



## **Glen Ridge Community Pool**

PO Box 66

Glen Ridge, New Jersey 07028

Website - [www.glenridgenj.org/pool.htm](http://www.glenridgenj.org/pool.htm)

Email - Pool Administrator Andy Sammon [asammon@glenridgenj.org](mailto:asammon@glenridgenj.org)

Pool Office Phone - (973) 743-2160

Revised January 2016

# **THE GLEN RIDGE COMMUNITY POOL (GRCP)**

## **Organization, Policies, Rules, and Regulations**

The Glen Ridge Recreation Department has established the following rules and regulations to insure an efficiently run pool complex that provides a place of continuing enjoyment for pool members. Pool management may suspend individuals for non-compliance.

### **Summer Hours of Operation**

**Every day 10:00 am – 8:00 pm\***

The pool is open from Memorial Day to Labor Day, opening weekends only in June until the day after the last day of school in Glen Ridge. \*Hours will vary over the summer as the days shorten and the pool closing will be adjusted based upon the time of sunset.

### **Responsibilities of Members**

It is the members' responsibility to read and become familiar with the policies within this document. This document is available on our website and will be revised as necessary. Copies will be made available at the pool. All new members will receive a copy with their welcome package.

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## MEMBERSHIP POLICY (as of 1/2016)

### Applying for Membership

To apply for membership, candidates need to complete an application and mail it to the GRCP at PO Box 66, Glen Ridge, NJ 07028. Candidates can obtain an application in the following ways:

- Download an application from the website, [www.glenridgenj.org/pool.htm](http://www.glenridgenj.org/pool.htm)
- Visit the pool in person during the season
- Email pool administrator Andy Sammon [asammon@glenridgenj.org](mailto:asammon@glenridgenj.org)
- Call the Pool (973-748-2160)

### Initiation Fees

All Membership categories are required to pay a non-refundable one-time initiation fee (\$1250.00; \$625.00 Seniors) in addition to a yearly seasonal membership fee. If you do not renew your membership and then wish to rejoin, you *must* pay the initiation fee again. Initiation fees and seasonal membership fees are **NOT** transferable.

### Membership Categories

- **Full Family-** Members of the family, permanently residing at the same address. Dependents to the age of 23 years may be included in this membership.  
Please note: Babysitters, live-in helpers/care-givers, and nannies do not qualify as family members (see Nanny/Care-Giver/Babysitters Category).  
*Please note:* If a full family membership wants to change to a single/couple membership during the season, the GRCP will **not** refund the difference between the two seasonal fees.  
*Please note:* If a member of a full family membership no longer resides at the same address as the rest of the family (as may be the case in a divorce) then that person no longer qualifies as a full family member and must change their membership category.  
**Full Family Membership cost per season: \$ 775.00**
- **Couple-** Two persons living together as one household. This does not include “room-mates” or shared living arrangement.  
**Couple Membership cost per season: \$515.00**
- **Full Single-** An individual who is at least 16 years of age on or before pool opening day.  
**Full Single Membership cost per season: \$360.00**
- **Senior-** To be eligible, an individual must be at least 62 years of age on or before pool opening day. *Please note:* Seniors must pay a joiner’s fee of \$625 in addition to the membership fee.  
**Senior Membership cost per season: 10% off applicable membership class rate**
- **Nanny/Care-Givers/Baby Sitters-** Must accompany child(ren) and be at least 16 years of age or older. Cost is in addition to family membership fee of caregiver’s employer. **Cost per season \$105.00**

### Change of Membership Classification

- If a single member wishes to change his/her membership category to full family or couple during the season, he/she must pay the difference between the full family/couple and single seasonal membership fee.
- If a full family membership wants to change to a single/couple membership during the season, the GRCP will **not** refund the difference between the two seasonal fees.
- If a member of a full family membership or a couple membership no longer resides at the same address as the rest of the family (as may be the case in a divorce) then that person no longer qualifies as a full family member and must change their membership category.

### Membership Renewals

- Renewal notices for all memberships will be mailed each January. Payments should be made to the Glen Ridge Community Pool no later than MARCH 1<sup>st</sup>. Payments received past the deadline will incur a \$50 late fee.
- If for any reason, a financial institution does not honor a member's check, the member will need to make full restitution in cash/cashiers check/certified check plus, any and all bank charges, and a \$30.00 processing fee. All future payments from member will also be in form of cash/cashiers check/certified check.
- If a member's annual dues are not received by the date the pool opens that season, the member then forfeits the membership.
- All payments are Non-refundable

### **Leave of Absence**

Members are allowed to take a one (1) year leave of absence every 5 years. The GRCP must be notified in writing by MARCH 1<sup>st</sup> of the season that a member wishes to take a leave of absence. The member does not pay the dues for that year and is not entitled to use the pool. The member then must pay the following years dues by the March 1<sup>st</sup> deadline to resume the membership.

