



THE MAYOR AND BOROUGH COUNCIL  
of the  
BOROUGH OF GLEN RIDGE  
County of Essex  
State of New Jersey

## ORDINANCE 1818

### AN ORDINANCE ESTABLISHING TITLES FOR NON-UNION AND OTHER EMPLOYEES OF THE BOROUGH OF GLEN RIDGE AND FIXING THE 2025 MAXIMUM ANNUAL SALARIES AND OTHER COMPENSATIONS FOR THOSE TITLES.

**BE IT ENACTED AND ORDAINED**, by The Mayor and Council of The Borough of Glen Ridge, in The County of Essex and in The State of New Jersey, as follows:

**SECTION 1.** That the maximum salaries for the positions and titles listed below are hereby fixed and determined to be:

| <u>DEPARTMENT TITLE</u>                             | <u>MAXIMUM ANNUAL SALARY</u> |
|---|------------------------------|
|   | <b>2025</b>                  |
| A. ADMINISTRATIVE & EXECUTIVE                       |                              |
| 1. Borough Administrator                            | \$ 205,370.91                |
| 2. Clerk  | \$ 87,789.69                 |
| Assistant to Administrator / Office Supervisor      | \$ 3,134.65                  |
| Deputy Registrar                                    | \$ 3,073.16                  |
| Total   | \$ 93,997.50                 |
| 3. Deputy Administrator Stipend                     | \$ 15,000.00                 |
| 4. Board of Health Coordinator Stipend              | \$ 5,000.00                  |
| B. FINANCE DEPARTMENT                               |                              |
| 1. Chief Financial Officer/Treasurer                | \$ 6,209.08                  |
| C. ASSESSMENT OF TAXES                              |                              |
| 1. Assessor   | \$ 44,696.67                 |
| D. COLLECTION OF TAXES AND WATER UTILITY RENTS      |                              |
| 1. Tax/Water Utility Rents Collector                | \$ 98,504.19                 |
| E. PUBLIC WORKS DEPARTMENT / PLANNING / INSPECTIONS |                              |
| 1. Director of Development & Planning               | \$ 143,286.28                |
| 2. Director of Public Works                         | \$ 120,635.91                |
| Longevity   | \$ 12,063.59                 |
| Stipends & Merit Step (CDL)                         | \$ 1,800.00                  |
| Total   | \$ 134,499.50                |
| 3. Technical Administrative Assistant               | \$ 61,144.38                 |
| 4. Senior Administrative Assistant                  | \$ 66,448.07                 |

|                         |              |
|-------------------------|--------------|
| F. MUNICIPAL COURT      |              |
| 1. Judge                | \$ 42,368.55 |
| 2. Court Administrator  | \$ 86,927.01 |
| Longevity               | \$ 8,692.70  |
| Total                   | \$ 95,619.71 |
| 3. Municipal Prosecutor | \$ 31,184.98 |
| 4. Public Defender      | \$ 7,392.98  |

|                          |              |
|--------------------------|--------------|
| G. RECREATION            |              |
| 1. Recreation Director   | \$109,744.69 |
| 2. Recreation Supervisor | \$ 46,821.17 |

|                             |               |
|-----------------------------|---------------|
| H. PUBLIC SAFETY DEPARTMENT |               |
| 1. Chief of Police          | \$ 189,247.04 |
| Longevity 6%                | \$ 11,354.82  |
| Education Stipend           | \$ 1,525.00   |
| Clothing Allowance          | \$ 1,600.00   |
| Total                       | \$ 203,726.86 |
| 2. Confidential Assistant   | \$ 56,650.00  |
| 3. MAC Coordinator Stipend  | \$ 5,000.00   |

**SECTION 2. EFFECTIVE DATE**

The rates of compensation or salaries herein above fixed for the various titles named shall be considered to be the maximum rate in effect for the year beginning January 1, 2025, as indicated above, and shall remain in effect until amended or supplemented by ordinance. Said compensation or salaries shall be paid the first and fifteenth of each month.

**SECTION 3. ONE TIME PAYMENT**

Officers and employees of the Borough of Glen Ridge may also be eligible for one-time payments for past service or performance. The officer or employee, the job title, and the one-time payment amount will appear on an authorizing resolution, which must be adopted by a majority vote of the Borough Council. Said payment is to be made in a lump sum and does not become part of the employee's Annual Base Salary.

**SECTION 4. REPEALER**

All ordinances or parts of ordinances not consistent with the provisions of this Ordinance be and the same are hereby repealed.

**BE IT FURTHER ENACTED AND ORDAINED**, that this Ordinance shall take effect immediately upon final passage and publication in accordance with the law.

Ordinance Introduction: Monday, November 25, 2024  
Ordinance Adopted:

ATTEST:

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Deborah Mans  
Mayor

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Tara Ventola  
Municipal Clerk