019 will be celebrated on August 6th at the Town Pool and all are welcomed and encouraged to attend. Chief Byron-Lagattuta took a moment to thank Officer Nick Salerno for his years of dedicated service to the Borough of Glen Ridge Police Department; Officer Salerno will be retiring, and a brief ceremony will be held tomorrow in front of Police Headquarters – all are welcome to come out and support Officer Salerno.

It was moved by Councilor Hughes, seconded by Councilor Lisovicz that this meeting be adjourned. The Motion was adopted by an aye and no vote.

RECORDED VOTE:	Ayes		Nays		Abstained		Absent	
(Insert last name)	Hughes	Morrow	None		None		Lefkovits	
	Lisovicz						Murphy	
	Mans							

Mayor Patrick declared that this meeting is hereby adjourned.

The Council adjourned at 8:00 p. m.

Michael J. Rohal
Michael J. Rohal
 Municipal Clerk