### **Guests**

Each membership is allowed five (5) paid guests per day. The pool manager **may limit** guests when, in his/her judgment, pool safety and member enjoyment could be in jeopardy. **POOL CAPACITY** is limited to 420. Members are required to remain with their guests and are responsible for their conduct while in the pool complex.

***Please note:*** An individual is only allowed to be a guest more than five times per season.

### **Guest Fees**

- \$8.00 Weekdays (or 1 coupon)
- \$16.00 Weekends & Holidays (or 2 coupons)
- A book of 5 coupons is available for \$40; sold at a discount price of \$30 from May 1st through Memorial Day

### **Rain checks**

If the pool is closed due to inclement weather, or other emergency conditions, rain checks/rebates will **not** be provided.

### **Updating Member Contact Information**

It is very important for the pool to have accurate member contact information. If a member's email, address or telephone number changes, please email pool administrator Andy Sammon [asammon@glenridgenj.org](mailto:asammon@glenridgenj.org) and inform him of the changes. The pool's primary mode of communication is email – it is very important that members ensure that they are receiving emails from the pool.

## General Rules

### Admittance

- Children under the age of 16 are not allowed to enter the complex unless accompanied by an adult; the adult is responsible for the actions of the children and is expected to remain within the complex as long as the children are there.
- Boys over the age of 5 are not permitted in the Ladies Room; Girls over the age of 5 are not permitted in the Men's Room
- Non-members may only visit as guests five times per season.

### Attire

- All bathers must wear appropriate bathing attire.
- Dressing and undressing will take place only in the changing areas or bathrooms.
- Any children that are not toilet trained must wear diapers with rubber pants over them. (Wearing only disposable diapers or Swim- Diapers is not permitted.)
- Dress within the pool complex will be consistent with standards of good taste.
- No footwear is allowed in the pool.

### Baby Pool

- The baby pool is for children 4 and under.
- Children using the baby pool must be supervised by an adult at all times.

### Birthday Parties

- Birthday parties will be allowed Tuesday (AM/PM), Wednesday (AM/PM), Thursday (AM/PM) and Friday (AM Only).
- Parties must be scheduled with the Pool Manager at least 48 hours in advance.
- Only one party may be held during a time slot (AM or PM).
- Parties will be limited to 2 hours.
- Guests must leave the pool following the party time frame.
- Guests are limited to 10 per party.
- Members must ensure enough adult supervision is available for the number of guests (1 adult per 5 children)
- The party cost is based on a flat fee and the number of guests; the cost \$25 plus the weekday guest fee (\$8) for each guest. Fees can be transferred to any other available date if it rains on the party date.

### Enforcement of Rules

- Lifeguards and facility staff members are responsible for enforcing all rules and regulations.
- Violations will be brought to the attention of the Pool Manager and/or assistants who will take whatever actions are necessary to correct the situation.
- The interpretation and enforcement of this body of rules and regulations will be the responsibility of the Pool Manager and/or assistants.
- Decisions and actions for circumstances not specifically covered herein will be at the discretion of the Pool Manager and/or the Recreation Department.
- The Recreation Department reserves the right to suspend or terminate privileges of any member or guest when, in its opinion, that individual's behavior is judged to have compromised the safety and/or enjoyment of other members.

## General Rules

### Food/Beverages

- Glass or ceramic containers are not permitted anywhere in the facility.
- Smoking is prohibited in the entire facility.
- Alcoholic beverages and controlled dangerous substances are prohibited throughout the complex and may result in loss of membership.
- Gum chewing is prohibited inside the complex.
- Selling of food or merchandise, except by authorized pool personnel or agents, will not be permitted within the complex.

### Liability and accountability

- Members and guests use the facility at their own risk.
- Members and guests are liable for their own insurance in case of accident or injury.
- Members are responsible for the actions of their guests; management reserves the right to reject or eject any guest.
- Parents and caregivers are responsible for the actions of their children.
- Members and guests are responsible for the safekeeping of their valuables; Glen Ridge Community Pool employees, Glen Ridge Borough Officials and/or the Borough of Glen Ridge will not be responsible for the loss of any items in or around the complex.

