

**A SUMMARY OF THE MINUTES OF THE
GLEN RIDGE PLANNING BOARD
HELD IN THE MUNICIPAL BUILDING**

September 18, 2019

Open Public Meetings Act & Roll Call

The meeting was called to order at 7:30 p.m. and Mr. Zichelli read the Sunshine Act Notice.

The roll was called.

PRESENT: Mason, Chair
 Dawson
 Fields
 Hegarty
 Councilperson Morrow
 Robinson
 Ratnow-Meyer

Zichelli, Secretary

ABSENT: Mehrotra, Vice Chair
 R. Morrow
 Rohal
 Turiano

Trembulak, Esq.

Adoption of the August 21, 2019 Minutes

On motion by Ms. Fields, seconded by Councilperson Morrow, the Minutes of the August 21, 2019 meeting was adopted, Ms. Ratnow-Meyer abstaining.

Review

Borough of Glen Ridge

240 Ridgewood Avenue

Site Plan Review for Library Addition

Chair Mason called for the review.

Mr. Zichelli stated that the site is municipally owned and is located in the B Zone. He further stated that since this site is municipally owned and serves a public purpose, the Board is asked to provide comments on the plans to be presented.

Ms. Jennifer Breuer, Director of the Glen Ridge Public Library, and Daniel Kopec, project architect, appeared before the Board.

The project architect described the 21' by 12' addition to the Glen Ridge Municipal Complex. Mr. Kopec stated that the proposed addition would provide meeting and study areas for the library. He then described the overall project addition along with the reconfiguring of interior spaces within the library.

Mr. Kopec stated that the plans will also have to be presented to the Glen Ridge Historic Preservation Commission and ultimately to the State Historic Preservation Office. The project architect then reviewed the exterior treatment of the building, exterior lighting and means of egress.

Ms. Breuer then revised the functions of the newly created space, the building security and the proposed book drop lockers.

Members of the Board asked for more information regarding security, physical access to the building and the lighting.

After further discussion, on motion by Councilperson Morrow, seconded by Ms. Robinson, the members of the Board provided the following comments:

1. Install a card reader to control access to the locker space when the building is closed.
2. Include more interior and exterior cameras as part of the overall project.
3. Add more glass around the new entry way door in order to allow visual access into the lobby before entering.
4. Examine the possibility of adding a set of stairs to work in conjunction with the ADA ramp.
5. Insure the parapet wall surrounding the new roof top HVAC unit is tall enough to visually and audibly screen the equipment.

Public Comment

Chair Mason called for public comment. No comments were made.

Adjournment

On motion by Councilperson Morrow, seconded by Mr. Hegarty, the Planning Board unanimously agreed to adjourn the meeting.

Respectfully Submitted,

Michael Zichelli, AICP/PP
Secretary