### Lost and Found

- Each Wednesday during the pool season the lost and found containers located by the bulletin board will be emptied and the contents donated. Please be sure to label your items (with your last name).

### Parking - Driveway

- Parking is available in the Pool Parking lot. Overflow parking is available at the Hillside Avenue Lot and at Ridgewood Avenue School (outside of school hours).
- Parking is not allowed on Clark Street or in the Bottle King or Starbucks lots. This will be strictly enforced by the Glen Ridge Police Department. Please be considerate of our neighbors.
- Please enter the pool via the Bottle King parking lot off Bloomfield Avenue and exit via Clark Street. There is no entry allowed from Clark Street.

### Pets

- No animals will be allowed at any time in the pool complex, with the exception of service animals.

### Programming

- While every effort will be made to adhere to the programming schedule, the Pool Manager and Recreation Department have the right to cancel or suspend programming as it deems necessary.
- Each June, the Recreation Department will publish a **Season Calendar for the Pool's Summer Schedule**. The Calendar will include dates of swim meets, teen nights, and other programming events. The Calendar will be posted at the pool and on the website and will be updated throughout the season.
- **Swim Team** sign-ups will be held in May for the Season. Note children must be at least 6 years of age to participate and be able to swim one length of the pool. Swim meet dates will be indicated on the calendar. Note that the pool will close early on those dates to accommodate the home swim meets.
- **Free Group Swim Lessons** are available each summer. Please check the bulletin board or speak with the pool manager or assistant manager for dates and times.
- **Private Swim lessons** can be arranged with the life guards, pool manager or assistant manager directly.

## **POOL SAFETY**

### **Emergencies (Emergency procedures will be posted at the pool complex)**

- In case of emergency or injury, notify the nearest lifeguard and follow his/her instructions.
- Bathers are required to leave the water promptly when requested to do so by lifeguards.

### **Hygiene**

- Health rules of the State of New Jersey require every person to shower before entering pool.
- Remove bandages before entering pool and discard in garbage receptacle.
- As per New Jersey State regulations, any person having a communicable disease, open blisters, cuts, sores, inflamed eyes, sore ears or mouth infections, excessive sunburn, bloody noses or any other type of skin disease will be excluded from the pool.
- Please apply sun block 20 minutes prior to entering the water so it has a chance to soak in. This will cut down on the clouding of water and ultimately cut costs for pool chemicals.
- Spitting or spouting water is prohibited.
- Any children that are not toilet trained must wear diapers with rubber pants over them. (Wearing only disposable diapers or swim-diapers is not permitted.)
- Diaper changing and disposal may be done in the bathrooms only.

### **Lifeguards**

- The pool may be used only when lifeguards are on duty.
- Do not talk to lifeguards except in case of emergency.
- Do not climb on lifeguard chairs.

### **Pool Closings**

- During thunder and lightning, the Pool and its grounds will be cleared for 30 minutes in accordance with the National Lightning Safety Institute. No one is permitted to sit under umbrellas, trees or overhangs. The safest place is in your car. Please note, the pool does not have any place for guards and staff to wait until the storm passes, so they are sent home and need to be called back. This adds to the 30 minutes it takes to reopen the pool.
- The pool management may close or limit the swimming facilities whenever in their judgment such action is deemed necessary or desirable for the protection of the health and safety of members and guests.

### **Pool Safety**

- Lap Lanes – Children are not to enter the lap lanes when they are in use.
- In the main pool, non-swimmers are not allowed past the first rope unless with a parent or caregiver.
- Children with bubbles or swim wings are not allowed past the first rope at all times.
- Bicycles, skates, skateboards, water guns and wagons are not permitted in the pool complex.
- Ball playing, group games, or similar activities are allowed on the grassy areas only.
- No horseplay, running, water fights, wrestling, or rowdiness is allowed in the pool complex.
- Behavior or activities creating conditions of danger or annoyances are prohibited within the complex (i.e. loud radios, etc.).
- No standing on chairs.
- No rough play in pool (pushing, shoving, chicken fights, cannonballs.)
- No diving into pool at any time except during instructional class.
- When using the Slide, children and adults,
  1. Must meet the height requirement and be able to swim to the side of the pool
  2. Go feet first (no variations or exceptions.)